New Jersey City University
William J. Maxwell College of Arts and Sciences

Application for Designation as a General Studies Area Course

Complete one form for each course being submitted.
Type all information requested.
Append original or updated Undergraduate Course Approval Form with required documentation.
Attach a copy of the course syllabus

*Course title*_____*Cat. No.*_____*GS Area*_____

*Prereq. (if applicable): Title*_____ *Cat. No.*_____

*Department/Program*_____

*Chairperson*_____*E-Mail:*_____ *Ph. Ext.*_____*Room*_____

Briefly describe how this course meets the following General Studies Criteria. Note that all courses in the General Studies curriculum must meet the Reading and Writing components as well as a minimum of two additional criteria. Please number each page of the supporting materials and indicate the page number and line/paragraph on the supporting materials that document your response.

1. Reading (required). Students who can read with comprehension and critical alertness can possess the intellectual freedom and self- reliance necessary for the pursuit of excellence. All courses must assign reading in appropriate texts such as textbooks and journal articles.

Location(s) in Syllabus: Page number_____ Line/paragraph _____

2. Writing (required). If General Studies is to accomplish anything, it must foster in each course the ability of students to express themselves in writing. Those who can think and write clearly about the ideas presented in General Studies possess the basic tools of education. They can describe ideas, develop them, understand them, and communicate them to others. Assignments requiring writing must go beyond in-class examinations. *(These assignments are graded and a component of the evaluation measures of the course)*

Location(s) in Syllabus: Page number_____ Line/paragraph _____

Each Course Must Meet a Minimum of Two of the Following Four Criteria

3. Critical thinking / creativity. Assignments and/or in-class exercises that require students to solve problems or produce creative work using techniques appropriate to the discipline.

Location(s) in Syllabus: Page number_____ Line/paragraph _____

4. Information gathering and literacy. Assignments and/or in-class exercises that require students to demonstrate information literacy skills such as using print, traditional, or on-line resources to gather and analyze information. *(These assignments/exercises are graded and components of the evaluation measures of the course)*

Location(s) in Syllabus: Page number_____ Line/paragraph _____

5. Quantitative and Computer Literacy. Assignments and/or in-class exercises that require students to use data presented in tabular, graphical or other quantitative forms in order to evaluate information critically. *(These assignments/exercises are graded and components of the evaluation measures of the course)*

Location(s) in Syllabus: Page number_____ Line/paragraph _____

6. Oral presentation. Assignments and/or in-class exercises that require students to articulate ideas/theories/concepts appropriate to the disciple. *(Formal oral presentations are graded and a component of the evaluation measures of the course)*

Location(s) in Syllabus: Page number_____ Line/paragraph _____