<p style="font-size: 85%; font-family: Arial,sans-serif;"><span style="color: #00594C; font-weight: 800">**FirstName LastName**</span><br>**Title**<br>**Department**</p>

<p style="font-size: 85%; font-family: Arial, sans-serif;"><span style="color: #00594C; font-weight: 800">School of business</span><br><span style="color: #00594C; font-weight: 800">New Jersey City University</span><br>Harborside 2 <br>**200 Hudson Street, Suite XXX**<br>Jersey City, NJ 07311</p>

<p style="font-size: 85%; font-family: Arial,sans-serif;"><span style="color: #00594C; font-weight: 800">Office</span>**OFFICE NUMBER HERE**<br><span style="color: #00594C; font-weight: 800">Mobile </span>**MOBILE NUMBER HERE**</p>

<p style="font-size: 85%;font-family: Arial, sans-serif;"><a href="njcu.edu">**URL TEXT 1**</a>&nbsp;|&nbsp;<a href="njcu.edu">**URL TEXT 2**</a>&nbsp;|&nbsp;<a href="njcu.edu">**URL TEXT 3**</a></p>