

**New Jersey City University
Board of Trustees Meeting
April 22, 2013**

ATTENDING: Mr. Rafael Perez, Chair
Ms. Marilyn Bennett
Mr. Gerald Cameron
Ms. Cynthia Campbell, *via teleconference*
Dr. Henry Coleman
Ms. Karen DeSoto
Mr. Alvert Hernandez
Mr. Carlos Rendo
Mr. Owen Ryan
Dr. Edward Whittaker, *via teleconference*
Dr. Sue Henderson, *ex officio*

ABSENT: Dr. T. Steven Chang
Mr. Vij Pawar
Ms. Wanda Webster Stansbury

The meeting was called to order at 5:19 p.m. in Hepburn Hall, Gothic Lounge, Room 202, by Mr. Perez. Ms. Campbell and Dr. Whittaker participated via teleconference.

NOTICE OF MEETING

Mr. Perez noted that the time, date, location and agenda for this meeting was mailed to the Jersey Journal, The Star Ledger, Office of the New Jersey Secretary of State and the Office of the New Jersey Association of State Colleges and Universities on Wednesday, April 10, 2013. Notice of this meeting was also mailed to the Gothic Times, posted on the University's e-mail system and Website.

MINUTES

The Minutes of the February 25, 2013 meeting were approved following a motion by Dr. Coleman that was seconded by Mr. Rendo. (Yes-Mr. Perez, Ms. Bennett, Mr. Cameron, Ms. Campbell, Ms. DeSoto, Mr. Ryan, Dr. Whittaker; No-None; Abstention-Mr. Hernandez).

CHAIRPERSON'S REPORT

Mr. Perez made a motion to approve the resolution to Confer an Honorary Degree for the May 14, 2013 Commencement Exercises. The motion was seconded by Mr. Cameron. (Yes-Ms. Bennett, Ms. Campbell, Dr. Coleman, Ms. DeSoto, Mr. Ryan, Dr. Whittaker; No-None; Abstention-Mr. Hernandez).

CONFERRAL OF HONORARY DEGREE

WHEREAS: The Board of Trustees has the authority under [NJSA 18A:64-6(b).] to grant diplomas, certificates or degrees; and

WHEREAS: A candidate has been recommended by the University Senate for a degree *honoris causa*; be it therefore

RESOLVED: That the Board of Trustees of New Jersey City University on this twenty-second day of April 2013, does hereby authorize President Henderson to award a degree *honoris causa*.

PRESIDENT'S REPORT

President Henderson gave a PowerPoint presentation on Enrollment.

Strategic Priority: Increase undergraduate student enrollment

- International Student Recruitment: Establish ongoing recruitment activities in targeted international markets.
- Increase recruitment of prospective Honor Program students.
- Increase NJCU Presence in Central & Southern New Jersey, as well as New York City.
- Enhance Transfer Initiatives
- Capitalize on Educational Partnerships (i.e. National Student Exchange)

Strategic Priority: Increase graduate student enrollment

- Expand academic graduate program offerings.
- Expand existing relationships with Boards of Education in providing professional development opportunities for education staff.
- Develop corporate recruitment efforts to promote enrollment in professional master's programs.

Strategic Priority: Increase retention and degree completion for all students

- Engage students in a robust general education program that serves as a foundation for the discipline
- Re-envision remedial and tutoring programs to improve retention and learning
- Develop a vigorous and integrated program of career exploration, advisement, and mentoring so that students declare majors early and identify minors and concentrations to broaden expertise and career opportunities

In addition, Vice President Bruno discussed Converting the Business Administration Department into a School of Business Consisting of Four Departments. Vice President Aska presented an update on *Capital Planning and Renewal*.

Also, Vice President Fellenberg presented on *Expanding NJCU's Foundation Board, Partnering with the University to Transform Lives*.

NJCU Foundation New Board Members

- John Lahoud '85, Sr. VP, UBS Financial Investments
- Dr. James V. Menoutis '77, President/CEO, Quantex Laboratories
- Ana Oliveira '06, Sr. VP, Investors Bank
- Paul A. Silverman, Principal, SILVERMAN
- J. Cole Slattery '82, Lead Associate, Booz Allan Hamilton
- Judith Wodynski '76, MA, '77, Development Director, Westmoreland Davis Memorial Foundation

NJCU Foundation Partnering to Advance Bold Initiatives

- Scholarships
 - Honors Program
 - Study Abroad
 - Endowed scholarships through Title V STEM Programs
- West Campus Redevelopment
- Serve on Advisory Committees

ACADEMIC AND STUDENT AFFAIRS

The Final Program Review Determination Letter from the United States Department of Education was submitted as information only.

The following resolution for Converting the Business Administration Department into a School of Business Consisting of Four Department was approved following a motion by Ms. Campbell and seconded by Ms. Bennett. (Yes-Mr. Perez, Mr. Cameron, Dr. Coleman, Ms. DeSoto, Mr. Rendo, Mr. Ryan, Dr. Whittaker; No-None; Abstention-Mr. Hernandez).

Resolution**Converting Business Administration Department into a School of Business Consisting of Four Departments**

WHEREAS: New Jersey City University has reorganized the Business Administration Department, and converting four of its specialization programs into four independent degree programs that include: the B.S. in Accounting, B.S. in Finance, B.S. in Management, and B.S. in Marketing; and

WHEREAS: New Jersey City University is proposing to convert the existing Business Administration Department into a School of Business, comprised of four departments: Accounting, Finance, Management and Marketing; and

WHEREAS: With the establishment of the School of Business, concurrent with the replacement of the Business Administration Department with four distinct departments, New Jersey City University will be in line with sister colleges and universities in New Jersey that maintain schools or colleges of business and will

increase the competitive value for students seeking employment or admission to graduate school; and

WHEREAS: The proposal to establish the School of Business and the creation of four departments in the place of the Business Administration Department has met all the reviews of the Department Curriculum Committee, the College-wide Curriculum Committee, the University Senate Curriculum Committee, the Graduate Studies Committee, the Planning, Development and Budget Committee, the University Senate, the Senate, Administration, Coordinating Committee (SACC), and academic officers of the University; be it therefore

RESOLVED: That the Board of Trustees of New Jersey City University on this 22nd day of April, 2013, hereby approves the proposal to establish the School of Business concurrent with the conversion of the Department of Business Administration into four separate departments.

FINANCE, AUDIT AND PLANNING

Dr. Coleman gave the report for the Finance, Audit and Planning Committee. The KPMG FY2013 Audit Plan and the Tuition and Fees for FY2014 were submitted as information only.

PERSONNEL AND EMPLOYEE RELATIONS

Mr. Ryan gave the report of the Personnel and Employee Relations Committee. He noted that the President had recommended the appointment of several administrative and professional staff and faculty as included in the board book. He moved for approval of the President's recommendation. Mr. Rendo seconded. The Chair asked whether there was any further discussion. There being none, the Chair called for a vote and the motion passed. (Yes-Mr. Perez, Ms. Bennett, Ms. Campbell, Dr. Coleman, Ms. DeSoto, Dr. Whittaker; No-None; Abstention-Mr. Cameron, Mr. Hernandez).

APPOINTMENTS

1. Dr. Christopher Carnahan, Assistant Professor, Educational Technology
2. Mr. Frederick Smith, Interim Library Director, Congressman Frank Guarini Library
3. Dr. Sonya Donaldson, Assistant Professor, English
4. Ms. Christine Okpomeshine, Assistant Professor, Nursing
5. Dr. Ockjae (Esther) Lee, Assistant Professor, Nursing

FACULTY PROMOTION RECOMMENDATIONS

Effective September 1, 2012

To Professor

1. Dr. James Camacho, Associate Professor, Mathematics
2. Dr. Zhixiong Chen, Associate Professor, Mathematics
3. Dr. Grisel Lopez-Diaz, Associate Professor, Modern Languages
4. Mr. Joel Katz, Associate Professor, Media Arts
5. Dr. Tan Lin, Associate Professor, English

6. Dr. Erik Morales, Associate Professor, Elementary and Secondary Education
7. Dr. Laura Pannaman, Associate Professor, Biology
8. Dr. Beimnet Teclezghi, Associate Professor, Mathematics
9. Dr. Rubina Vohra, Associate Professor, Economics
10. Dr. Maredia Warren, Associate Professor, Music, Dance, Theater
11. Dr. Laura Zieger, Associate Professor, Educational Technology

To Associate Professor

1. Dr. John Cunningham, Assistant Professor, English
2. Mr. Marcin Ramocki, Assistant Professor, Media Arts
3. Dr. Ana Marie Rosado, Assistant Professor, Music, Dance, Theater

LIBRARIAN PROMOTION RECOMMENDATION

Effective July 1, 2013

1. Ms. Colleen Finnegan, Guarini Library

PROFESSIONAL STAFF PROMOTIONS

Effective July 1, 2013

1. Ms. Kathleen Banks, University Advisement Center
2. Mr. Marc Brown, Athletics
3. Dr. Lawrence Ladutke, Advancement

RECLASSIFICATIONS

Effective: July 1, 2012

1. Ms. Kelly Resch, Communications
2. Ms. Patricia Martinez, Communications

Effective: March 15, 2013

1. Ms. Lorianne Summers, University Advancement

Effective: July 1, 2013

1. Ms. Judith Laput, Financial Aid
2. Ms. Sharon Lu, Financial Aid
3. Ms. Jennifer Macri, Financial Aid
4. Ms. Katrina Smith-Younger, Financial Aid

SABBATICAL LEAVES

FALL 2013

(Half-year at Full Salary)

1. Dr. Tracy Amerman, Professor, Special Education
2. Dr. Deborah Freile, Associate Professor, Geoscience/Geography
3. Dr. William Wattenmaker, Associate Professor, Psychology

**SPRING 2014
(Half-year at Full Salary)**

1. Dr. Deborah Bennett, Professor, Mathematics
2. Ms. Xiaoli Shirley Fang, Associate Professor, Library
3. Dr. Gail Gordon, Professor, Health Sciences
4. Dr. Irma Maini, Professor, English

**FALL 2013/ PRING 2014
(Full year at Three-Quarters Salary)**

1. Dr. Tan Lin, Associate Professor, English

**SPRING 2014/ FALL 2014
(Full year at Three-Quarter Salary)**

Dr. Ethan Bumas, Associate Professor, English

ANNOUNCEMENTS

Mr. Perez announced that Commenced will be held at 9:30 a.m., Tuesday, May 14, 2013 at the IZOD Center. He encouraged all Board members to attend.

NEXT MEETING

The next Board meeting will be held on June 3, 2013. Mr. Perez made a motion for the board to move into executive session prior to the public session in order to discuss confidential personnel matters and contractual matters. The minutes of the executive session will become available to the public when there is no longer a need for confidentiality regarding these matters. The motion was seconded by Dr. Coleman. The motion passed. (Yes-Ms. Bennett, Mr. Cameron, Ms. Campbell, Ms. DeSoto, Mr. Rendo, Mr. Ryan, Dr. Whittaker; No-None; Abstention-Mr. Hernandez).

ADJOURNMENT

There being no further business to come before the Board, Mr. Perez called for a motion to adjourn, the motion was moved by Ms. Bennett and was seconded by Dr. Coleman. The motion passed. (Yes-Mr. Perez, Mr. Cameron, Ms. Campbell, Ms. DeSoto, Mr. Rendo, Mr. Ryan, Dr. Whittaker; No-None; Abstention-None). Mr. Perez adjourned the meeting at 5:52 p.m.

Respectfully submitted,
Virginia Melendez
Secretary to the Board of Trustees