

**New Jersey City University
Board of Trustees Meeting
February 24, 2014**

ATTENDING: Mr. Rafael Perez, Chair
Ms. Marilyn Bennett, *via teleconference*
Ms. Cynthia Campbell, *via teleconference*
Dr. Henry Coleman
Mr. Alvert Hernandez
Mr. Laquan Law
Mr. Vij Pawar, *via teleconference*
Mr. Carlos Rendo, *via teleconference*
Mr. Owen Ryan
Dr. Sue Henderson, *ex officio*

ABSENT: Dr. T. Steven Chang
Dr. Edward Whittaker
Ms. Wanda Webster Stansbury

The meeting was called to order at 6:05 p.m. in the Gothic Lounge, Hepburn Hall, Room 202 by Mr. Perez. Ms. Bennett, Ms. Campbell, Mr. Pawar and Mr. Rendo participated via teleconference.

NOTICE OF MEETING

Mr. Perez noted that the time, date, location and agenda for this meeting was mailed to the Jersey Journal, The Star Ledger, Office of the New Jersey Secretary of State and the Office of the New Jersey Association of State Colleges and Universities on February 19, 2014. Notice of this meeting was also mailed to the Gothic Times, posted on the University's e-mail system and Website.

MINUTES

The Minutes of the December 9, 2013 meeting were approved following a motion by Dr. Coleman that was seconded by Mr. Ryan. (Yes-Mr. Perez, Ms. Bennett, Ms. Campbell, Mr. Hernandez, Mr. Pawar, Mr. Rendo; No-None; Abstention-Mr. Law).

PRESIDENT'S REPORT

President Henderson gave a presentation and reported on recent accomplishments as well as several initiatives currently underway. To further highlight a few of these initiatives, presentations were also given on the following subject areas; *Update on Recruitment, Provost Office Update, International Recruitment-Mexico* and *the Logistics Center*. Dr. Michael Klein, Executive Director of the New Jersey Association of State Colleges and Universities was also present at the meeting and discussed various initiatives at the legislature.

CHAIR'S REPORT

Mr. Perez made a motion to approve the resolution for the Authorization to Confer Degrees for the May 14, 2013 Commencement Exercises. The motion was seconded by Dr. Coleman. (Yes- Ms. Bennett, Ms. Campbell, Mr. Hernandez, Mr. Pawar, Mr. Rendo, Mr. Ryan; No-None; Abstention-Mr. Law).

CONFERRAL OF DEGREES

WHEREAS: The Board of Trustees has the authority under [NJSA 18A:64-6(b).] to grant diplomas, certificates or degrees; and

WHEREAS: The faculty and administration of the University will review the credentials of candidates for the baccalaureate or master's degrees to be awarded at the 2014 commencement exercises and will certify that the candidates have met the requirements for these degrees; be it therefore

RESOLVED: That the Board of Trustees of New Jersey City University on this 24th day of February 2014, does hereby authorize President Henderson to confer baccalaureate degrees, master's degrees, and the professional diploma at the May 15, 2014 commencement exercises; and be it further

RESOLVED: That authorization is hereby given to Dr. Henderson to award degrees *honoris causa* in keeping with past practice at commencement exercises on May 15, 2014.

Mr. Perez made a motion to approve the Proposed Schedule of Meetings for 2014-2015. The motion was second by Mr. Ryan. (Yes-Ms. Bennett, Ms. Campbell, Dr. Coleman, Mr. Hernandez, Mr. Pawar, Mr. Rendo; No-None; Abstention-Mr. Law).

**PROPOSED
BOARD OF TRUSTEES
MEETING DATES
2014-2015**

Monday, September 8, 2014
Monday, December 8, 2014
Monday, February 23, 2015
Monday, April 27, 2015
Monday, June 8, 2015

ACADEMIC AND STUDENT AFFAIRS

Mr. Hernandez gave the report for the Academic and Student Affairs Committee. He made a motion to approve the resolution for the Acceptance of NJ Department of Education Grant Funds and was second by Mr. Ryan. (Yes-Mr. Perez, Ms. Bennett, Ms. Campbell, Dr. Coleman, Mr. Pawar, Mr. Rendo; No-None; Abstention-Mr. Law).

**New Jersey City University
Acceptance of N.J. Department of Education Grant Funds**

WHEREAS: New Jersey City University has received funds provided by The New Jersey Department of Education through the Using Formative Assessments to Improve Teaching and Learning Initiative in the amount of \$331,966; and

WHEREAS: The funds provided by the New Jersey Department of Education will allow the University to partner with Hudson County Community College and three local charter elementary schools to educate their teachers in the creation and utilization of formative assessment tools; and

WHEREAS: The program began on September 1, 2013 and will end on August 31, 2014; be it therefore

RESOLVED: That the Board of Trustees of New Jersey City University on this 24th day of February 2014 does hereby authorize the acceptance of funds in the amount of \$331,966 from the New Jersey Department of Education to support the Formative Assessments Program at New Jersey City University.

Mr. Hernandez made a motion for the Proposed New Program Option, B.A. in Geoscience with a Specialization in Earth Science and was second by Dr. Coleman. (Yes-Mr. Perez, Ms. Bennett, Ms. Campbell, Mr. Pawar, Mr. Rendo, Mr. Ryan; No-None; Abstention-Mr. Law).

**New Program Option/Specialization
Bachelor of Arts (B.A.)
in Geoscience
with Specialization in Earth Science**

WHEREAS: New Jersey City University offers a program of study leading to the Bachelor of Arts (B.A.) in Geoscience degree; and

WHEREAS: The Department of Geoscience/Geography has proposed a new program option or specialization: B.A. in Geoscience with a specialization in Earth Science; and

WHEREAS: The B.A. in Geoscience with a specialization in Earth Science will provide the opportunity to meet the need for well-prepared General Science and Earth Science professionals (technical and educational) who are equipped with the scientific and mathematical proficiency needed to survive and prosper in the 21st century, but who desire a B.A. (rather than a B.S.) degree; and

WHEREAS: The content of the proposed B.A. in Geoscience with a specialization in Earth Science is aligned with State and National standards, and it serves as

the content backbone of the Earth Science Teacher Certification track(s) already offered at NJCU; and

WHEREAS: The proposal for the new specialization in the B.A. program of study has met all the reviews of: the Department of Geoscience/Geography; the College of Arts & Sciences Curriculum Committee; the Senate Curriculum and Instruction Committee; the Senate Planning, Development and Budget Committee; academic officers of the University and all notice requirements; and

WHEREAS: The Academic and Student Affairs Committee of the Board of Trustees has reviewed the Geoscience/ Geography Department proposal and adds its endorsement to the proposal; be it therefore

RESOLVED: That the Board of Trustees of New Jersey City University on this 24th day of February 2014 hereby approves the proposal to offer Bachelor of Arts in Geoscience with a specialization in Earth Science Program.

FINANCE, AUDIT AND PLANNING

Dr. Coleman gave the report for the Finance, Audit and Planning Committee. Dr. Coleman noted that the *Quarterly Financial Report*, the *Emergency Repair Notification-Cost in Excess of Bid Threshold* and the *OMB A-133 Report* were listed on the agenda for informational purposes only. No action was taken.

PERSONNEL AND EMPLOYEE RELATIONS

Mr. Ryan gave the report of the Personnel and Employee Relations Committee. He noted that the President had recommended the appointment of administrative and professional staff and faculty as included in the board book. He moved for approval of the President's recommendation. Ms. Campbell seconded. The Chair asked whether there was any further discussion. There being none, the Chair called for a vote and the motion passed. (Yes-Mr. Perez, Ms. Bennett, Dr. Coleman, Mr. Hernandez, Mr. Pawar, Mr. Rendo; No-None; Abstention-Mr. Law).

APPOINTMENTS

1. Mr. Russell Staples, Assistant Director, Margaret Williams Theater
2. Dr. Christine Hoskins, Assistant Professor, Psychology Department
3. Ms. Katrine Pinkpank-Conley, Demonstration Teacher, A. Harry Moore School
4. Ms. Kelli Rehm, Professional Services Specialist 4 (Temporary appointment)
Athletics
5. Dr. Pam Russell, Demonstration Specialist 3 (Temporary appointment)
A. Harry Moore School

REAPPOINTMENTS

CANDIDATES WITH LESS THAN THREE YEARS OF SERVICE AND PART-TIME EMPLOYEES MANAGERIAL ADMINISTRATORS WITH CONCURRENT RANK

To the 3rd Year Effective September 1, 2014

1. Dr. Robert Aslanian, Assistant Professor, Chemistry
2. Dr. John Bragg, Assistant Professor, Elementary/Secondary Education
3. Dr. Terry Kamps, Assistant Professor, Biology
4. Mr. Damian Prince, Assistant Professor, Business Administration-Accounting

To the 2nd Year Effective September 1, 2014

1. Dr. Christopher Carnahan, Assistant Professor, Educational Technology
2. Dr. Reed Carroll, Associate Professor, Biology
3. Dr. Anna Cieslik, Assistant Professor, Geoscience (effective 2/1/14)
4. Dr. Natalia Coleman, Assistant Professor, Biology
5. Dr. Sonya Donaldson, Assistant Professor, English
6. Dr. John Donnellan, Assistant Professor, Business Administration – Management
7. Dr. Wayne Eby, Assistant Professor, Mathematic
8. Dr. Jenifer Hartman, Assistant Professor, Educational Leadership & Counseling
9. Mr. Aaron Ho, Assistant Professor, Criminal Justice
10. Dr. Bumjung Kim, Assistant Professor, Chemistry
11. Dr. Vanashri Nargund-Joshi, Assistant Professor, Elementary/Secondary Education
12. Ms. Christine Okpomeshine, Assistant Professor, Nursing
13. Dr. Esther Park, Assistant Professor, Nursing
14. Ms. Janet Pihlbald, Assistant Professor, Art
15. Ms. Michelle Rosen, Assistant Professor, Literacy Education

Part-time Eligible for Reappointment Consideration for the Period (September 1, 2014 - June 30, 2015 Evaluation Not Required)

1. Dr. Gilles Bernard, Assistant Professor, Music, Dance, Theater
2. Mr. Nick Eferiades, Assistant Professor, Media Arts
3. Mr. Robert Foster, Assistant Professor, Media Arts
4. Mr. Robert Romeo, Assistant Professor, Music, Dance Theater

Professional Staff for Reappointment Consideration for a Multiyear Contract Up to Three Years in Length July 1, 2014 to June 30, 2017

1. Ms. Jennifer Arroyo, Program Assistant, Children's Learning Center
2. Dr. Alfredo Lowe, Professional Services Specialist 1, Counseling Center

Professional Staff for Reappointment Consideration for a Multiyear Contract Up to Four Years in Length July 1, 2014 to June 30, 2018

1. Ms. Yamara Salazar, Professional Services Specialist 4, Residence Life
2. Ms. Frecia Tapia, Professional Services Specialist 3, College of Education
3. Mr. Malvanie Williams, Professional Services Specialist 4, Campus Life

Professional Staff Eligible for Reappointment Evaluation Effective July 1, 2014 – June 30, 2015

1. Ms. Lisa Aliche, Professional Services Specialist 4, Youth Corp
2. Mr. Barry Goldman, Professional Services Specialist 3, Music, Dance Theater
3. Ms. Christal Harry, Professional Services Specialist 4, Admissions
4. Ms. Leah Jackson, Professional Services Specialist 4, University Advisement Center
5. Ms. Tricia Koufodontis, Program Assistant, Children's Learning Center
6. Ms. Lorena Laverde, Assistant Director 2, University Advisement Center
7. Ms. Jaclyn Lenez, Professional Services Specialist 3, Grants & Sponsored Programs
8. Mr. Tashfeen Majid, Assistant Director 3, Academic Computing
9. Ms. Alison Maysilles, Professional Services Specialist 4, University Advisement Center
10. Ms. Amy Mulligan, Professional Services Specialist 3, Athletics
11. Mr. Jonathan Ng, Professional Services Specialist 4, Financial Aid
12. Ms. Venida Rodman-Jenkins, Professional Services Specialist 1, Women's Center
13. Mr. Arron Rodriguez, Professional Services Specialist 4, Admissions
14. Ms. Maria Rolon, Professional Services Specialist 3, The Learning Communities
15. Mr. Jaime Rudolph, Professional Services Specialist 4, Grants & Sponsored Programs
16. Ms. Aparna Saini, Professional Services Specialist 3, University Advisement Center
17. Ms. Anna Scanniello, Professional Services Specialist 3, Fire Science
18. Ms. Denise Serpico, Professional Services Specialist 2, College of Professional Studies
19. Mr. Patrick Snyder, Professional Services Specialist 4, Athletics
20. Ms. Theresa Spataro, Professional Services Specialist 4, Dean of Professional Studies
21. Mr. Frank (Ray) Vance, Professional Services Specialist 4, Athletics
22. Mr. Daniel Ward, Assistant Director 1, Online Learning
23. Mr. Leonard Williams, Professional Services Specialist 4, Admissions
24. Ms. Heather Woodbridge, Professional Services Specialist 4, Admissions

A. Harry Moore Faculty Annual Appointment to the 3rd Year Effective September 1, 2014

1. Ms. Kirsten Kotraba, Demonstration Specialist 3

Librarian to the 5th Year Effective July 1, 2014

1. Ms. Jocelyn Castillo, Librarian 3
2. Mr. John Porcaro, Librarian 3

RECLASSIFICATIONS**Effective: July 1, 2013**

1. Mr. Thomas Gannon
Media Arts
From: Professional Services Specialist 4
To: Professional Services Specialist 3
2. Mr. Jason Roque
Media Arts
From: Professional Services Specialist 4
To: Professional Services Specialist 3

Effective: January 2, 2014

1. Mr. Guillermo de Veyga
Provost Office
From: Program Assistant
To: Associate Director 2

NEXT MEETING

The next Board meeting will be held on April 28, 2014. Mr. Perez made a motion for the board to move into executive session prior to the public session in order to discuss confidential personnel matters and contractual matters. The minutes of the executive session will become available to the public when there is no longer a need for confidentiality regarding these matters. The motion was seconded by Mr. Ryan. The motion passed. (Yes-Ms. Bennett, Ms. Campbell, Dr. Coleman, Mr. Hernandez, Mr. Pawar, Mr. Rendo; No-None; Abstention-Mr. Law).

ADJOURNMENT

There being no further business to come before the Board, Mr. Perez called for a motion to adjourn, the motion was moved by Mr. Perez and was seconded by Mr. Ryan. The motion passed. (Yes-Ms. Bennett, Ms. Campbell, Dr. Coleman, Mr. Hernandez, Mr. Pawar, Mr. Rendo; No-None; Abstention-Mr. Law). Mr. Perez adjourned the meeting at 6:57 p.m.

Respectfully submitted,

Virginia Melendez
Secretary to the Board of Trustees