

**New Jersey City University  
Board of Trustees Meeting  
June 2, 2014**

**ATTENDING:** Mr. Rafael Perez, Chair  
Ms. Marilyn Bennett  
Ms. Cynthia Campbell, *via teleconference*  
Mr. Alvert Hernandez  
Mr. Laquan Law  
Mr. Vij Pawar  
Mr. Carlos Rendo  
Mr. Owen Ryan  
Dr. Edward Whittaker  
Dr. Sue Henderson, *ex officio*

**ABSENT:** Dr. Steven Chang  
Dr. Henry Coleman  
Ms. Wanda Webster Stansbury

The meeting was called to order at 6:08 p.m. in the Gilligan Student Union Building, Room 129, by Mr. Perez. Ms. Campbell participated via teleconference.

**NOTICE OF MEETING**

Mr. Perez noted that the time, date, location and agenda for this meeting was mailed to the Jersey Journal, The Star Ledger, Office of the New Jersey Secretary of State and the Office of the New Jersey Association of State Colleges and Universities on May 28, 2014. Notice of this meeting was also mailed to the Gothic Times, posted on the University's e-mail system and Website.

**MINUTES**

The Minutes of the April 28, 2014 meeting were approved following a motion by Dr. Whittaker that was seconded by Ms. Bennett. (Yes-Mr. Perez, Ms. Campbell, Mr. Hernandez, Mr. Pawar, Mr. Rendo, Mr. Ryan; No-None; Abstention-Mr. Law).

**PRESIDENT'S REPORT**

President Henderson reported on recent accomplishments as well as several initiatives currently underway:

- On May 15, 2014, NJCU held its commencement ceremony at the IZOD Center.
- For the May 2015 commencement ceremony, President Henderson mentioned that a posthumous degree will be presented to the family of the NJCU student who passed away in a tragedy on the Delaware River.

- President Henderson introduced the new provost, Dr. Dan Julius to the Board and thanked Dr. James Muyskens for his services as Interim Provost during the search process.
- A search is currently underway for the Vice President for University Advancement; Dr. Henderson introduced Mr. Chris Cloud who will be serving as interim for the division until the search is complete.
- Dr. Henderson highlighted the opening of the logistics center at NJCU to help advance workforce innovation through industry collaboration.

### **CHAIR'S REPORT**

Mr. Perez welcomed former Board Chair and President Emeritus, Mr. John Moore who was in attendance at the meeting.

On behalf of the Board and the University community, Mr. Perez presented Mr. Alvert Hernandez with a plaque in recognition of his service as a student trustee from December 2012 to June 2014.

### **ACADEMIC AND STUDENT AFFAIRS**

Dr. Whittaker and Mr. Pawar gave the report for the Academic and Student Affairs Committee. Dr. Whittaker made a motion to approve the resolution for the General Education Program and was second by Mr. Pawar. (Yes-Mr. Perez, Ms. Bennett, Ms. Campbell, Mr. Hernandez, Mr. Rendo, Mr. Ryan; No-None; Abstention-Mr. Law).

### **RESOLUTION**

#### **General Education Program**

- WHEREAS:** New Jersey City University proposes a new General Education Program; and
- WHEREAS:** The General Education Program (GEP) supports the mission of the University and will prepare students for success in an increasingly global and interconnected society; and
- WHEREAS:** It embraces the University Wide Student Learning Goals; and
- WHEREAS:** It also conforms to current guidelines from the Middle States Commission on Higher Education; and
- WHEREAS:** The proposal for the new General Education Program has met all the reviews of: the University Senate, academic officers of the University, and the Senate-Administration Coordinating Committee (SACC); and

**WHEREAS:** The Academic and Student Affairs Committee of the Board of Trustees has reviewed the General Education Program proposal and adds its endorsement to the proposal; be it therefore

**RESOLVED:** That the Board of Trustees of New Jersey City University on this 2<sup>nd</sup> day of June, 2014 hereby approves the proposal to offer the General Education Program as described in the attached program outline.

Dr. Whittaker made a motion to approve the resolution for the Policy Revision for Undergraduate Graduation Requirements and was second by Mr. Pawar. (Yes-Mr. Perez, Ms. Bennett, Ms. Campbell, Mr. Hernandez, Mr. Rendo, Mr. Ryan; No-None; Abstention-Mr. Law).

## **RESOLUTION**

### **Policy Revision Undergraduate Graduation Requirements (128 to 120 cr)**

**WHEREAS:** New Jersey City University proposes revision of the current Undergraduate Graduation Requirements Policy to facilitate degree completion for NJCU students; and

**WHEREAS:** The Academic Standards Committee reviewed the current policy and recommends revision to reduce the minimum number of degree-credits required for awarding of the baccalaureate degree from 128 credits to 120 credits; and

**WHEREAS:** The proposed policy revision is consistent with New Jersey State regulations; and

**WHEREAS:** The proposal for the new policy has met all the reviews of: the University Senate, academic officers of the University, and the Senate-Administration Coordinating Committee (SACC); and

**WHEREAS:** The Academic and Student Affairs Committee of the Board of Trustees has reviewed the proposed policy and adds its endorsement to the proposal; be it therefore

**RESOLVED:** That the Board of Trustees of New Jersey City University on this 2<sup>nd</sup> day of June, 2014 hereby approves the revision of the Undergraduate Graduation Requirements Policy.

A motion was made by Dr. Whittaker to approve the resolution for the Guidelines for New Minor Programs and was second by Ms. Bennett. (Yes-Mr. Perez, Ms. Campbell, Mr. Hernandez, Mr. Pawar, Mr. Rendo, Mr. Ryan; No-None; Abstention-Mr. Law).

## **RESOLUTION**

### **Guidelines for New Minor Programs**

- WHEREAS:** New Jersey City University proposes the adoption of Guidelines for New Minor Programs to support the development of department-based, multidisciplinary, and interdisciplinary minors; and
- WHEREAS:** The Curriculum and Instruction Committee recommended the attached guidelines; and
- WHEREAS:** The proposed guidelines for new minor program proposals have met all the reviews of: the University Senate, academic officers of the University, and the Senate-Administration Coordinating Committee (SACC); and
- WHEREAS:** The Academic and Student Affairs Committee of the Board of Trustees has reviewed the proposed guidelines and adds its endorsement to the proposal; be it therefore
- RESOLVED:** That the Board of Trustees of New Jersey City University on this 2<sup>nd</sup> day of June, 2014 hereby approves the attached Guidelines for New Minor Programs.

Mr. Pawar made a motion to approve the resolution for the Revised Guidelines for Requesting New Course Approval and Course Changes and was second by Dr. Whittaker. (Yes-Mr. Perez, Ms. Bennett, Ms. Campbell, Mr. Hernandez, Mr. Rendo, Mr. Ryan; No-None; Abstention-Mr. Law).

## **RESOLUTION**

### **Revised Guidelines for Requesting New Course Approval and Course Changes**

- WHEREAS:** New Jersey City University proposes the adoption of revised Guidelines for Requesting New Course Approval and Course Changes to include information and criteria specific to the new General Education Program; and
- WHEREAS:** The proposed guidelines have met all the reviews of: the University Senate, academic officers of the University, and the Senate-Administration Coordinating Committee (SACC); and
- WHEREAS:** The Academic and Student Affairs Committee of the Board of Trustees has reviewed the proposed guidelines and adds its endorsement to the proposal; be it therefore

**RESOLVED:** That the Board of Trustees of New Jersey City University on this 2<sup>nd</sup> day of June, 2014 hereby approves the attached Guidelines for Requesting New Course Approval and Course Changes.

Mr. Pawar made a motion to approve the resolution for the Revised Cover Sheet for Request for Permanent Course Approval or Course Change and was second by Mr. Rendo. (Yes-Mr. Perez, Ms. Bennett, Ms. Campbell, Mr. Hernandez, Mr. Ryan, Dr. Whittaker; No-None; Abstention-Mr. Law).

## **RESOLUTION**

### **Revised Form for Request for Permanent Course Approval or Course Change**

**WHEREAS:** New Jersey City University proposes the adoption of a revised form for Request for Permanent Course Approval and Course Change to include information and criteria specific to the new General Education Program; and

**WHEREAS:** The proposed form has met all the reviews of: the University Senate, academic officers of the University, and the Senate-Administration Coordinating Committee (SACC); and

**WHEREAS:** The Academic and Student Affairs Committee of the Board of Trustees has reviewed the proposed form and adds its endorsement to the proposal; be it therefore

**RESOLVED:** That the Board of Trustees of New Jersey City University on this 2<sup>nd</sup> day of June, 2014 hereby approves the attached form for Request for Permanent Course Approval or Course Change.

A motion to approve the resolution for the NJCU Compliance with Hallmark 7 of Middle States Commission on Higher Education was made by Mr. Pawar and was second by Ms. Bennett. (Yes-Mr. Perez, Ms. Campbell, Mr. Hernandez, Mr. Rendo, Mr. Ryan, Dr. Whittaker; No-None; Abstention-Mr. Law).

## **RESOLUTION**

### **Recommendations for NJCU Compliance with Hallmark 7 of Middle States Commission on Higher Education**

**WHEREAS:** New Jersey City University proposes the adoption of attached recommendations to enhance NJCU compliance with the criteria specified in Hallmark 7 of Middle States Commission on Higher Education (2011) document, *Distance Education Program: Interregional Guideline for Evaluation of Distance Education (Online Learning)*; and

- WHEREAS:** The proposed recommendations have met all the reviews of: the University Senate, academic officers of the University, and the Senate-Administration Coordinating Committee (SACC); and
- WHEREAS:** The Academic and Student Affairs Committee of the Board of Trustees has reviewed the proposed recommendations and adds its endorsement to the proposal; be it therefore
- RESOLVED:** That the Board of Trustees of New Jersey City University on this 2<sup>nd</sup> day of June, 2014 hereby approves the attached recommendations for NJCU compliance with Hallmark 7 of Middle States Commission on Higher Education.

### **FINANCE, AUDIT AND PLANNING**

Mr. Ryan gave the report for the Finance, Audit and Planning Committee. The following resolution for Prefinancing Capital Projects was moved by Mr. Ryan. The motion was seconded by Dr. Whittaker. (Yes-Mr. Perez, Ms. Bennett, Ms. Campbell, Mr. Hernandez, Mr. Pawar, Mr. Rendo; No-None; Abstention-Mr. Law).

**RESOLUTION OF THE BOARD OF TRUSTEES OF NEW JERSEY CITY UNIVERSITY (THE “UNIVERSITY”) APPROVING AND AUTHORIZING THE FINANCING OF ALL OR PORTIONS OF A CAPITAL PROJECT THROUGH ISSUANCE BY THE NEW JERSEY EDUCATIONAL FACILITIES AUTHORITY (THE “AUTHORITY”) OF REVENUE BONDS BEARING INTEREST EXEMPT FROM FEDERAL INTEREST TAX (THE “BONDS”); APPROVING THE FORM OF AND AUTHORIZING THE EXECUTION AND DELIVERY OF A LEASE AND AGREEMENT BETWEEN THE AUTHORITY AND THE UNIVERSITY IN CONNECTION WITH THE ISSUANCE OF THE BONDS BY THE AUTHORITY; AND AUTHORIZING CERTAIN OFFICERS TO EXECUTE AND DELIVER ANY AND ALL OTHER AGREEMENTS AND DOCUMENTS AND TO TAKE ANY AND ALL SUCH OTHER ACTIONS DEEMED NECESSARY OR DESIRABLE TO FINANCE THE PROJECT**

- WHEREAS:** By a Resolution duly adopted on February 25, 2013 (the “Science Building Resolution”), the Board of Trustees (the “Board”) of New Jersey City University (the “University”) approved the undertaking, implementation and financing of the renovation of three existing chemistry laboratories, classrooms, office and support spaces in the existing Science Building as well as the construction of an addition to add teaching labs for Physics, Geosciences, and Biology programs and research labs for individual or small group (the “Science Building Project”); and
- WHEREAS:** The Science Building Resolution authorized officers of the University to apply to the New Jersey Secretary of Higher Education (the “Secretary”)

for grants pursuant to the Higher Education Facilities Trust Fund Act, N.J.S.A.18A:72A-49 *et seq.*, ("HEFT") for the Science Building Project and to finance the costs of the Science Building Project, through tax-exempt bonds; and

**WHEREAS:** A grant has been approved for the Science Building Project under HEFT in the amount of \$32,000,000 (the "HEFT Grant"); and

**WHEREAS:** The HEFT Grant is not expected to be funded until the fall of 2014; and

**WHEREAS:** The Board desires to interim finance the costs of the Science Building Project until the HEFT Grant is funded; and

**WHEREAS:** The Board desires to approve the undertaking and implementation of additional capital projects consisting of: (a) the construction, equipping, redesign and renovation of the Margaret Williams Theater and the Guarini Library; (b) HVAC improvements to The John J. Moore Athletics and Fitness Center; (c) a portion of phase II, deferred maintenance throughout campus; (the "Project"); and

**WHEREAS:** The Board has determined that the Project will benefit the University and assist in serving the ongoing needs of its students and the operations of the University; and

**WHEREAS:** The Board has determined to finance the Project and the Science Building Project, through the issuance by the New Jersey Educational Facilities Authority (the "Authority") of one or more series of tax-exempt bonds (the "Tax-Exempt Bonds") in an amount not to exceed \$41.5 Million; and

**WHEREAS:** The Tax-Exempt Bonds will be secured by a Lease and Agreement (the "Agreement") entered into between the Authority and the University and the Board desires to authorize the officers of the University to execute and deliver a Lease and Agreement and any and all other necessary agreements and documents and to take all action necessary to accomplish the financing of the Project and pay costs related thereto; and

**WHEREAS:** The Board wishes to authorize the conveyance of land and buildings to the Authority, if necessary in connection with the financing of the Project; and

**WHEREAS:** The University reasonably expects to reimburse itself for expenditures for costs of the Project paid prior to issuance of Tax-Exempt Bonds; and

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE  
UNIVERSITY OF NEW JERSEY AS FOLLOWS:**

- SECTION 1.** The Board hereby ratifies and confirms the approval and authorization of the Science Building Project as approved and authorized by the Science Building Resolution and the financing of a portion of the costs thereof.
- SECTION 2.** The Board hereby approves the Project and authorizes the financing of all or a portion of the costs of the Project, including the funding of capitalized interest, if any, and the payment of certain financing costs, in an amount not to exceed \$41.5 Million.
- SECTION 3.** In order to finance the cost of the Project, the Board hereby authorizes the University to enter into one or more Agreements between the Authority and the University.
- SECTION 4.** The Board Chair, the Board Secretary, the President and the Vice President for Administration and Finance (the “Authorized Officers”) are hereby authorized and directed to execute the Agreement in the name of and on behalf of the University, in as many counterparts as may be necessary, and to affix or impress the official seal of the University thereon and to attest the same, such execution and attestation to be conclusive evidence of the approval of the form and content of such Agreement.
- SECTION 5.** The Authorized Officers of the University, be and the same, are hereby authorized and directed to execute, deliver and approve any and all such other agreements, documents, certificates, directions and notices and to do and perform such acts and to take such actions as may be necessary or required or which the Authority may deem to be appropriate to implement the purposes of this resolution, to consummate the Project and the financing of the Project and all the costs related thereto by the Authority, and to effectuate the execution and delivery of the Agreement, a deed to the property on which the Project will be located, if applicable, and any other documentation necessary to effectuate the Project or the financing of the Project by the Authority. Any Authorized Officer of the University is hereby authorized and directed, for and on behalf of and in the name of the University to attest and deliver said documentation and to affix the seal of the University to said documentation, such execution and attestation to be conclusive evidence of the approval of the form and content of such documentation.
- SECTION 6.** The Board hereby authorizes the President and the Vice President for Administration and Finance to determine the financing structure for the Tax-Exempt Bonds which is most financially advantageous to the University including determining the interest rates and maturities of the Tax-Exempt Bonds and whether the Tax-Exempt Bonds should be issued in the aggregate at one time or in one or more series at separate times, taking into account the projected construction schedules of the financed projects and current market conditions.



**SECTION 7.** The Board hereby approves the submission to the Legislature for approval of the Project and the financing thereof pursuant to N.J.S.A. 18A:72A-27.3 and authorizes the Authorized Officers to take all actions necessary to effect such submission.

**SECTION 8.** The Board hereby approves the conveyance to the Authority of land and buildings on which the Project is situated that is not already owed by the Authority and which is necessary in connection with the issuance of bonds by the Authority.

**SECTION 9.** This resolution is intended to be, and hereby is, a declaration of the University's official intent to reimburse the expenditure of any costs of the Project paid prior to the issuance of the Bonds by the Authority and any interim borrowing to be incurred by the University with proceeds of the Bonds, in accordance with Treasury Regulations Section 1.150-2 and the maximum principal amount of the Tax-Exempt Bonds, or interim debt of the University, if any, expected to be issued to finance costs of the Project (including related financing costs) is \$41.5 Million.

**SECTION 10.** All resolutions, orders and other actions of the University in conflict with the provisions of this resolution to the extent of such conflict are hereby superseded, repealed or revoked.

**SECTION 11.** This Resolution shall take effect immediately and no further approvals by the Board are necessary to implement this Resolution.

The following resolution for the Waivers of Advertising FY 2015 was moved by Mr. Ryan and second by Mr. Rendo. (Yes-Mr. Perez, Ms. Bennett, Ms. Campbell, Mr. Hernandez, Mr. Pawar, Dr. Whittaker; No-None; Abstention-Mr. Law).

## **RESOLUTION**

### **BID ADVERTISING WAIVERS**

**WHEREAS:** Pursuant to the New Jersey State Contracts Law (NJSA 18A: 64-52 et seq.) the University must advertise for bids on all contracts for goods and services which exceed \$32,100 except under circumstances specified in the statute where bids may be waived, and

**WHEREAS:** As permitted by the statute, the University seeks authorization of the Board of Trustees to contract without bidding with vendors that the University expects to do business with in Fiscal Year 2015 because there are no alternatives and/or the State allows for waivers, and

**WHEREAS:** Whenever and wherever possible, the University intends to test the appropriateness of dealing with any given contract vendor by seeking alternate bids for the goods and services with other vendors, if available, and

WHEREAS: The University is requesting a bid advertising waiver for the attached list of such vendors and estimated expenditure amounts for Fiscal Year 2015 which will help ensure the continued efficient operation of the University, be it therefore

RESOLVED: That the Board of Trustees of New Jersey City University on this 2nd day of June 2014 does hereby approve the attached list of bid advertising waivers for Fiscal Year 2015.

The following resolution for the Contracting Agent Authorization FY 2015 was moved by Mr. Ryan and second by Ms. Bennett. (Yes-Mr. Perez, Ms. Campbell, Mr. Hernandez, Mr. Pawar, Mr. Rendo, Dr. Whittaker; No-None; Abstention-Mr. Law).

### **RESOLUTION**

#### **CONTRACTING AGENT AUTHORIZATION FOR FISCAL YEAR 2015 FOR PURCHASE, CONTRACTS OR AGREEMENTS UNDER THE STATUTORY BID THRESHOLD**

WHEREAS: Pursuant to the New Jersey State College Contracts Law (N.J.S.A. 18A:64-54) any purchase, contract or agreement for the performance of any work or the furnishing or hiring of materials or supplies, the cost or price of which, together with any sums expended for the performance of any work or services in connection with the same project or the furnishing of similar materials or supplies during the same fiscal year, paid with or out of University funds that does not exceed the total sum of \$32,100, may be made, negotiated and awarded by the University as authorized by resolution of the Board of Trustees without public advertising for bids; be it therefore

RESOLVED: That the Board of Trustees of New Jersey City University on this 2nd day of June 2014 does hereby authorize the President and such contracting agent or agents as the President may designate to make, negotiate and award purchases, contracts or agreements on behalf of the University pursuant to N.J.S.A. 18A:64-54.

Mr. Ryan made a motion to approve the resolution for the Final Tuition and Fee Schedule for 2015 and second by Ms. Campbell. (Yes-Mr. Perez, Ms. Bennett, Mr. Hernandez, Mr. Pawar, Mr. Rendo, Dr. Whittaker; No-None; Abstention-Mr. Law).

### **RESOLUTION**

#### **TUITION AND FEE RATES – 2014/2015 ACADEMIC YEAR**

WHEREAS: The State Colleges and Universities have been authorized to establish tuition and fee rates and set rates for room and board, and

WHEREAS: The tuition and fee increases are contingent on the final approved State budget, and

WHEREAS: The University administration has recommended a tuition and fee increase of 1.9% for undergraduate, state-resident graduate, doctoral, and room and board for the 2014/2015 academic year, and

WHEREAS: The University administration has recommended zero percent increase in out-of-state graduate tuition for the 2014/2015 academic year, and

WHEREAS: The State Colleges and Universities have been authorized to establish preliminary revenue, expense and capital budget projections, and

WHEREAS: The Finance, Audit and Planning Committee has reviewed the proposed tuition and fee rate structure and preliminary fiscal year 2015 budget and recommended adoption, be it therefore

RESOLVED: That the New Jersey City University Board of Trustees on June 2, 2014 hereby approves the tuition and fee rate structure, as attached to this resolution, for the 2014/2015 academic year.

The following resolution for the Waiver of Advertising for Special Advisory to the President/Board was moved by Mr. Ryan and second by Mr. Pawar. (Yes-Mr. Perez, Ms. Bennett, Ms. Campbell, Mr. Hernandez, Mr. Rendo, Dr. Whittaker; No-None; Abstention-Mr. Law).

## **RESOLUTION**

### **BID ADVERTISING WAIVERS**

WHEREAS: Pursuant to the New Jersey State Contracts Law (NJSA 18A: 64-52 et seq.) the University must advertise for bids on all contracts for goods and services which exceed \$32,100 except under circumstances specified in the statute where bids may be waived, and

WHEREAS: As permitted by the statute, the University seeks authorization of the Board of Trustees to contract without bidding with Strategic Development Group, Inc. ("SDG"), and that the University expects to do business with this firm because of the unique scope of the engagement, the loss of critical personnel in the Administration and Finance Division, the need for specialized experience and expertise to assist the university at this important stage of its development projects and the State allows for waivers for professional consulting services, and

WHEREAS: The University is requesting a bid advertising waiver (not to exceed a monthly retainer amount of \$20,000 for an initial one year term which retainer amounts shall be credited against an earned development fee not to exceed 1% of projects

initiated by SDG on the West Campus or a yet to be determined satellite campus) for the engagement of SDG, be it

RESOLVED: That the Board of Trustees of New Jersey City University on this 2nd day of June 2014 does hereby authorize the Administration to engage and retain the services of SDG.

The following resolution for the Waiver of Advertising to engage KPMG, IT Forensic Group was moved by Mr. Ryan and second by Mr. Rendo. (Yes-Mr. Perez, Ms. Bennett, Ms. Campbell, Mr. Hernandez, Mr. Pawar, Dr. Whittaker; No-None; Abstention-Mr. Law).

## RESOLUTION

### BID ADVERTISING WAIVERS

WHEREAS: Pursuant to the New Jersey State Contracts Law (NJSA 18A: 64-52 et seq.) the University must advertise for bids on all contracts for goods and services which exceed \$32,100 except under circumstances specified in the statute where bids may be waived, and

WHEREAS: As permitted by the statute, the University seeks authorization of the Board of Trustees to contract without bidding with KPMG's Information Technology (IT) Cyber Security Group, and that the University expects to do business with this firm because of the unique scope of the engagement, the imminent threat posed by the possible breach of IT security, and/or the State allows for waivers, and

WHEREAS: Whenever and wherever possible, the University intends to test the appropriateness of dealing with any given contract vendor by seeking alternate bids for the goods and services with other vendors, if available, and

WHEREAS: The University is requesting a bid advertising waiver (not to exceed \$50,000) for the engagement of KPMG's IT Cyber Security Group for phase II of its IT investigation relating to the possibility of identity theft, and Phase I, which was below the bid threshold, and has already been completed, did not conclude whether any possible IT security breaches occurred.

RESOLVED: That the Board of Trustees of New Jersey City University on this 2nd day of June 2014 does hereby approve the engagement of KPMG, IT Cyber Security Group for Fiscal Year 2015.

Mr. Ryan noted that the *FY 2014 audit plan presented by KPMG*, the *Preliminary FY 2015 Budget* and the *Update on NJCU New Market Tax Credits* were listed on the agenda for informational purposes only. No action was taken.

**PERSONNEL AND EMPLOYEE RELATIONS**

Mr. Rendo gave the report of the Personnel and Employee Relations Committee. He noted that the President had recommended the appointment of faculty and staff, faculty and professional staff promotions, reappointments of professional staff and sabbaticals as included in the board book. He moved for approval of the President's recommendation. Mr. Pawar second. The Chair asked whether there was any further discussion. There being none, the Chair called for a vote and the motion passed. (Yes-Mr. Perez, Ms. Bennett, Ms. Campbell, Mr. Pawar, Dr. Whittaker; No-None; Abstention-Mr. Hernandez and Mr. Law).

**APPOINTMENTS**

1. Dr. Mince John, Professional Services Specialist 4, Mathematics
2. Dr. James Lattanzi, Assistant Professor, Literacy Education
3. Ms. Melissa Martirano, Instructor, Professional Studies – Marketing
4. Mr. James Shafer, Director, School of Innovation and Professional Learning
5. Dr. Bouchaib Gadir, Assistant Professor, Modern Languages
6. Dr. Jeanne Ruggiero, Assistant Professor, Nursing
7. Dr. Kathleen Rennie, Associate Professor, Professional Securities and Marketing
8. Dr. Debananda Chakraborty, Associate Professor, Mathematics

**FACULTY PROMOTION RECOMMENDATION**

**Effective September 1, 2014**

**To Associate Professor**

1. Dr. Alina Gharabegina, English

**PROFESSIONAL STAFF PROMOTIONS**

**Effective July 1, 2014**

1. Ms. Yamara Nolen, Professional Services Specialist 3, Residence Life
2. Mr. Arron Rodriguez, Professional Services Specialist 3, Admissions
3. Mr. Asad Syed, Assistant Director 1, Academic Computing
4. Ms. Frecia Tapia, Professional Services Specialist 1, College of Education

**PROFESSIONAL STAFF ANNUAL APPOINTMENT  
JULY 1, 2015-JUNE 30, 2016**

1. Ms. Caroline McHugh, Program Assistant, Grants and Sponsored Programs
2. Ms. Wendy Paul, Program Assistant, Grants and Sponsored Programs
3. Ms. Aparna Saini, Professional Services Specialist 3, University Advisement Center
4. Ms. Jazmin Zegarra, Professional Services Specialist 4, Office of Specialized Services for Students with Disabilities
5. Mr. John Zuzo, Professional Services Specialist 4, Youth Corps

**PROFESSIONAL STAFF MULTIYEAR APPOINTMENT FIVE YEARS  
JULY 1, 2015 - JUNE 30, 2020**

1. Ms. Sarah Ambrose-Roman, Professional Services Specialist 2, Dean of Arts and Sciences
2. Ms. Angela Arriaza-Jarquin, Professional Services Specialist 3, Registrar
3. Mr. Bruce Beaman, Assistant Director 1, Youth Corps
4. Ms. Valerie Boseman, Assistant Director 1, Pre-College Programs
5. Ms. Luceand Cuba, Professional Services Specialist 4, OASES
6. Ms. Candice Fair, Professional Services Specialist 1, OSP
7. Mr. Robert Friday, Professional Services Specialist 3, Pre-College
8. Mr. Thomas Gannon, Professional Services Specialist 4, Media Arts
9. Ms. Elaine Gargiulo, Professional Services Specialist 1, University Advisement Center
10. Mr. Paul Gargiulo, Professional Services Specialist 2, Video & Multi-Media
11. Ms. Queen Gibson, Assistant Director 1, Continuing Education
12. Mr. Kenneth Heaton, Assistant Director 1, Athletics
13. Ms. Aida Lopez, Professional Services Specialist 1, OSP
14. Mr. Gary Patnosh, Assistant Director 1, Youth Corp

**SABBATICAL LEAVES**

**SPRING 2015 (Half-year at Full Salary)**

1. Dr. John Cunningham, Assistant Professor, English

**FALL 2014/ SPRING 2015 (Full year at Three-Quarters Salary)**

1. Dr. Jason Martinek, Assistant Professor, History

**NEXT MEETING**

The next Board meeting will be held on September 8, 2014. Mr. Perez made a motion for the board to move into executive session prior to the public session in order to discuss confidential personnel matters and contractual matters. The minutes of the executive session will become available to the public when there is no longer a need for confidentiality regarding these matters. The motion was seconded by Mr. Ryan. The motion passed. (Yes-Ms. Bennett, Ms. Campbell, Mr. Hernandez, Mr. Pawar, Mr. Rendo, Dr. Whittaker; No-None; Abstention-Mr. Law).

**ADJOURNMENT**

There being no further business to come before the Board, Mr. Perez called for a motion to adjourn, the motion was moved by Mr. Ryan and was seconded by Mr. Pawar. The motion passed. (Yes-Mr. Perez, Ms. Bennett, Ms. Campbell, Mr. Hernandez, Mr. Rendo, Dr. Whittaker; No-None; Abstention-Mr. Law). Mr. Perez adjourned the meeting at 6:53 p.m.

Respectfully submitted,

Virginia Melendez  
Secretary to the Board of Trustees