

**New Jersey City University
Board of Trustees Meeting
April 27, 2015**

REVISED

ATTENDING: Mr. Rafael Perez, Chair
Ms. Marilyn Bennett
Ms. Cynthia Campbell, *via teleconference*
Dr. Steven Chang, *via teleconference*
Dr. Henry Coleman
Mr. Edward Fowlkes
Ms. Lakeaska Gordon
Mr. James Jacobson
Mr. Vij Pawar, *via teleconference*
Mr. Owen Ryan, *via teleconference*
Mr. Joseph Scott, *via teleconference*
Dr. Edward Whittaker, *via teleconference*
Dr. Sue Henderson, *ex officio*

ABSENT: Mr. LaQuan Law
Mr. Carlos Rendo

The meeting was called to order at 6:13 p.m. in the Gilligan Student Union Building, Room 129, by Mr. Perez. Ms. Campbell, Dr. Chang, Mr. Pawar, Mr. Ryan, Mr. Scott and Dr. Whittaker participated via teleconference.

NOTICE OF MEETING

Mr. Perez noted that the time, date, location and agenda for this meeting was mailed to the Jersey Journal, The Star Ledger, Office of the New Jersey Secretary of State and the Office of the New Jersey Association of State Colleges and Universities on April 23, 2015. Notice of this meeting was also mailed to the Gothic Times, posted on the University's e-mail system and Website.

MINUTES

The Minutes of the February 23, 2015 and April 13, 2015 meetings were approved following a motion by Dr. Coleman and second by Mr. Jacobson. (Yes-Mr. Perez, Ms. Bennett, Ms. Campbell, Dr. Chang, Mr. Fowlkes, Mr. Pawar, Mr. Ryan, Mr. Scott, Dr. Whittaker; No-None; Abstention-Ms. Gordon).

CHAIR'S REPORT

Mr. Perez made a motion to approve the resolution for the Conferral of an Honorary Degree at the Commencement Ceremony on May 12, 2015. The motion was second by Mr. Fowlkes. (Yes-Ms. Bennett, Ms. Campbell, Dr. Chang, Dr. Coleman, Mr. Jacobson, Mr. Pawar, Mr. Ryan, Mr. Scott, Dr. Whittaker; No-None; Abstention-Ms. Gordon).

CONFERRAL OF HONORARY DEGREE

WHEREAS: The Board of Trustees has the authority under [NJSA 18A:64-6(b).] to grant diplomas, certificates or degrees; and

WHEREAS: A candidate has been recommended by the University Senate for a degree *honoris causa*; be it therefore

RESOLVED: That the Board of Trustees of New Jersey City University on this twenty-seventh day of April 2015, does hereby authorize President Henderson to award a degree *honoris causa*.

PRESIDENT'S REPORT

President Henderson had Dr. Joshua Fausty, Associate Professor of English and Chair of the General Education Curriculum Committee give a presentation on the General Education Program. Professors Robert Romeo and Corey Frost also discussed *Communication Across the Curriculum*.

ACADEMIC AND STUDENT AFFAIRS

Mr. Jacobson gave the report for the Academic and Student Affairs Committee. The following resolution for New Program Option – Master of Music (M.M.) in Music Performance with Specialization in Composition was moved by Mr. Jacobson and second by Ms. Bennett. (Yes- Mr. Perez, Ms. Campbell, Dr. Chang, Dr. Coleman, Mr. Fowlkes, Mr. Pawar, Mr. Ryan, Mr. Scott, Dr. Whittaker; No-None; Abstention-Ms. Gordon).

New Program Option/Specialization

Master of Music (M.M.) in Music Performance with Specialization in Composition

WHEREAS: New Jersey City University offers a program of study leading to the Master of Music (M.M.) in Music Performance degree; and

WHEREAS: The Caroline L. Guarini Department of Music, Dance and Theatre has proposed a new program option or specialization: Master of Music (M.M.) in Music Performance with Specialization in Composition; and

WHEREAS: The Master of Music (M.M.) in Music Performance with Specialization in Composition is intended for students who want to major in the creative discipline of music writing and will enable students to develop writing skills and techniques in a variety of styles and musical forms so that they can organize their thematic ideas into original compositions and arrangements; and

WHEREAS: The proposal for the new specialization in the M.M. program of study has met all the reviews of: the Department of Music, Dance and Theatre; the

College of Arts & Sciences Curriculum Committee; the Senate Graduate Studies Committee; the Senate Planning, Development and Budget Committee; academic officers of the University and all notice requirements; and

WHEREAS: The Academic and Student Affairs Committee of the Board of Trustees has reviewed the Music, Dance and Theatre Department proposal and adds its endorsement to the proposal; be it therefore

RESOLVED: That the Board of Trustees of New Jersey City University on this 27th day of April 2015 hereby approves the proposal to offer the Master of Music (M.M.) in Music Performance with Specialization in Composition Program as outlined in the attached proposal.

Dr. Julius also called upon Dr. Joseph Riotto, President of the University Senate to report on recent accomplishments and highlights of the Senate. No action was taken.

FINANCE, AUDIT AND PLANNING

Dr. Coleman gave the report for the Finance, Audit and Planning Committee. The following Board Waiver for Legal Services was moved by Dr. Coleman and was second by Mr. Jacobson. (Yes-Mr. Perez, Ms. Bennett, Ms. Campbell, Dr. Chang, Mr. Fowlkes, Mr. Pawar, Mr. Ryan, Mr. Scott, Dr. Whittaker; No-None; Abstention-Ms. Gordon).

**RESOLUTION
WAIVER OF ADVERTISING
LEGAL SERVICES**

WHEREAS: Pursuant to the New Jersey State Contracts Law (NJSA 18A: 64-52 et seq.) the University must advertise for bids on all contracts for goods and services which exceed \$32,100 except under circumstances specified in the statute where bids may be waived; and

WHEREAS: The subject matter consists of professional services that may be waived under the New Jersey State College Contracts Law Statute 18A:64-56a.1; and

WHEREAS: As permitted by the statute, the University seeks authorization from the Board of Trustees to enter into a contract which exceeds the bid threshold without bidding with Genova Burns Giantomasi Webster LLC; and

WHEREAS: The firm will provide legal services for the University for public-private partnerships with prospective developers for the West Campus; and

WHEREAS: The University is requesting a bid advertising waiver which will help ensure the project continuity, timeliness, and efficient operation; and

WHEREAS: Whenever and wherever possible, the University intends to test the appropriateness of dealing with any given contract vendor by seeking alternate bids for the goods and services with other vendors, if available; be it therefore

RESOLVED: That the Board of Trustees of New Jersey City University on this 27th day of April 2015, does hereby approve the award of a contract to Genova Burns Giantomasi Webster LLC.

Dr. Coleman made a motion to approve the resolution for the Sale of 2040 Kennedy Residence Hall. The motion was second by Mr. Fowlkes. (Yes-Mr. Perez, Ms. Bennett, Ms. Campbell, Dr. Chang, Mr. Jacobson, Mr. Pawar, Mr. Ryan, Mr. Scott, Dr. Whittaker; No-None; Abstention-Ms. Gordon).

**RESOLUTION
SALE OF 2040 KENNEDY RESIDENCE HALL**

WHEREAS: The New Jersey City University Board of Trustees (the “Board of Trustees”) has general supervision over and is vested with the conduct of the University and has the power to own, dispose of, use and operate property whether real, personal, or mixed, or any interest therein, which is necessary or desirable for University purposes, N.J.S.A. 18A:64-6 q.; and

WHEREAS: The Board of Trustees has in addition to these powers, the exercise of powers, rights and privileges that are incident to the proper government, conduct and management of the University and the control of its properties and funds, N.J.S.A. 18A:64-7; and

WHEREAS: In March 2015, New Jersey City University (the “University”), through the West Campus Housing LLC, entered into a Public Private Partnership (P3) with Ambling University Development Group (AUDG) to finance, develop and operate a \$50.6 million, 425-bed student housing facility, and to renovate and operate NJCU’s existing 202-bed housing facilities located in Vodra Hall and the CO-OP Dormitories; and

WHEREAS: The West Campus student housing facility and the renovated Vodra Hall and Co-Op Dormitory will address the student housing facility needs of the University for the next several years; and

WHEREAS: The 2040 property was purchased by the New Jersey Educational Facilities Authority (“NJEFA”) for the benefit and use of the University (then Jersey City State College) and is approximately 80-years old with no elevators or air conditioning and will require a substantial capital investment to renovate and modernize the building in order to bring it up to standard for use as a student residence hall with the kinds of amenities the market is currently demanding; and

WHEREAS: The University’s overall and current plans for the provision of student residence facilities to meet student and University needs and the costs for renovation and modernization render the 2040 Residence Hall obsolete for purposes of further investment; and

WHEREAS: The University recently acquired the title for the property from the NJEFA, and no outstanding mortgage exists on the property; and

WHEREAS: NJCU engaged Grid Real Estate LLC, and Strategic Development Group to market the 2040 property and perform the necessary due diligence in securing an appropriate buyer for the property, which has an adjacent parking lot encumbered with a billboard sign, which is owned by a third party company, and

WHEREAS: The University has received an offer from the Hopkins Group LLC, offer attached, for \$2 million to purchase the 2040 property; and

WHEREAS: Comparable sales in the City were recently priced between \$70,000 and \$75,000 per unit, and the current facility at 2040 Kennedy Boulevard is comprised of 26 units, which equates to approximately \$74,000 per unit; and

WHEREAS: The Hopkins Group LLC has advised the University of its intention to invest approximately \$5 million in the renovation of the 2040 Kennedy Boulevard building and convert them into market rate apartments; and

WHEREAS: The private renovation of the 2040 property will add to the housing availability in the community surrounding the University and improve the appearance of the facility, which will benefit the University and the surrounding community; and

WHEREAS: While the West Campus Student Residence Hall is under construction and prior to renovation of the 2040 property, the company has agreed to lease the facility to the University for approximately \$375,000 per year, or \$31,250 per month, until the new P3 student housing is developed on the West Campus; be it therefore

RESOLVED: That the Board of Trustees on this 27th day of April 2015, does hereby authorize the President and the Vice President of Administration and Finance to sell the property located at 2040 Kennedy Boulevard, and to retain Genova Burns LLC to execute the sale of the property.

Dr. Coleman also noted that the following items were included in the board book as informational purposes only. No action was taken.

- FY 2016 Tuition and Fee
- FY 2015 Interim Financial Report
- KPMG A133 Annual Report
- Ethics Point Update
- FY 2015 Audit Work Plan (KPMG)
- Rossey Hall Emergency Repair Notification
- Update on Summer Construction Projects
- Parking Update

PERSONNEL AND EMPLOYEE RELATIONS

Ms. Bennett gave the report of the Personnel and Employee Relations Committee. She noted that the President had recommended the appointments of faculty and staff, reclassifications, faculty promotion recommendations, sabbatical leaves and professional staff promotion recommendations as included in the board book. She moved for approval of the President's recommendation. Dr. Coleman second. The Chair asked whether there was any further discussion. There being none, the Chair called for a vote and the motion passed. (Yes-Mr. Perez, Ms. Campbell, Dr. Chang, Mr. Fowlkes, Mr. Jacobson, Mr. Pawar, Mr. Ryan, Mr. Scott, Dr. Whittaker; No-None; Abstention-Ms. Gordon).

FACULTY AND PROFESSIONAL STAFF APPOINTMENTS (January 1, 2015 – April 15, 2015)

1. Ms. Jessica Ali, Demonstration Specialist 4, A Harry Moore School
Effective: 01/12/2015 - 06/30/2015
2. Dr. Joy Howard, Assistant Professor, English
Effective Date: 02/01/2015 - 06/30/2015
3. Sunil Paliwal, Assistant Professor (Temporary Appointment), Chemistry
Effective: 02/01/2015 - 06/30/2015
4. Dr. Laura Rifkin, Assistant Professor (Temporary Appointment), Marketing
Effective Date: 02/01/2015 - 06/30/2015
5. Ms. Janice Schiavo, Demonstration Teacher 3, A. Harry Moore School
Effective Date: 01/12/2015 - 06/30/2015

MANAGEMENT HIRES (January 1, 2015 – April 15, 2015)

1. Ms. Courtney Pepe, Managing Assistant Director, Supervisor of Curriculum and Instruction,
A. Harry Moore School
Effective: 01/20/2015 - 06/30/2015

RECLASSIFICATIONS

1. Dr. Anne Mabry, Dean of Arts and Sciences
From: Associate Professor
To: Associate Dean
Effective: 01/02/2015
2. Dr. Karen Morgan, Academic Affairs / Provost
From: Associate Professor
To: Assistant Provost
Effective: 01/02/2015
3. Ms. Angela Errico, Controller's Office - Purchasing
From: Assistant Supervisor 3
To: Associate Director 2
Effective: 04/06/2015

FACULTY PROMOTION RECOMMENDATIONS

Effective: September 1, 2015

To Professor

1. Dr. Ethan Bumas, Associate Professor, English
2. Dr. Basanti Chakraborty, Associate Professor, Early Childhood Education
3. Dr. Joshua Fausty, Associate Professor, English
4. Dr. John Laski, Associate Professor, Management

To Associate Professor

1. Dr. Vera Dika, Assistant Professor, Media Arts
2. Dr. Kimberly Dudas, Assistant Professor, Nursing
3. Dr. Laine Giovanetto, Assistant Professor, Biology
4. Dr. Rosamond Hooper-Hamersley, Assistant Professor, History
5. Dr. Jason Martinek, Assistant Professor, History
6. Dr. Kevin O'Neill, Assistant Professor, Nursing
7. Dr. Ethan Prosen, Assistant Professor, Biology
8. Dr. Robert Prowse, Assistant Professor, Music, Dance & Theater
9. Dr. Sabine Roehr, Assistant Professor, Philosophy & Religion
10. Dr. Aixa Said-Mohand, Assistant Professor, Modern Languages
11. Dr. Louise Stanton, Assistant Professor, Political Science
12. Dr. Laura Wadenpfehl, Assistant Professor, English
13. Dr. Timothy White, Assistant Professor, History

SABBATICAL LEAVES

**FALL 2015
(Half-year at Full Salary)**

1. Dr. Jose Morales, Associate Professor, History

**SPRING 2016
(Half-year at Full Salary)**

1. Dr. Bruce Chadwick, Professor, English
2. Dr. Audrey Fisch, Professor, English / Elementary & Secondary Education
3. Dr. Deborah Sanders, Professor, African / African American Studies
4. Dr. Laura Wadenpfehl, Assistant Professor, English

**FALL 2015 / SPRING 2016
(Full year at Three-Quarter Salary)**

1. Dr. Ana Maria Rosado, Associate Professor, Music, Dance & Theater

**PROFESSIONAL STAFF PROMOTIONS
Effective: July 1, 2015**

1. Ms. Monica Almonor, Registrar
From: Professional Services Specialist 1
To: Professional Services Specialist 1 (same title, higher range)
Initial Appointment: 09/01/1992
2. Ms. Sarah Ambrose-Roman, Dean of Arts and Sciences
From: Professional Services Specialist 1
To: Professional Services Specialist 1 (same title, higher range)
Initial Appointment: 11/03/2003
3. Ms. Eleanor Anderson, University Advisement Center
From: Professional Services Specialist 3
To: Professional Services Specialist 2
Initial Appointment: 11/12/2002
4. Ms. Veronica Garcia, Admissions
From: Professional Services Specialist 4
To: Professional Services Specialist 3
Initial Appointment: 08/15/2011
5. Ms. Elaine Gargiulo, University Advisement Center
From: Professional Services Specialist 1
To: Professional Services Specialist 1 (same title, higher range)
Initial Appointment: 03/06/1995
6. Ms. Leslie Graham-Wilson, Opportunity Scholarship Program (OSP)
From: Professional Services Specialist 3
To: Professional Services Specialist 2

- Initial Appointment: 08/30/2000
7. Ms. Christal Harry, Admissions
From: Professional Services Specialist 4
To: Professional Services Specialist 3
Initial Appointment: 02/02/2009
 8. Ms. Leah Jackson, University Advisement Center
From: Professional Services Specialist 4
To: Professional Services Specialist 3
Initial Appointment: 12/04/2006
 9. Mr. Mohamed Kaifa, Criminal Justice
From: Administrative Assistant 3
To: Administrative Assistant 2
Initial Appointment: 07/01/2001
 10. Dr. Alissa Koval-Dhaliwal, Counseling Center
From: Professional Services Specialist 1
To: Professional Services Specialist 1 (same title, higher range)
Initial Appointment: 08/12/1996
 11. Mr. Matthew Lahm, Admissions
From: Professional Services Specialist 4
To: Professional Services Specialist 3
Initial Appointment: 08/21/2006
 12. Dr. Alfredo Lowe, Counseling Center
From: Professional Services Specialist 1
To: Professional Services Specialist 1 (same title, higher range)
Initial Appointment: 03/24/2008
 13. Mr. George Marano, University Advisement Center
From: Professional Services Specialist 1
To: Professional Services Specialist 1 (same title, higher range)
Initial Appointment: 03/29/1986
 14. Ms. Alison Maysilles, University Advisement Center
From: Assistant Director 3
To: Assistant Director 2
Initial Appointment: 07/12/2010
 15. Ms. Debra McClary, Dean of Professional Studies
From: Professional Services Specialist 2
To: Administrative Assistant 1
Initial Appointment: 08/02/1999
 16. Dr. Jennifer Mullan, Counseling Center
From: Professional Services Specialist 2
To: Professional Services Specialist 1
Initial Appointment: 01/05/2009
 17. Ms. Anna Scanniello, Fire Science
From: Professional Services Specialist 3
To: Professional Services Specialist 2
Initial Appointment: 10/05/2009

18. Ms. Theresa Spataro, Dean of Professional Studies
From: Professional Services Specialist 3
To: Professional Services Specialist 2
Initial Appointment: 09/13/2010
19. Ms. Allison Thornton, University Advancement – Marketing
From: Professional Services Specialist 3
To: Professional Services Specialist 2
Initial Appointment: 10/29/1994
20. Ms. Cynthia Vazquez, Center for Teacher Preparation
From: Professional Services Specialist 3
To: Professional Services Specialist 2
Initial Appointment: 07/01/1997
21. Mr. Sergio Villamizar, Athletics
From: Professional Services Specialist 1
To: Professional Services Specialist 1 (same title, higher range)
Initial Appointment: 01/03/1995

NEXT MEETING

The next Board meeting will be held on June 8, 2015. Mr. Perez made a motion for the board to move into executive session prior to the public session in order to discuss confidential personnel matters and contractual matters. The minutes of the executive session will become available to the public when there is no longer a need for confidentiality regarding these matters. The motion was seconded by Mr. Jacobson. The motion passed. (Yes-Ms. Bennett, Ms. Campbell, Dr. Coleman, Dr. Chang, Mr. Fowlkes, Mr. Pawar, Mr. Ryan, Mr. Scott, Dr. Whittaker; No-None; Abstention-Ms. Gordon).

ADJOURNMENT

Mr. Perez made a motion to adjourn the meeting and it was second by Mr. Jacobson. (Yes-Ms. Bennett, Ms. Campbell, Dr. Chang, Dr. Coleman, Mr. Fowlkes, Mr. Pawar, Mr. Ryan, Mr. Scott, Dr. Whittaker; No-None; Abstention-Ms. Gordon). There being no further business to come before the Board, Mr. Perez adjourned the meeting at 7:04 p.m.

Respectfully submitted,

Virginia Melendez
Secretary to the Board of Trustees