

**New Jersey City University
Board of Trustees Meeting
June 22, 2015**

ATTENDING: Mr. Rafael Perez, Chair
Dr. Henry Coleman
Mr. Edward Fowlkes
Ms. Lakeasha Gordon
Mr. James Jacobson
Mr. Joseph Scott
Dr. Edward Whittaker
Dr. Sue Henderson, *ex officio*

ABSENT: Ms. Marilyn Bennett
Ms. Cynthia Campbell
Dr. Steven Chang
Mr. LaQuan Law
Mr. Vij Pawar
Mr. Carlos Rendo
Mr. Owen Ryan

The meeting was called to order at 6:36 p.m. in the Gilligan Student Union Building, Room 129, by Mr. Perez.

NOTICE OF MEETING

Mr. Perez noted that the time, date, location and agenda for this meeting was mailed to the Jersey Journal, The Star Ledger, Office of the New Jersey Secretary of State and the Office of the New Jersey Association of State Colleges and Universities on June 17, 2015. Notice of this meeting was also mailed to the Gothic Times, posted on the University's e-mail system and Website.

MINUTES

Mr. Perez noted that the minutes of the April 27, 2015 meeting would be tabled until the next meeting. No action was taken.

CHAIR'S REPORT

Mr. Perez made a motion to approved the revised schedule of meetings for 2015-2016. Changes were made due to conflict with religious holidays and other national holidays. Dr. Coleman second the motion. (Yes-Mr. Fowlkes, Mr. Jacobson, Mr. Scott, Dr. Whittaker; No-None; Abstention-Ms. Gordon).

**REVISED
BOARD OF TRUSTEES
MEETING DATES
2015 – 2016**

Monday, September 21, 2015
Monday, December 7, 2015
Monday, February 22, 2016
Monday, April 18, 2016
Monday, June 27, 2016

Mr. Perez thanked Mr. LaQuan Law for his service as a student trustee from December 2013 to June 2015.

PRESIDENT’S REPORT

President Henderson gave remarks on recent accomplishments as well as several initiatives currently underway. Dr. Henderson mentioned recent faculty hires and announced the Sounds of Summer events. At the request of Dr. Henderson, presentations were made by Dr. Jimmy Jung, Interim Vice President for Student Affairs on Enrollment; Dr. Karen Morgan, Assistant Provost gave a presentation on the Education Advisory Board (EAB); and Dr. Jennifer Jones, Career Planning and Placement reported on the work on the center as well as ongoing and future initiatives.

ACADEMIC AND STUDENT AFFAIRS

Dr. Whittaker gave the report for the Academic and Student Affairs Committee. The following resolution for the Proposal for New Program Option – Master of Science (M.S.) in Nursing with a Specialization in Nursing Education. The resolution was moved by Dr. Whittaker and second by Mr. Fowlkes. (Yes-Mr. Perez, Dr. Coleman, Mr. Jacobson, Mr. Scott; No-None; Abstention-Ms. Gordon).

New Program Option/Specialization

**Master of Science (M.S.) in Nursing
with Specialization in Nursing Education**

WHEREAS: New Jersey City University has been approved to offer a program of study leading to the Master of Science (M.S.) in Nursing degree; and

WHEREAS: The Department of Nursing has proposed a new program option or specialization: Master of Science (M.S.) in Nursing with Specialization in Nursing Education; and

WHEREAS: Master of Science (M.S.) in Nursing with Specialization in Nursing Education is intended to prepare a diverse cadre of Masters’ educated nurses in this high need and high growth area; and

- WHEREAS:** The proposed curriculum provides for 37 credits and may be offered in a part-time format; and
- WHEREAS:** A post-master's certificate consisting of 15 credits will be offered to nurses who possess a Master's degree in Nursing, specializing in another area of study; and
- WHEREAS:** The proposal for the new specialization in the M.S. in Nursing program of study has met all the reviews of: the Department of Nursing; the College of Professional Studies Curriculum Committee; the Senate Graduate Studies Committee; the Senate Planning, Development and Budget Committee; academic officers of the University and all notice requirements; and
- WHEREAS:** The Academic and Student Affairs Committee of the Board of Trustees has reviewed the Nursing Department proposal and adds its endorsement to the proposal; be it therefore
- RESOLVED:** That the Board of Trustees of New Jersey City University on this 22nd day of June 2015 hereby approves the proposal to offer the Master of Science (M.S.) in Nursing with Specialization in Nursing Education Program.

Dr. Whittaker made a motion to approve the Proposal for the New Bachelor of Science (B.S.) Program in Exercise Science. The resolution was moved by Dr. Whittaker and second by Mr. Jacobson. (Yes-Mr. Perez, Dr. Coleman, Mr. Fowlkes, Mr. Scott; No-None; Abstention-Ms. Gordon).

**New Bachelor of Science (B.S.) Program
in Exercise Science-Conversion of Existing Minor Program**

- WHEREAS:** New Jersey City University offers a program of study leading to the Minor in Exercise Science; and
- WHEREAS:** The Department of Fitness, Exercise and Sports has proposed a new major program: Bachelor of Science (B.S.) in Exercise Science; and
- WHEREAS:** The B.S. in Exercise Science will prepare its graduates with the ability to apply knowledge of health and exercise interventions in a variety of settings and situations; and
- WHEREAS:** The program goals of the proposed B.S. in Exercise Science are aligned with New Jersey City University's Student Learning Outcomes and are all related to providing students with an ability to prioritize multiple tasks, integrate information, and make decisions; and

WHEREAS: The proposal for the new Exercise Science major has met all the reviews of: the Department of Fitness, Exercise and Sports; the College of Professional Studies Curriculum Committee; the Senate Curriculum and Instruction Committee; the Senate Planning, Development and Budget Committee; academic officers of the University and all notice requirements; and

WHEREAS: The Academic and Student Affairs Committee of the Board of Trustees has reviewed the Fitness, Exercise and Sports Department proposal and adds its endorsement to the proposal; be it therefore

RESOLVED: That the Board of Trustees of New Jersey City University on this 22nd day of June 2015 hereby approves the proposal to offer a Bachelor of Science in Exercise Science program.

Dr. Whittaker made a motion to approve the Proposal for the New Academic Minor Program in Accounting. The resolution was moved by Dr. Whittaker and second by Dr. Coleman. (Yes-Mr. Perez, Mr. Fowlkes, Mr. Jacobson, Mr. Scott; No-None; Abstention-Ms. Gordon).

New Minor Program in Accounting

WHEREAS: New Jersey City University offers a program of study leading to the Bachelor of Science (B.S.) in Accounting degree; and

WHEREAS: The Accounting Department in the School of Business has proposed a new academic minor program in Accounting with two tracks/options for Business and Non-Business majors; and

WHEREAS: The Accounting Minor will provide business and non-business students with opportunities to increase knowledge and skills that will be valued at for-profit and non-profit organizations; and

WHEREAS: The proposal for the new Accounting Minor program of study has met all the reviews of: the Accounting Department; the School of Business Curriculum Committee; the Senate Curriculum and Instruction Committee; the Senate Planning, Development and Budget Committee; academic officers of the University and all notice requirements; and

WHEREAS: The Academic and Student Affairs Committee of the Board of Trustees has reviewed the Accounting Department proposal and adds its endorsement to the proposal; be it therefore

RESOLVED: That the Board of Trustees of New Jersey City University on this 22nd day of June 2015 hereby approves the proposal to offer the Accounting Minor Program.

Dr. Whittaker made a motion to approve the Proposal for the New Interdisciplinary Minor Program in Cinema Studies. The resolution was moved by Dr. Whittaker and second by Mr. Jacobson. (Yes-Mr. Perez, Dr. Coleman, Mr. Fowlkes, Mr. Scott; No-None; Abstention-Ms. Gordon).

New Interdisciplinary Minor Program in Cinema Studies

WHEREAS: The Department of Media Arts in the William J. Maxwell College of Arts and Sciences at New Jersey City University has proposed a new interdisciplinary minor program in Cinema Studies and the participating departments upon the launch of the Cinema Studies Minor will be Media Arts, English, History, Political Science, Ethnic Studies, Modern Languages, Latin American, Caribbean & Latino Studies, Music, Dance, & Theatre, Psychology, and Criminal Justice; and

WHEREAS: The Interdisciplinary Minor in Cinema Studies upholds the mission of the university to urbanize and internationalize its curriculum and is in keeping with the University-wide Student Learning Goals; and

WHEREAS: The proposal for the new Cinema Studies Minor program of study has met all the reviews of: the Department of Media Arts; the College of Arts & Sciences Curriculum Committee; the Senate Curriculum and Instruction Committee; the Senate Planning, Development and Budget Committee; academic officers of the University and all notice requirements; and

WHEREAS: The Academic and Student Affairs Committee of the Board of Trustees has reviewed the Interdisciplinary Minor in Cinema Studies proposal and adds its endorsement to the proposal; be it therefore

RESOLVED: That the Board of Trustees of New Jersey City University on this 22nd day of June 2015 hereby approves the proposal to offer the Interdisciplinary Minor Program in Cinema Studies.

Dr. Whittaker made a motion to approve the Proposal for the New Multidisciplinary Minor Program in Entrepreneurship. The resolution was moved by Dr. Whittaker and second Dr. Coleman. (Yes-Mr. Perez, Mr. Fowlkes, Mr. Jacobson, Mr. Scott; No-None; Abstention-Ms. Gordon).

New Multidisciplinary Minor Program in Entrepreneurship

WHEREAS: The School of Business at New Jersey City University has proposed a new multidisciplinary minor program in Entrepreneurship and the participating departments upon the launch of the Entrepreneurship Minor will be Management, Marketing, Accounting and Finance; and

WHEREAS: The Minor in Entrepreneurship provides an opportunity for students to gain an understanding of the challenges and opportunities for entrepreneurs in key functional areas such as communications, marketing, finance and operations; and

WHEREAS: The proposal for the new Entrepreneurship Minor program of study has met all the reviews of: the Department of Management; the School of Business Curriculum Committee; the Senate Curriculum and Instruction Committee; the Senate Planning, Development and Budget Committee; academic officers of the University and all notice requirements; and

WHEREAS: The Academic and Student Affairs Committee of the Board of Trustees has reviewed the Multidisciplinary Minor in Entrepreneurship proposal and adds its endorsement to the proposal; be it therefore

RESOLVED: That the Board of Trustees of New Jersey City University on this 22nd day of June 2015 hereby approves the proposal to offer the Minor Program in Entrepreneurship.

REQUEST TO SPEAK

Mr. Perez called forward two students that requested to speak at today's meeting and addressed the members of the board related to the tuition and fees as well as parking.

FINANCE AND AUDIT

Dr. Coleman gave the report for the Finance and Audit Committee. The FY 2016 Annual Board Waiver was moved by Dr. Coleman and was second by Mr. Jacobson. (Yes-Mr. Perez, Mr. Fowlkes, Mr. Scott, Dr. Whittaker; No-None; Abstention-Ms. Gordon).

See attached list of Annual Waiver Request for Fiscal Year 2016.

Dr. Coleman made a motion to approve the P3 West Campus Development Resolution. The motion was second by Dr. Whittaker. (Yes-Mr. Perez, Mr. Fowlkes, Mr. Jacobson, Mr. Scott; No-None; Abstention-Ms. Gordon).

**RESOLUTION ADOPTED AT THE MEETING OF
THE BOARD OF TRUSTEES OF
NEW JERSEY CITY UNIVERSITY
ON JUNE 22, 2015**

WHEREAS, New Jersey City University (the “University”) has previously, through Resolution dated December 8, 2014, authorized its Authorized Officers, as defined below, to issue Requests for Qualifications for the purpose of selecting qualified developers to assume the financial and operational responsibility of developing the certain blocks and lots of the West Campus through a public private partnership (“P3”) to be entered into pursuant to the New Jersey Economic Stimulus Law of 2009 (N.J.S.A. 18A:64-85), as amended (the “Act”) which will be evidenced by Transaction Documents, as defined below, signed by the University and the private developers;

WHEREAS, the University issued a Request for Qualifications: Real Estate Developers Mixed-use (Retail/Residential) Developers, Commercial Shopping Center/Big Box Retail Developers, Hotel Developers for West Campus Redevelopment Area, dated December 11, 2015 (“RFQ”);

WHEREAS, Crossroads Companies/Inserra Supermarkets, Inc. (“Crossroads”), and Claremont Construction Group Inc. (“Claremont,” collectively, the “Developer(s)”) as well as other developers each submitted a response to the RFQ;

WHEREAS, developers qualified pursuant to the RFQ, were invited to submit proposals for development of the West Campus by April 15, 2015; and

WHEREAS, Crossroads proposed to develop Block 6 of the West Campus, which proposal would include a four level parking deck with approximately 650 parking spaces- 150 of which will be leased back by the University; approximately 100,000 square feet of retail space on four levels; a rooftop restaurant; and rooftop recreation space which will be leased back by the University (the “Crossroads Proposal”); and

WHEREAS, Claremont proposed to develop Blocks 2 and 3 of the West Campus, which proposal would include mixed-use development with associated parking on Blocks 2 and 3; and

WHEREAS, the Authorized Officers determined that the Crossroads Proposal and the Claremont Proposal further the University’s plan to develop the West Campus;

WHEREAS, following the University’s Board meeting of April 27, 2015, the Authorized Officers signed term sheets with Claremont and Crossroads for the proposed developments (the “Projects”);

WHEREAS, the Authorized Officers began negotiating the terms of the P3 documents, including ground leases and development agreements necessary for each of the Projects, with each of the developers according to the Act;

WHEREAS, the Authorized Officers issued a Request for Proposals Mixed-Use Real Estate Developers, Block 1 and Block 5B of the NJCU West Campus Redevelopment Area, dated May 26, 2015 (“RFP 15-016”);

WHEREAS, KKF University Enterprises LLC (“KKF”) submitted a response to RFP 15-016 by the June 11, 2015 deadline, which proposed the mixed-use development of Blocks 1 and 5B along with associated parking;

WHEREAS, the Authorized Officers found KKF to be a qualified developer and that the Proposal furthered the University’s objectives of developing Blocks 1 and 5B of the West Campus (the “KKF Project”);

WHEREAS, the Authorized Officers are currently negotiating the necessary P3 documents for the development of the West Campus with representatives of Claremont, Crossroads, KKF and NJEDA; and

WHEREAS, on or before August 1, 2015, in accordance with the requirements of the Act, the University will apply to the NJEDA for approval of the P3 projects of development for the West Campus, Blocks 1, 2, 3, 5B and 6; and

WHEREAS, the University recognizes and affirms the importance and need for the future development of the proposed new Academic Building on Block 4 of the West Campus as a high priority;

NOW, THEREFORE, BE IT HEREBY RESOLVED AS FOLLOWS:

Section 1. Approval of Development. The University is hereby authorized to undertake the Claremont Project, the Crossroads Project and the KKF Project on the terms and conditions set forth in the Leases and the Development Agreements (as each such term is hereafter defined). Without limiting the generality of the foregoing the University is hereby authorized to enter into ground leases with KKF for Blocks 1 and 5B; with Claremont for Blocks 2 and 3; and with Crossroads for Block 6; and to enter into leases with Crossroads for parking and rooftop amenities on Block 6; to consent to the execution of each Development Agreement negotiated with each of the developers; to apply to the NJEDA for approval of the Claremont Project, the Crossroads Project and the KKF Project; and to take any further action necessary to facilitate approval by the NJEDA of the P3 projects consisting of the Claremont Project, the Crossroads Project and the KKF Project.

Section 2. Authorization of Development Documents. The Authorized Officers of the University are each authorized, in the name and on behalf of the University, to negotiate, execute, deliver, and/or approve the following and any other documents, relating to the development documents necessary to evidence and effectuate the Development (collectively, the “Transaction Documents”):

- a. any Ground Leases granting to each of the Developers a leasehold interest in those blocks listed in each of the Developer's Proposals (the "Lease(s)");
- b. any Development Agreements between the University and each of the Developers (the "Development Agreement(s)"); and
- c. all such further instruments, agreements, leases, certificates, and other documents as are necessary or appropriate to complete the development of the West Campus or any related matter, including subleases, building leases, operations agreements, supplements, amendments and modifications of existing instruments, agreements, certificates, evidence of indebtedness and other documents.

Section 3. Future Development of the Academic Building. Insofar as the University anticipates the future development of the proposed new Academic Building on Block 4 of the West Campus: (a) the Authorized Officers of the University are each authorized to continue the pursuit of developing the proposed Academic Building as a high priority project; and (b) once specific economic conditions have been satisfied, the Authorized Officers are authorized to prepare a plan to develop the Academic Building either as a future P3 or alternate plan of finance and to present the plan to the Board of Trustees for further authorization to proceed at that time.

Section 4. Further Authorization. The Authorized Officers of the University are each authorized and instructed to take all necessary steps to prepare, or cause to be prepared, and to execute and deliver, all such agreements, documents, certificates and instruments as in his, her or their judgment may be necessary or desirable in order to carry out the transactions authorized hereby and contemplated or provided for in the Transaction Documents or otherwise desirable or proper to effectuate the purposes of this Resolution, and to cause compliance by the University with all the terms, covenants and provisions of the Transaction Documents or otherwise desirable or proper to effectuate the purposes of this resolution, it being intended that no further approval or action by the Board shall be necessary in order to complete the Development.

Section 5. Authorized Officers. The Chairman of the Board of Trustees, the President of the University and the Vice President of Administration and Finance of the University, each of them without the other, are hereby designated as "Authorized Officers" and are authorized to negotiate, prepare, execute, approve and/or deliver the Transaction Documents in the name and on behalf of the University, with such terms and conditions as he, she or they deem appropriate in connection with the transactions authorized herein, and the execution by any Authorized Officer of any such documents, agreements, certificates or instruments shall be conclusive evidence of the approval thereof by an Authorized Officer in accordance with the terms of this resolution.

Section 6. Ratification. All acts previously taken by any Authorized Officers in connection with the transactions authorized herein are hereby ratified and confirmed as acts of the University.

Dr. Coleman made a motion to approve the Contracting Agent Authorization Resolution. The motion was second by Mr. Fowlkes. (Yes-Mr. Perez, Mr. Jacobson, Mr. Scott, Dr. Whittaker; No-None; Abstention-Ms. Gordon).

RESOLUTION

CONTRACTING AGENT AUTHORIZATION FOR FISCAL YEAR 2016 FOR PURCHASES, CONTRACTS OR AGREEMENTS UNDER THE STATUTORY BID THRESHOLD OR PURSUANT TO WAIVER OF PUBLIC ADVERTISING AUTHORIZED BY RESOLUTION OF THE BOARD OF TRUSTEES AND AUTHORIZATION TO PREPARE ADVERTISEMENTS, TO ADVERTISE FOR AND RECEIVE BIDS, AND TO AWARD CONTRACTS IN CONNECTION WITH PURCHASES, CONTRACTS OR AGREEMENTS INCLUDING CONSTRUCTION CONTRACTS AND AUTHORIZATION TO ADMINISTER THE CONTRACTING PROCESS INCLUDING BUT NOT LIMITED TO THE CONSIDERATION OF DISPUTES INCLUDING THE PROTEST OF A CONTRACT AWARD AND THE RENDERING OF FINAL DETERMINATIONS OF THE UNIVERSITY AFTER CONSIDERATION OF SUCH DISPUTES OR PROTESTS

WHEREAS: The Board of Trustees of New Jersey City University (“Board of Trustees”) may delegate to and designate Contracting Agents, and

WHEREAS: Pursuant to the New Jersey State College Contracts Law (N.J.S.A. 18A:64-54) any purchase, contract or agreement for the performance of any work or the furnishing or hiring of materials or supplies, the cost or price of which, together with any sums expended for the performance of any work or services in connection with the same project or the furnishing of similar materials or supplies during the same fiscal year, paid with or out of University funds that does not exceed the total sum as provided and adjusted pursuant to N.J.S.A. 18A:64-54, may be made, negotiated and awarded by the University as authorized by resolution of the Board of Trustees without public advertising for bids; and

WHEREAS: Pursuant N.J.S.A. 18A:64-56 certain purchases, contracts, or agreements of the character described in N.J.S.A. 18A:64-55 may be made negotiated or awarded by the University by resolution of the Board of Trustees without public advertising for bids by the University; and

WHEREAS: Pursuant to N.J.S.A. 18A:64-53b., for purchases, contracts, or agreements subject to public advertisement for bids, a Contracting Agent is authorized and empowered to prepare advertisements, to advertise and receive bids, and to award contracts in connection with purchases, contracts, or agreements; be it therefore

RESOLVED: That the Board of Trustees of New Jersey City University on this 22nd day of June 2015 does hereby authorize the President and such Contracting Agent or Agents as the President may designate to make, negotiate and award purchases, contracts or agreements on behalf of the University pursuant to N.J.S.A. 18A:64-54 and N.J.S.A. 18A:64-56, and be it further

RESOLVED: That the Vice President for Administration and Finance or his designee is delegated to and designated as Contracting Agent (s) of the University for the purpose of purchases, contracts, or agreements, including construction contracts, requiring public advertisement for bids and is authorized and empowered to administer all aspects of the contracting process; and be it further

RESOLVED: That the Vice President for Administration and Finance as Contracting Agent is authorized and empowered to review and consider matters related to the contracting process including, but not limited to, a protest of the award of a contract following a public advertisement and receipt of bids, and render final determinations involving the contracting process, including the protest of the award of a contract following a public advertisement and receipt of bids, which final determination shall be regarded as a final determination of the University subject to appeal to the Superior Court of New Jersey, Appellate Division. In bid protest matters, the Vice President for Administration and Finance shall consult with University Counsel or the Attorney General regarding matters of law.

Dr. Coleman made a motion to approve the Final FY16 Tuition and Fees. The motion was second by Mr. Jacobson. (Yes-Mr. Perez, Mr. Fowlkes, Mr. Scott, Dr. Whittaker; No-None; Abstention-Ms. Gordon).

**RESOLUTION
TUITION AND FEE RATES – 2015/2016 ACADEMIC YEAR**

WHEREAS: The State Colleges and Universities have been authorized to establish tuition and fee rates and set rates for room and board, and

WHEREAS: The tuition and fee increases are contingent on the final approved State budget, and

WHEREAS: The University administration has recommended a tuition and fee increase of 3.0% for undergraduate, state-resident graduate, board, and doctoral programs for the 2015/2016 academic year, and

WHEREAS: The University administration has recommended room and room rate increase of 5.0% for the 2040 and CO-OP dormitories for the 2015/2016 academic year, and

WHEREAS: The University administration has recommended zero percent increase in out-of-state graduate tuition for the 2015/2016 academic year, and

WHEREAS: The State Colleges and Universities have been authorized to establish revenue, expense and capital budget projections, and

WHEREAS: The Finance, Audit and Planning Committee has reviewed the proposed tuition and fee rate structure and the final fiscal year 2016 budget and recommended adoption, be it therefore

RESOLVED: That the New Jersey City University Board of Trustees on June 22, 2015 hereby approves the tuition and fee rate structure, as attached to this resolution, for the 2015/2016 academic year.

Dr. Coleman noted that the *Strategic Development Group Waiver of Advertisement* was withdrawn. No action was taken.

Dr. Coleman also noted that the *Preliminary FY 2016 Budget* was included in the board book as informational only. No action was taken.

FACILITIES AND PLANNING

Dr. Coleman noted that an *Update of Campus Projects* and the *Implementation of new parking rates* was included in the board book as informational only. No action was taken.

PERSONNEL AND EMPLOYEE RELATIONS

Dr. Whittaker gave the report of the Personnel and Employee Relations Committee. He noted that the President had recommended the appointments of faculty and professional staff, librarian reappointments, professional staff annual reappointments, professor emeritus, reclassifications, and sabbatical leaves as included in the board book. He moved for approval of the President's recommendation. Mr. Fowlkes second. The Chair asked whether there was any further discussion. There being none, the Chair called for a vote and the motion passed. (Yes-Mr. Perez, Dr. Coleman, Mr. Jacobson, Mr. Scott; No-None; Abstention-Ms. Gordon).

FACULTY AND PROFESSIONAL STAFF APPOINTMENTS (April 1, 2015 – May 30, 2015)

1. Mr. Jimmy Lau, Professional Services Specialist 2, Enrollment Management
Effective: 04/27/2015
2. Ms. Melissa Martirano, Assistant Professor, School of Business – Marketing
Effective: 09/01/2013 (*corrected title)
3. Ms. Tamar Pearson, Senior Director of Advancement Services, University Advancement
Effective: 05/26/2015
4. Ms. Allison Shutt, Director 3 (Director of Development), University Advancement
Effective: 05/26/2015

LIBRARIAN REAPPOINTMENTS

Librarian to the 6th Year and Tenure Effective July 1, 2015

1. Ms. Jocelyn Castillo, Librarian 3
2. Mr. John Porcaro, Librarian 3

PROFESSIONAL STAFF ANNUAL APPOINTMENTS (July 1, 2015 – June 30, 2016)

1. Ms. Mince John, Professional Services Specialist 4, Mathematics
2. Mr. Michael Lord, Program Assistant SA, Grants Office
3. Ms. Jazmin Zegarra, Professional Services Specialist 4, Office of Specialized Services
4. Mr. John Zuzo, Professional Services Specialist 4, Youth Corps

PROFESSOR EMERITUS

1. Professor Mary Ellen Campbell, Art – William J. Maxwell College of Arts & Sciences
Retired: July 1, 2012
2. Professor Cynthia Egli, Biology – William J. Maxwell College of Arts & Sciences
Retired: July 1, 2013
3. Dr. Helen Hoch, Biology – William J. Maxwell College of Arts & Sciences
Retired: July 1, 2013
4. Dr. Jill Lewis-Spector, Literacy Education – Deborah Cannon Partridge Wolfe College of Education
Retired: July 1, 2013

RECLASSIFICATIONS

1. Ms. Cinthia Diaz, Vice President of Student Affairs
From: Professional Services Specialist 4
To: Professional Services Specialist 2
Effective: 04/13/2015
2. Mr. John Blicharz, Dean of Students
From: Professional Services Specialist 4
To: Professional Services Specialist 3
Effective: 04/14/2015

SABBATICAL LEAVES SPRING 2016 (Half-year at Full Salary)

1. Dr. David Blackmore, Professor, English
2. Professor Roddy Bogawa, Professor, Media Arts

NEW BUSINESS

Dr. Coleman presented on behalf of the Finance and Audit Committee and brought forward a resolution on Financial Integrity Policy Amendment. The resolution was second by Dr. Whittaker. (Yes-Mr. Perez, Mr. Fowlkes, Mr. Jacobson, Mr. Scott; No-None; Abstention-Ms. Gordon).

RESOLUTION

FINANCIAL INTEGRITY POLICY AMENDMENT

WHEREAS: In June 2006, in an effort to implement certain aspects of the Sarbanes Oxley Act of 2002 as University best practices, the Board adopted a Fraud, Waste and Abuse Policy, and

WHEREAS: In September 2008, the Board adopted amendments to the policy to change the name of the policy from the Fraud, Waste and Abuse Policy to the Financial Integrity Policy, and to define a process for the confidential reporting of suspected financial fraud, waste and abuse via the EthicsPoint hotline, and

WHEREAS: The University has established a Director of Internal Audit position and amended the Financial Integrity Policy to assign responsibility for investigating suspected financial fraud, waste or abuse reported via EthicsPoint to the Director of Internal Audit; be it therefore

RESOLVED: That the Board of Trustees of New Jersey City University on this 22nd day of June, 2015, does hereby approve the amendments to the University Financial Integrity Policy.

NEXT MEETING

The next Board meeting will be held on September 21, 2015. Mr. Perez made a motion for the board to move into executive session prior to the public session in order to discuss confidential personnel matters and contractual matters. The minutes of the executive session will become available to the public when there is no longer a need for confidentiality regarding these matters. The motion was seconded by Mr. Jacobson. The motion passed. (Yes-Dr. Coleman, Mr. Fowlkes, Mr. Scott, Dr. Whittaker; No-None; Abstention-Ms. Gordon).

ADJOURNMENT

Mr. Perez made a request for a motion to adjourn the meeting. The motion was moved by Mr. Scott and it was second by Dr. Whittaker. (Yes-Dr. Coleman, Mr. Fowlkes, Mr. Jacobson, Mr. Scott; No-None; Abstention-Ms. Gordon). There being no further business to come before the Board, Mr. Perez adjourned the meeting at 8:04 p.m.

Respectfully submitted,
Virginia Melendez
Secretary to the Board of Trustees