

**New Jersey City University
Board of Trustees Meeting
September 21, 2015**

ATTENDING: Ms. Marilyn Bennett
Ms. Cynthia Campbell, *via teleconference*
Dr. Steven Chang, *via teleconference*
Dr. Henry Coleman, *via teleconference*
Mr. James Jacobson, *via teleconference*
Mr. Vij Pawar, *via teleconference*
Mr. Joseph Scott
Dr. Edward Whittaker, *via teleconference*
Dr. Sue Henderson, *ex officio*

ABSENT: Mr. Rafael Perez, Chair
Mr. Edward Fowlkes
Ms. Lakeasha Gordon
Mr. Carlos Rendo
Mr. Owen Ryan

The meeting was called to order at 6:07 p.m. in the Gilligan Student Union Building, Multipurpose Room C, by Ms. Bennett.

NOTICE OF MEETING

Mr. Bennett noted that the time, date, location and agenda for this meeting was mailed to the Jersey Journal, The Star Ledger, Office of the New Jersey Secretary of State and the Office of the New Jersey Association of State Colleges and Universities on September 16, 2015. Notice of this meeting was also mailed to the Gothic Times, posted on the University's e-mail system and Website.

MINUTES

The Minutes of the April 27, 2015 and June 22, 2015 meetings were approved following a motion by Mr. Scott and second by Dr. Chang. (Yes-Ms. Bennett, Ms. Campbell, Dr. Coleman, Mr. Jacobson, Mr. Pawar, Dr. Whittaker; No-None; Abstention-None).

PRESIDENT'S REPORT

President Henderson gave remarks on recent accomplishments as well as several initiatives currently underway. At the request of Dr. Henderson, an update was provided by Dr. Jimmy Jung, Interim Vice President for Student Affairs on Enrollment; and Dr. Karen Morgan, Assistant Provost gave a presentation on Student Success as reported under the Academic and Student Affairs Committee. Dr. Henderson also shared two brief videos; the first video was of an Art Mural and the second was from Campus Life called "The Voice," both videos sharing some of the work of our students.

REQUEST TO SPEAK

Ms. Bennett called forward Dr. Joseph Riotta, University Senate President who requested to speak on behalf of the Senate. The following was communicated:

- The Senate calls upon the NJCU administration and the Board of Trustees to:
 - provide free shuttle service for students and NJCU personnel between the main campus and the School of Business starting in Fall 2015. (This might be emphasized when the new 425 bed dormitory is completed for the Fall 2016 as it is anticipated that some residence students would be traveling to the School of Business location.)
 - maintain the parking rates so that in 2015-2016 all parking fees are identical to those used during 2014-2015.
- In addition, requested from an NJCU Senator, Dr. Ivan Steinberg, could a shuttle be provided from the main campus to the School of Business location after the Union, Senate and Department meetings on assigned Monday's so that professors can teach their 4pm classes on time.

Dr. William Calathes was also called forward to speak on behalf of the AFT regarding the Managerial Salary Increases with his opposition to the Board.

ACADEMIC AND STUDENT AFFAIRS

Ms. Bennett noted that the Academic and Student Affairs Committee provided a document entitled *Student Success*, which was included in the board book for informational purposes only, no action was taken.

FINANCE AND AUDIT

Dr. Aaron Aska, Vice President for Administration and Finance gave the report for the Finance and Audit Committee. The Final FY 2016 Operating and Capital Budgets were moved by Mr. Scott and second by Dr. Coleman. (Yes-Ms. Bennett, Ms. Campbell, Dr. Chang, Mr. Jacobson, Mr. Pawar, Dr. Whittaker; No-None; Abstention-None).

RESOLUTION

FY 2016 FINAL OPERATING AND CAPITAL BUDGETS

WHEREAS: State Colleges and Universities have been authorized to establish revenue, expense and capital budget projections for the 2015/2016 fiscal year; and

WHEREAS: The New Jersey City University Board of Trustees on June 22, 2015 did approve the tuition rates, room and board rates, and rates for other fees for the 2015/2016 academic year based upon the final fiscal year 2016 Appropriations Act; and

WHEREAS: The Governor approved the final State budget which provided the University with an appropriation of \$23,598,000; and

WHEREAS: The University prepared a final operating budget for fiscal year 2016 based on approved tuition increases, the final State appropriation, and the final State budget, which projects revenues and expenses at \$150,887,357 and capital expenditures of \$11,410,406; and

WHEREAS: The Finance and Audit Committee has reviewed the final fiscal year 2015/2016 revenue, expense and capital budget projections and recommends adoption, be it therefore

RESOLVED: That the New Jersey City University Board of Trustees on this 21st day of September, 2015 does hereby approve the fiscal year 2015/2016 Revenue, Expense and Capital Budgets.

Mr. Scott made a motion to approve the Board Waiver for the Strategic Development Group, Inc. The motion was seconded by Dr. Whittaker. (Yes-Ms. Bennett, Ms. Campbell, Dr. Chang, Mr. Jacobson, Mr. Pawar, Dr. Whittaker; No-Dr. Coleman; Abstention-None).

RESOLUTION

WAIVER OF ADVERTISING STRATEGIC

DEVELOPMENT GROUP LLC

WHEREAS: Pursuant to the New Jersey State Contracts Law, NJSA 18A: 64-52 et seq., the University must advertise for bids on all contracts for goods and services which exceed \$33,000 except under circumstances specified in the statute where bids may be waived; and

WHEREAS: As permitted by the statute, the University seeks authorization of the Board of Trustees under the statute 18A: 64-56 a.1 for professional services, to continue the contract without bidding with Strategic Development Group LLC (“SDG”); and

WHEREAS: In 2014, the board of trustees approved a board waiver, which has expired, to provide services that resulted in engaging, through a competitive bid process, three developers to finance, construct, own, and lease to NJCU P3 projects to be developed on the West Campus; and

WHEREAS: SDG will continue to provide its services with respect to the development; and

WHEREAS: The University is requesting a bid advertising waiver not to exceed a monthly retainer amount of \$20,000 for a one year term, renewable for additional one year terms with either party having the right to terminate this engagement with notice, which retainer amounts shall be credited against an earned development fee not to exceed 1% of projects initiated by SDG on the West Campus or any other development projects assigned; be it therefore

RESOLVED: That the Board of Trustees of New Jersey City University on this 21st day of September 2015 does hereby authorize the Administration to continue to engage and retain the services of Strategic Development Group LLC

Ms. Bennett made a motion to approve the Board Waiver for Witt Keiffer. The motion was second by Ms. Campbell. (Yes-Dr. Chang, Mr. Jacobson, Mr. Pawar, Dr. Whittaker; No-Dr. Coleman, Mr. Scott; Abstention-None).

RESOLUTION
WAIVER OF ADVERTISING PERSONNEL
RECRUITMENT SERVICES

WHEREAS: Pursuant to New Jersey State Contracts Law, ,NJSA 18A: 64-52 et seq., the University must advertise for bids on all contracts for goods and services which exceed \$33,000 except under circumstances specified in the statute where bids may be waived; and

WHEREAS: As permitted by the statute, NJSA 18:64-56 a.20, relative to purchases of personnel recruitment and advertising, the University seeks authorization of the Board of Trustees to contract without bidding with the search firm of Witt- Kieffer, for recruitment services to permanently fill three interim administrative positions; and

WHEREAS: Enter into a contract which exceeds the bid threshold without bidding for the provision of professional consulting services involving personnel recruitment and related search services; and

WHEREAS: The University is requesting a bid advertising waiver which will help ensure the continued efficient and effective operation of the University; be it therefore

RESOLVED: That the Board of Trustees of New Jersey City University on this 21st day of September 2015, does hereby authorize the University to retain Witt-Kieffer search firm without advertising for bids provided the contract amount for personnel recruitment and search services shall not exceed \$100,000.

Dr. Coleman made a motion to approve the Resolution for the Authorization for Project Modification. The motion was seconded by Mr. Scott. (Yes-Ms. Bennett, Ms. Campbell, Dr. Chang, Mr. Jacobson, Mr. Pawar, Dr. Whittaker; No-None; Abstention-None).

**RESOLUTION OF THE BOARD OF TRUSTEES OF NEW JERSEY CITY
UNIVERSITY AUTHORIZING MODIFICATIONS TO THE SCOPE OF THE
PROJECT FINANCED BY THE NEW JERSEY EDUCATIONAL FACILITIES
AUTHORITY REVENUE BONDS, NEW JERSEY CITY UNIVERSITY ISSUE, SERIES
2015 A**

WHEREAS: Pursuant to a Resolution adopted on December 17, 2015 and an Indenture of Trust dated as of January 1, 2015 (the “2015 Indenture”) by and between the New Jersey Educational Facilities Authority (the "Authority") and U.S. Bank National Association, as trustee (the “2015 Trustee”), the New Jersey Educational Facilities Authority (the “Authority”) issued \$35,240,000 aggregate principal amount of its New Jersey Educational Facilities Authority Revenue Bonds, New Jersey City University Issue, Series 2015 A (the “2015 A Bonds”) for New Jersey City University (the “University”); and

WHEREAS: The 2015 A Bonds financed, inter alia, a capital project for the University (the “New Money Project”) consisting of: (i) the renovation of the existing Science Building and the construction of an addition thereto; (ii) the construction, equipping, redesign and renovation of the Margaret Williams Theatre; (iii) HVAC improvements to the John J. Moore Athletics and Fitness Center; (iv) the capital fit-out of certain leased facilities for the School of Business; (v) the construction of Stegman Boulevard; (iv) the payment of capitalized interest; and (v) the payment of costs of issuance of the 2015 A Bonds (as hereinafter defined); and

WHEREAS: Since the issuance of the 2015 A Bonds, the estimated costs of certain projects have increased and priorities for the implementation of certain projects have changed resulting in the University’s need to reevaluate and re-order its funding strategies; and

WHEREAS: The renovation of the Margaret Williams Theatre (the “Theatre Renovation”) is the only component of the New Money Project that is not already in procurement, construction or completion and the Board of Trustees of the University deems it advisable and in the best interests of the University and its students to defer implementation of the Theatre Renovation and apply the proceeds of the 2015 A Bonds anticipated to be applied to the Theatre Renovation to the University’s other funding needs; and

WHEREAS: The cost of the Theatre Renovation was estimated to be approximately \$2,800,000 and the Board deems it necessary and desirable to apply this amount to the renovation of the University’s Nursing Department, the Public Safety Department and other on campus facilities, including, without limitation, scope changes to the Science Building project, School of Business and Stegman Boulevard construction (the “2015 A New Money Project Modification”); and

WHEREAS: In connection with the issuance of the 2015 A Bonds, the New Money Project is leased to the University by the Authority pursuant to a Lease and Agreement dated as of January 1, 2015 (the "2015 A Lease"); and

WHEREAS: Pursuant to Section 2.07 of the 2015 A Lease, the scope of the New Money Project may be modified as mutually agreed by the Authority and the University;

WHEREAS: The University has requested the Authority to permit the proceeds of the 2015 A Bonds to be applied to the costs of the 2015 A New Money Project Modification and to amend the provisions of the Lease, the Indenture and any other necessary documents related to the 2015 A Bonds to permit the modification of the 2015 A New Money Project;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF NEW JERSEY CITY UNIVERSITY AS FOLLOWS:

SECTION 1. The Board of Trustees of New Jersey City University (the "Board") hereby agrees: (i) to defer implementation of the Theatre Renovation; (ii) pursuant to Section 2.07 of the 2015 A to add the 2015 A New Money Project Modification to the definition of the New Money Project in the 2015 A Lease, the 2015 A Indenture and any other necessary documents related to the 2015 A Bonds; and (iii) to apply the proceeds of the 2015 A Bonds in the amount of approximately \$2,800,000 to the costs of the 2015 A New Money Project Modification.

SECTION 2. The Board hereby authorizes the President and the Vice President for Administration and Finance (each an "Authorized Officer") to take any and all such other actions as may be necessary or appropriate in connection with implementing the 2015 A New Money Project Modification including, without limitation, executing and delivering or acknowledging any documents, including, but not limited to, any amendments to the 2015 A Lease, the 2015 A Indenture, submitting the 2015 A New Money Project Modification to the New Jersey Legislature pursuant to N.J.S.A. 18A:72A-27.3 to the extent required, obtaining any legal opinions which may be required by applicable bond documents and paying the costs thereof.

SECTION 3. This Resolution shall take effect immediately.

Mr. Scott made a motion to approve the Resolution for the Mileage Reimbursement Rate Change. The motion was seconded by Mr. Jacobson. (Yes-Ms. Bennett, Ms. Campbell, Dr. Chang, Mr. Pawar, Dr. Whittaker; No-None; Abstention-None).

RESOLUTION
ADOPTION OF MILEAGE REIMBURSEMENT RATE AND AUTHORIZATION TO
ADJUST MILEAGE REIMBURSEMENT RATE
NOT TO EXCEED INTERNAL REVENUE STANDARDS

WHEREAS: The Board of Trustees of New Jersey City University, a public institution of higher education of the State of New Jersey, has general supervision over and is vested with the conduct of the University, N.J.S.A. 18A:64-6; and

WHEREAS: The Board of Trustees has authority over all matters concerning the supervision and operations of the University including fiscal affairs, N.J.S.A. 18A:3B-6 c; and

WHEREAS: The Board of Trustees has the power and duty to disburse monies and direct and control expenditures of the funds of the University, N.J.S.A. 18A:64-6 d, e, and f; and

WHEREAS: In addition to the other powers and duties as enumerated by law, the Board of Trustees has and may exercise the powers, rights and privileges that are incident to the proper government, conduct and management of the University, and the control of its properties and funds, N.J.S.A. 18A:64-7; and

WHEREAS: In the performance of official duties, employees of the University may from time to time be authorized and approved to use their personal vehicles in furtherance of University business; and

WHEREAS: The University mileage reimbursement rate has been administered at \$0.31 per mile since 2001 and;

WHEREAS: The mileage reimbursement rate administered by the University has not kept pace with inflation and costs associated with vehicle operation; and

WHEREAS: The mileage reimbursement rate accepted for IRS purposes is \$.575 per mile; be it therefore

RESOLVED: That the Board of Trustees of New Jersey City University on this 21st day of September 2015, hereby repeals any previously adopted or administered mileage reimbursement rate at the University and establishes the mileage reimbursement rate for authorized and approved personal vehicle use for University business purposes to be \$.575 per mile; and be it further

RESOLVED: That the President, upon recommendation of the Vice President for Administration and Finance, may adjust the mileage reimbursement rate from time to time as deemed appropriate, not to exceed the IRS standard.

Dr. Aska noted that the *West Campus ROI Update* was included in the board book as informational only. No action was taken.

PERSONNEL AND EMPLOYEE RELATIONS

Ms. Bennett gave the report of the Personnel and Employee Relations Committee. She noted that the President recommended faculty, professional staff, and managerial appointments, reclassifications and professor emeritus as included in the board book. Mr. Scott made a motion to approve the President's recommendations. Mr. Pawar seconded the motion. (Yes-Ms. Bennett, Ms. Campbell, Dr. Chang, Dr. Coleman, Mr. Jacobson, Dr. Whittaker; No-None; Abstention-None).

**FACULTY AND PROFESSIONAL STAFF
APPOINTMENTS
(June 1, 2015 – September 1, 2015)**

Tenure-Track Faculty Appointments:

1. Mr. Anthony Avillo, Assistant Professor
Fire Science
Effective: 09/01/2015
2. Dr. Meriem Bendaoud, Assistant Professor
Microbiology
Effective: 09/01/2015
3. Dr. Andrew Bossie, Assistant Professor
Economics
Effective: 09/01/2015
4. Dr. Gunham Caglayan, Assistant Professor
Mathematics
Effective: 09/01/2015
5. Dr. Mary Fortier, Associate Professor
Nursing
Effective: 09/01/2015
6. Ms. Elizabeth Galetz, Assistant Professor
Nursing
Effective: 09/01/2015
7. Dr. Venessa Garcia, Associate Professor
Criminal Justices
Effective: 09/01/2015

8. Dr. Jean Georgiou, Assistant Professor
Counseling Program
Effective: 09/01/2015
9. Dr. J.D. Jayaram, Assistant Professor
Finance
Effective: 09/01/2015
10. Dr. Shanda Johnson, Assistant Professor
Nursing
Effective: 09/01/2015
11. Dr. Eunsu Lee, Assistant Professor
Management
Effective: 09/01/2015
12. Dr. Ke (Helen) Li, Assistant Professor
Marketing
Effective: 09/01/2015
13. Dr. Yung-Wei (Dennis) Lin, Assistant Professor
Counseling Program
Effective: 09/01/2015
14. Ms. Ashley Lyon, Assistant Professor
Art
Effective: 09/01/2015
15. Dr. Amy Meltzer Rady, Associate Professor
Fitness, Exercise & Sports
Effective: 09/01/2015
16. Dr. Amit Mokashi, Assistant Professor
Management
Effective: 09/01/2015
17. Dr. Virginia Ochoa-Winemiller, Assistant Professor
Latin American Studies / Modern Languages
Effective: 09/01/2015
18. Dr. Zhimin Wang, Associate Professor
Finance
Effective: 09/01/2015

19. Dr. Yufeng Wei, Assistant Professor
Chemistry
Effective: 09/01/2015
20. Dr. Mingshan Zhang, Associate Professor
Accounting
Effective: 09/01/2015

Temporary Faculty Appointments:

1. Dr. Tracey Riley, Assistant Professor
Women & Gender Studies
Effective: 09/01/2015 - 06/30/2016

Professional Staff Appointments:

1. Ms. Katherine Aquino, Professional Services Specialist 2
Dean's Office, College of Education
Effective: 08/10/2015
2. Ms. Robyn Burton, Professional Services Specialist 3
Head Women's Basketball Coach, Athletics
Effective: 08/01/2015
3. Ms. Damaris Castillo, Professional Services Specialist 4 – *Emergency Hire*
Dean's Office, College of Arts & Sciences
Effective: 08/24/2015 – 06/30/2016
4. Mr. Brian Ferrante, Professional Services Specialist 4 – *Part-Time*
Part-time Admissions Recruiter
Effective: 08/24/2015
5. Mr. Clinton Higgins, Professional Services Specialist 3
Media Arts Center
Effective: 08/03/2015
6. Mr. Reuel Mebuin, Program Assistant – *Temporary Appointment*
Grants Office
Effective: 08/24/2015 – 06/30/2016
7. Ms. Shakira Monroe, Professional Services Specialist 4
Admissions Recruiter
Effective: 08/24/2015

8. Ms. Jennifer Rak, Program Assistant – *Temporary Appointment*
Grants Office
Effective: 08/24/2015 – 06/30/2016
9. Ms. Angela Ramos, Program Assistant – *Temporary Appointment*
Grants Office
Effective: 08/24/2015 – 06/30/2016
10. Ms. Veronica Reed, Program Assistant - *Temporary Appointment*
Writing Center
Effective: 06/15/2015 - 06/30/2016
11. Mr. Matthew Sutton, Professional Services Specialist 4
Opportunity Scholarship Program
Effective: 08/17/2015

MANAGERIAL APPOINTMENTS
(From June 1, 2015 – September 1, 2015)

1. Dr. Ronald Hurley, Director of Public Safety
Public Safety, Division of Administration and Finance
Effective: 09/21/2015
2. Ms. Sherrie Madia, Associate Vice President for Communications, Public Information &
Community Relations, Division of University Advancement
Effective: 08/17/2015
3. Dr. Benjamin Rohdin, Associate Vice President for Enrollment Management
Enrollment Management
Effective: 08/25/2015
4. Mr. Jaime Rudolph, Managing Assistant Director 2 – *Emergency Hire*
Grants Office
Effective: 08/03/2015

RECLASSIFICATIONS

1. Dr. John Cunningham
From: Associate Professor, English
To: Interim Assistant Dean, College of Arts and Sciences
Effective: 09/01/2015 – 08/31/2016
Reason: Promotion to Interim Assistant Dean

2. Ms. Tamara Cunningham
From: (Managing Assistant Director 1) Assistant to the VP of Academic Affairs
Academic Affairs
To: (Director 2) Executive Assistant to the President for University Relations
President's Office
Effective: 08/01/2015 - 6/30/2016
Reason: Emergency/Temporary re-assignment, reporting to the President
3. Dr. Allan DeFina
From: Dean of College of Education and Professional Studies
To: Same
Effective: 08/01/2015
Reason: Salary adjustment due to market and internal equity
4. Ms. Edie Del Vecchio
From: Director of Procurement Services
To: Assistant Vice President for Business Services
Effective: 07/01/2015
Reason: Salary adjustment due to department expansion with increased duties
5. Mr. Guillermo de Veyga
From: (Associate Director 2) Assistant to the Provost
To: (Director 2) Assistant Vice President for Academic Affairs
Effective: 07/01/2015
Reason: Internal selection as candidate on search and promotion
6. Ms. Adele Douglas
From: (Associate Director 1) Associate Director of Human Resources
To: (Director 2) Director of Human Resources Operations
Effective: 07/01/2015
Reason: Promotion due to realignment of Human Resources Office
7. Dr. Demond Hargrove
From: (Director 2) Associate Vice President for Student Affairs
To: (Director 1/AVP) Associate Vice President for Student Affairs
Effective: 08/12/2015
Reason: Promotion due to restructuring of Student Affairs
8. Dr. Jimmy Jung
From: (Director 1) AVP for Enrollment Management & Student Success
To: Interim Vice President for Enrollment Management & Student Success
Effective: 06/01/2015 – 06/30/2016
Reason: Restructuring due to the reorganization with the transfer of the prior Vice President to a faculty position

9. Dr. Anne Mabry
From: Associate Dean, College of Arts to Sciences
To: Interim Dean, College of Arts and Sciences
Effective: 08/01/2015 - 06/30/2016
Reason: Promotion to Interim Dean
10. Mr. Kevin Malley
From: Chair of the Fire Science Department, Assistant Professor
College of Professional Studies
To: Interim Associate Dean, College of Professional Studies
Effective: 07/01/2015 - 06/30/2016
Reason: Promotion to Interim Associate Dean
11. Dr. Bernard McSherry
From: Interim Dean of the School of Business
To: Same
Effective: 08/01/2015 – 06/30/2016
Reason: Salary adjustment due to market and internal equity
12. Mr. Luis Morales
From: Managing Assistant Director 1
To: Same
Effective: 07/01/2015
Reason: Salary adjustment due to expanded duties
13. Mr. Roberto Romero
From: Professional Services Specialist 4 (Academic Computing)
To: Assistant Director 3 (Academic Computing)
Effective: 07/01/2015
Reason: Salary adjustment due to expanded duties and market competitiveness
14. Mr. Robert Scire
From: Associate Director of Information Technology
To: Same
Effective: 07/01/2015
Reason: Salary adjustment due to expanded duties and market competitiveness
15. Mr. Mohammad Sheikh
From: Associate Director of Information Technology
To: Same
Effective: 07/01/2015
Reason: Salary adjustment due to expanded duties and market competitiveness

16. Dr. Cheryl Swider
From: Director of University Outreach
To: Assistant Dean for Off-Site Programs, Dean of Professional Studies
Effective: 09/01/2015
Reason: Internal selection as candidate on search and promotion

17. Ms. Phyllis Szani
From: Associate Vice President for Information Technology
To: Same
Effective: 07/01/2015
Reason: Salary adjustment due to department expansion with increased duties

PROFESSOR EMERITUS

1. Professor Charles Plosky
Art Department – William J. Maxwell College of Arts & Sciences
Retired: July 1, 2013

Ms. Bennett made a request for a motion to approve the Managerial Salaries for 2015-2016. Mr. Scott made a motion and it was second by Mr. Pawar. (Yes-Ms. Bennett, Ms. Campbell, Dr. Chang, Mr. Jacobson, Dr. Whittaker; No-Dr. Coleman; Abstention-None).

MANAGERIAL SALARIES 2015-2016

- WHEREAS:** The University administration has recommended and requested authorization to award performance based increases for managerial employees effective FY 2015 as determined with the approval of the President subject to the limitation that the total of awarded increases shall not exceed 2% of total FY 2014 managerial salaries; and
- WHEREAS:** The Personnel, Compensation, Nominations and Governance Committee of the Board has reviewed the recommendation of the University administration in consultation with the University's Chief Human Resources Officer and supports its implementation; be it therefore
- RESOLVED:** That the Board of Trustees of the New Jersey City University on the twenty first day of September 2015 authorizes the President of the University to determine and award performance based salary increases effective FY 2015 subject to the limitation that the total of awarded increases shall not exceed 2% of total FY 2014 managerial salaries; and be it further
- RESOLVED:** That the attached compensation schedule setting the minimum and maximum salaries for all managerial positions for FY2015 is approved.

The *2015 Faculty Hires – Overview with short bios* and the *Managerial Appointments – short bios* were included in the board book under the Personnel and Employee Relations Committee as informational only. No action was taken.

NEW BUSINESS

Ms. Bennett requested for a motion under the Personnel Committee to approve the nomination of board officers. Mr. Scott made a motion and it was seconded by Mr. Pawar. (Yes-Ms. Bennett, Ms. Campbell, Dr. Chang, Dr. Coleman, Mr. Jacobson, Dr. Whittaker; No-None; Abstention-None). The nomination of officers includes:

Board of Trustees - Nominating and Governance Committee

- Mr. Rafael Perez, Chair
- Dr. Henry Coleman, Vice Chair
- Ms. Cynthia Campbell, Secretary

NEXT MEETING

The next Board meeting will be held on December 7, 2015. Ms. Bennett made a motion for the board to move into executive session prior to the public session in order to discuss confidential personnel matters and contractual matters. The minutes of the executive session will become available to the public when there is no longer a need for confidentiality regarding these matters. The motion was seconded by Mr. Scott. The motion passed. (Yes-Ms. Campbell, Dr. Chang, Dr. Coleman, Mr. Jacobson, Mr. Pawar, Dr. Whittaker; No-None; Abstention-None).

ADJOURNMENT

Ms. Bennett made a request for a motion to adjourn the meeting. The motion was moved by Mr. Scott and it was second by Mr. Pawar. (Yes-Ms. Bennett, Ms. Campbell, Dr. Chang, Dr. Coleman, Mr. Jacobson, Dr. Whittaker; No-None; Abstention-None). There being no further business to come before the Board, Ms. Bennett adjourned the meeting at 7:17 p.m.

Respectfully submitted,

Virginia Melendez
Secretary to the Board of Trustees