

**New Jersey City University
Board of Trustees Meeting
June 27, 2016**

ATTENDING: Mr. Rafael Perez, Chair
Ms. Marilyn Bennett
Dr. Steven Chang, *via teleconference*
Dr. Henry Coleman
Mr. James Jacobson
Mr. Collin Officer, *student trustee*
Mr. Owen Ryan
Mr. Joseph Scott
Dr. Edward Whittaker
Dr. Sue Henderson, *ex officio*

ABSENT: Ms. Cynthia Campbell
Mr. Edward Fowlkes
Mr. Vij Pawar
Mr. Carlos Rendo

The meeting was called to order at 6:22 p.m. in the Gilligan Student Union Building, Room 129 by Mr. Perez.

NOTICE OF MEETING

Mr. Perez noted that the time, date, location and agenda for this meeting was mailed to the Jersey Journal, The Star Ledger, Office of the Secretary of State, Senate Majority Office, Council of NJ State College Locals and the NJ Association of State Colleges and Universities on June 22, 2016. Notice of this meeting was also posted on the University's e-mail system and website.

MINUTES

The Minutes of the April 18, 2016 meeting was approved following a motion by Dr. Coleman and seconded by Dr. Whittaker. (Yes-Mr. Perez, Ms. Bennett, Dr. Chang, Mr. Jacobson, Mr. Ryan, Mr. Scott; No-None; Abstention-Mr. Officer).

PRESIDENT'S REPORT

President Henderson discussed recent accomplishments as well as several initiatives currently underway. Dr. Henderson also called forward Dr. Demond Hargrove, Associate Vice President for Student Affairs who gave a presentation on the Athletics Department.

REQUEST TO SPEAK

Mr. Perez called forward Dr. Joseph Riotto, University Senate President to give a report on behalf of the Senate. Dr. Riotto provided an overview of a select number of senate activities that have recently taken place.

ACADEMIC AND STUDENT AFFAIRS

Dr. Whitaker gave the report for the Academic and Student Affairs division. He made a motion to approve the Proposal for New Doctoral Program – Doctor of Education in Community College Leadership. The motion was seconded by Ms. Bennett. (Yes-Mr. Perez, Dr. Chang, Dr. Coleman, Mr. Jacobson, Mr. Ryan, Mr. Scott; No-None; Abstention-Mr. Officer).

**New Doctor of Education (Ed. D.) Program
in Community College Leadership**

WHEREAS: New Jersey City University's Department of Educational Leadership has proposed a Doctor of Education (Ed. D.) in Community College Leadership; and

WHEREAS: The Ed. D. in Community College Leadership reflects the University's commitment to empower diverse, underserved and underrepresented individuals to close achievement gaps, resulting in world-class institutions of higher education that are able to respond to ever changing, global, 21st Century opportunities and challenges; and

WHEREAS: The proposal for the new Ed. D. in Community College Leadership program has met all the reviews of: the Department of Educational Leadership; the College of Education Curriculum Committee; the Senate Graduate Studies Committee; the Senate Planning, Development and Budget Committee; academic officers of the University and all notice requirements; and

WHEREAS: The Academic and Student Affairs Committee of the Board of Trustees has reviewed the Educational Leadership Department proposal and adds its endorsement to the proposal; be it therefore

RESOLVED: That the Board of Trustees of New Jersey City University on this 27th day of June 2016 hereby approves the proposal to offer a Doctor of Education in Community College Leadership.

Dr. Whittaker made a motion to approve the Proposal for New Graduate Specialization – Master of Arts in Teaching Special Education, with Teacher of Students with Disabilities Eligibility and a Specialization in Autism Spectrum Disorders. The motion was seconded by Dr. Coleman. (Yes-Mr. Perez, Ms. Bennett, Dr. Chang, Mr. Jacobson, Mr. Ryan, Mr. Scott; No-None; Abstention-Mr. Officer).

New Program Option/Specialization

Master of Arts in Teaching (M.A.T.) Special Education, with Teacher of Students with Disabilities Eligibility and a Specialization in Autism Spectrum Disorders

WHEREAS: New Jersey City University offers a program of study leading to the Master of Arts in Teaching Special Education degree; and

WHEREAS: The Department of Special Education has proposed a new program option or specialization: Master of Arts in Teaching (M.A.T.) Special Education, with Teacher of Students with Disabilities Eligibility and a Specialization in Autism Spectrum Disorders (ASD); and

WHEREAS: The new specialization will provide the teacher candidates with a foundation not only in the specific area of special education, but in the nature and needs and best practices pertaining to educating children with ASD; and

WHEREAS: The proposal for the new specialization in the MAT program of study has met all the reviews of: the Department of Special Education; the College of Education Curriculum Committee; the Senate Graduate Studies Committee; the Senate Planning, Development and Budget Committee; academic officers of the University and all notice requirements; and

WHEREAS: The Academic and Student Affairs Committee of the Board of Trustees has reviewed the Special Education Department proposal and adds its endorsement to the proposal; be it therefore

RESOLVED: That the Board of Trustees of New Jersey City University on this 27th day of June 2016 hereby approves the proposal to offer the Master of Arts in Teaching (M.A.T.) Special Education, with Teacher of Students with Disabilities Eligibility and a Specialization in Autism Spectrum Disorders.

Dr. Whittaker made a motion to approve the Proposal for New Graduate Program – M.S. in Business Analytics and Data Science. The motion was seconded by Mr. Ryan. (Yes-Mr. Perez, Ms. Bennett, Dr. Chang, Dr. Coleman, Mr. Jacobson, Mr. Scott; No-None; Abstention-Mr. Officer).

**New Master of Science (M.S.) Program
in Business Analytics and Data Science**

WHEREAS: New Jersey City University offers a program of study leading to the Master of Science (M.S.) degree; and

WHEREAS: The Department of Finance in the School of Business has proposed a new graduate program: M.S. in Business Analytics and Data Science; and

WHEREAS: The M.S. in Business Analytics and Data Science will prepare students with the skills needed to gather, store, analyze and interpret large amounts of data in order to make business decisions; and

WHEREAS: The program is designed to cater to the burgeoning need for analytics and data science professionals in various industries such as finance, marketing, retail and accounting; and

WHEREAS: The proposal for the new M.S. in Business Analytics and Data Science program has met all the reviews of: the Department of Finance; the School of Business Curriculum Committee; the Senate Graduate Studies Committee; the Senate Planning, Development and Budget Committee; academic officers of the University and all notice requirements; and

WHEREAS: The Academic and Student Affairs Committee of the Board of Trustees has reviewed the Finance Department proposal and adds its endorsement to the proposal; be it therefore

RESOLVED: That the Board of Trustees of New Jersey City University on this 27th day of June 2016 hereby approves the proposal to offer a Master of Science in Business Analytics and Data Science program.

Dr. Whittaker made a motion to approve the Proposal for a Baccalaureate Specialization Conversion – B.S. in Business Administration with a Specialization in International Business to a B.S. in Global Business. The motion was seconded by Mr. Jacobson. (Yes-Mr. Perez, Ms. Bennett, Dr. Chang, Dr. Coleman, Mr. Ryan, Mr. Scott; No-None; Abstention-Mr. Officer).

**New Bachelor of Science (B.S.) Program
in Global Business-Conversion of Existing Bachelor of Science in Business Administration
with a Specialization in International Business Program**

WHEREAS: New Jersey City University offers a program of study leading to the Bachelor of Science (B.S.) degree; and

WHEREAS: The Department of Management in the School of Business has proposed a conversion of an existing baccalaureate specialization program to the Bachelor of Science (B.S.) in Global Business; and

WHEREAS: The B.S. in Global Business will prepare students for a strong understanding of the global business environment and our globalized economy; and

WHEREAS: The program allows students to focus on the global dimensions of business, learning skills required of global management positions; and

WHEREAS: The proposal for the Global Business major has met all the reviews of: the Department of Management; the School of Business Curriculum Committee; the Senate Curriculum and Instruction Committee; the Senate Planning, Development and Budget Committee; academic officers of the University and all notice requirements; and

WHEREAS: The Academic and Student Affairs Committee of the Board of Trustees has reviewed the Management Department proposal and adds its endorsement to the proposal; be it therefore

RESOLVED: That the Board of Trustees of New Jersey City University on this 27th day of June 2016 hereby approves the proposal to offer a Bachelor of Science in Global Business program.

Dr. Whittaker made a motion to approve the Proposal for New Baccalaureate Program – B.S. in Supply Chain, Logistics and Maritime Port Management. The motion was seconded by Mr. Ryan. (Yes-Mr. Perez, Ms. Bennett, Dr. Chang, Dr. Coleman, Mr. Jacobson, Mr. Scott; No-None; Abstention-Mr. Officer).

**New Bachelor of Science (B.S.) Program
in Supply Chain, Logistics, and Maritime Port Management**

WHEREAS: New Jersey City University offers a program of study leading to the Bachelor of Science (B.S.) degree; and

WHEREAS: The Department of Management in the School of Business has proposed a new major program: B.S. in Supply Chain, Logistics, and Maritime Port Management; and

WHEREAS: The B.S. in Supply Chain, Logistics, and Maritime Port Management will include multidisciplinary course work that enhances the required skill sets and expertise of students to work competitively in the supply chain, logistics, and maritime port management areas; and

WHEREAS: The proposal for the new Supply Chain, Logistics, and Maritime Port Management major has met all the reviews of: the Department of Management; the School of Business Curriculum Committee; the Senate Curriculum and Instruction Committee; the Senate Planning, Development and Budget Committee; academic officers of the University and all notice requirements; and

WHEREAS: The Academic and Student Affairs Committee of the Board of Trustees has reviewed the Management Department proposal and adds its endorsement to the proposal; be it therefore

RESOLVED: That the Board of Trustees of New Jersey City University on this 27th day of June 2016 hereby approves the proposal to offer a Bachelor of Science in Supply Chain, Logistics, and Maritime Port Management program.

FINANCE AND AUDIT

Mr. Jacobson gave the report for the Finance and Audit Committee. Under the Preliminary FY 2017 Budget, Mr. Jacobson made a motion to approve a 2.25% *Tuition Increase* (see attached) and to approve 25% of the proposed budget at this June 27, 2016 board meeting. The final approval of the budget is to be finalized at the September 12, 2016 board meeting. The motion was seconded by Ms. Bennett. (Yes-Mr. Perez, Dr. Chang, Dr. Coleman, Mr. Ryan, Mr. Scott, Dr. Whittaker; No-None; Abstention-Mr. Officer).

Mr. Jacobson made a motion to approve the Annual Bid Waivers Report. The motion was seconded by Mr. Ryan. (Yes-Mr. Perez, Ms. Bennett, Dr. Chang, Dr. Coleman, Mr. Scott, Dr. Whittaker; No-None; Abstention-Mr. Officer).

**RESOLUTION
BID ADVERTISING WAIVERS**

WHEREAS: Pursuant to the New Jersey State Contracts Law (NJSA 18A: 64-52 et seq.) the University must advertise for bids on all contracts for goods and services which exceed \$33,000 except under circumstances specified in the statute where bids may be waived, and

WHEREAS: As permitted by the statute, the University seeks authorization of the Board of Trustees to contract without bidding with vendors that the University expects to do business with in Fiscal Year 2017 because there are no alternatives and/or the State allows for waivers, and

WHEREAS: Whenever and wherever possible, the University intends to test the appropriateness of dealing with any given contract vendor by seeking alternate bids for the goods and services with other vendors, if available, and

WHEREAS: The University is requesting a bid advertising waiver for the attached list of such vendors and estimated expenditure amounts for Fiscal Year 2017 which will help ensure the continued efficient operation of the University, be it therefore

RESOLVED: That the Board of Trustees of New Jersey City University on this 27th day of June 2016 does hereby approve the attached list of bid advertising waivers for Fiscal Year 2017.

Mr. Jacobson noted that the following items were included in the board book for informational purposes only, no action was taken: *KPMG Audit Plan; Potential KPMG Partners' CV's; and Moody's & Fitch Ratings Agency Reports.*

FACILITIES AND PLANNING

Dr. Coleman gave the report for the Facilities and Planning Committee. He noted that the following items were included in the board book for informational purposes only, no action was taken: *On Campus Projects Update-Report on Demographic information on General Contractors and Update on Strategic Plan – Transforming Lives.*

NEW BUSINESS

Ms. Bennett made a motion under the Personnel Committee to amend the Agenda, Part IV., Section D, "Personnel and Employee Relations," to include Item 4. Reclassification. The motion was seconded by Dr. Coleman. (Yes-Mr. Perez, Dr. Chang, Mr. Jacobson, Mr. Ryan, Mr. Scott, Dr. Whittaker; No-None; Abstention-Mr. Officer).

Ms. Bennett made a motion to amend the Agenda, Part IV., Section D, "Personnel and Employee Relations," to include Item 5. Grant of Tenure. The motion was seconded by Mr. Jacobson. Mr. Perez noted that the motion has been made and seconded. There were no discussions. Mr. Perez

called for a vote on the motion and asked the Secretary of the Board for a roll-call vote and report of the number of yes's, no's, or abstentions.

- Yes (8) – Mr. Perez, Ms. Bennett, Dr. Chang, Dr. Coleman, Mr. Jacobson, Mr. Ryan, Mr. Scott, Dr. Whittaker
- No (0)
- Abstention (1) – Mr. Officer, Student Trustee

PERSONNEL AND EMPLOYEE RELATIONS

Ms. Bennett gave the report of the Personnel and Employee Relations Committee. Ms. Bennett made a motion to approve, the personnel actions recommended by the President and included in Part IV., Section D., of the Agenda as amended. The motion was seconded by Dr. Coleman. (Yes-Mr. Perez, Dr. Chang, Mr. Jacobson, Mr. Ryan, Mr. Scott, Dr. Whittaker; No-None; Abstention-Mr. Officer).

NEW FACULTY APPOINTMENTS

Tenure Track:

1. Michael Bell, J.D.
J.D., (1997) Tulane University Law School
Assistant Professor, School of Business - Accounting
Effective: 09/01/2016
2. Dr. Joseph D'Auguste
D.M.A., (2016) Rutgers University
Assistant Professor, Music, Dance, Theater
Effective: 09/01/2016
3. Dr. Ali Dehghantaha, Associate Professor
Ph.D., (2011) University of Putra Malaysia
Associate Professor, Professional Security Studies-Information Assurance/Cyber Security
Effective: 09/01/2016
4. Karen DeSoto, J.D.
J.D., (1996) Temple University
Assistant Professor, School of Business – Accounting (Business Law)
Effective: 09/01/2016
5. Dr. Meredith Foley
Ph.D., (2011) New York University
Assistant Professor, Chemistry
Effective: 09/01/2016
6. Dr. Pablo Garofalo
Ph.D., (2014) University of Houston
Assistant Professor, School of Business - Economics
Effective: 09/01/2016

7. Dr. Redouane Khamar
Ph.D., (2016) University of Wisconsin
Assistant Professor, Modern Languages
Effective: 09/01/2016
8. Mr. Graig Klein
Ph.D., (expected 2016) Binghamton University - SUNY
Assistant Professor, Professional Security Studies - National (Civil) Security
Effective: 09/01/2016
9. Dr. Antony Leberatto
Ph.D., (2015) Rutgers University
Assistant Professor , Criminal Justice
Effective: 09/01/2016
10. Dr. Adele Macula
Ed.D., (1996) Seton Hall University
Assistant Professor, Educational Leadership
Effective: 09/01/2016
11. Dr. Adrian Martin
Ph.D., (2016) Montclair State University
Assistant Professor, Elementary / Secondary Education
Effective: 09/01/2016
12. Dr. Jermaine McCalpin
Ph.D., (2006) Brown University
Assistant Professor, African Afro-American Studies
Effective: 09/01/2016
13. Dr. Jorge Medina
Ph.D., (2011) City University of New York - CUNY
Assistant Professor, School of Business - Economics
Effective: 09/01/2016
14. Dr. Jennifer Musial
Ph.D., (2010) York University
Assistant Professor, Women's Studies
Effective: 09/01/2016
15. Ms. Esther Nir
Ph.D., (expected 2016) Rutgers University
Assistant Professor, Criminal Justice
Effective: 09/01/2016
16. Dr. Zachary Pietrantonio
Ph.D., (2016) Southern Illinois University

Assistant Professor, Counseling Program
Effective: 09/01/2016

17. Dr. Li Xu
Ph.D., (2013) Stanford University
Assistant Professor, School of Business, Finance – Data Science
Effective: 09/01/2016
18. Dr. Peri Yuksel-Sokmen
Ph.D., (2015) City University of New York - CUNY
Assistant Professor, Psychology
Effective: 09/01/2016
19. Dr. Jacob Zumoff
Ph.D., (2003) University of London
Assistant Professor, History
Effective: 09/01/2016

SABBATICAL LEAVES

1. Dr. Deborah Woo
Managerial Sabbatical
Effective: 07/01/2016 – 12/31/2016

NEW MANAGERIAL APPOINTMENTS

Regular Appointments:

1. Jodi Bailey, Executive Director of Residence Life & Housing
Residence Life
Effective: 05/23/2016
2. Saul Petersen, Executive Director / Director 1 (*Grant Funded Appointment*)
Vice President of Student Affairs
Effective: 06/13/2016
3. Brandi Warren, Director
Center for Teacher Preparation & Partnerships
Effective: 05/19/2016

Emergency Appointments:

1. Colleen O’Keefe, Interim AVP & Controller (*Emergency Hire*)
Controller’s Office
Effective: 05/02/2016
2. Afnan Rashid, Managing Assistant Director III (*Emergency Hire*)
Vice President of Student Affairs

Effective: 06/13/2016

3. Jose Songco, Director 2 - Associate Controller (*Emergency Hire*)
Controller's Office
Effective: 06/06/2016
4. Natalie F. Thompson, Interim Associate Vice President (*Temporary, Emergency Hire*)
Human Resources
Effective: 04/18/2016

RECLASSIFICATIONS

1. Mr. Marc Brown, Athletics
From: Professional Services Specialist 2 (Range 24, Step 6)
To: Professional Services Specialist 1 (Range 27, Step 4)
Effective: July 1, 2016
2. Evelyn Villatoro, Registrar
From: Professional Services Specialist 3 (Range 21, Step 9)
To: Professional Services Specialist 2 (Range 24, Step 7)
Effective: February 22, 2016

GRANT OF TENURE

1. Daniel J. Julius, Provost and Senior Vice President

NEXT MEETING

The next Board meeting will be held on September 12, 2016. Mr. Perez made a motion for the board to move into executive session prior to the public session in order to discuss confidential personnel matters and contractual matters. The minutes of the executive session will become available to the public when there is no longer a need for confidentiality regarding these matters. The motion was seconded by Dr. Whittaker. The motion passed. (Yes-Ms. Bennett, Dr. Chang, Dr. Coleman, Mr. Jacobson, Mr. Ryan, Mr. Scott; No-None; Abstention-Mr. Officer).

ADJOURNMENT

Mr. Perez requested a motion to adjourn the meeting. The motion was made by Ms. Bennett and seconded by Dr. Whittaker. (Yes- Mr. Perez, Dr. Chang, Dr. Coleman, Mr. Jacobson, Mr. Ryan, Mr. Scott; No-None; Abstention-Mr. Officer). There being no further business to come before the Board, Mr. Perez adjourned the meeting at 6:57 p.m.

Respectfully submitted,

Virginia Melendez
Secretary to the Board of Trustees