

**New Jersey City University
Board of Trustees Meeting
September 12, 2016**

ATTENDING: Ms. Marilyn Bennett
Ms. Cynthia Campbell, *via teleconference*
Dr. Henry Coleman
Mr. James Jacobson
Mr. Collin Officer, *student trustee*
Mr. Vij Pawar
Mr. Owen Ryan
Mr. Joseph Scott
Dr. Edward Whittaker
Dr. Sue Henderson, *ex officio*

ABSENT: Mr. Rafael Perez, Chair
Dr. Steven Chang
Mr. Edward Fowlkes
Mr. Carlos Rendo

The meeting was called to order at 6:08 p.m. first floor conference room of University Place by Dr. Coleman.

NOTICE OF MEETING

Dr. Coleman noted that the time, date, location and agenda for this meeting was mailed to the Jersey Journal, The Star Ledger, Office of the Secretary of State, Senate Majority Office, Council of NJ State College Locals and the NJ Association of State Colleges and Universities on September 7, 2016. Notice of this meeting was also posted on the University's e-mail system and website.

MINUTES

The Minutes of the June 27, 2016 meeting was approved following a motion by Dr. Whittaker and seconded by Mr. Scott. (Yes-Ms. Bennett, Ms. Campbell, Dr. Coleman, Mr. Jacobson, Mr. Officer, Mr. Pawar, Mr. Ryan; No-None; Abstention-None).

PRESIDENT'S REPORT

President Henderson gave a PowerPoint presentation on recent accomplishments as well as several initiatives currently underway.

FINANCE AND AUDIT

Mr. Ryan gave the report for the Finance and Audit Committee. Mr. Ryan made a motion to approve the FY 2017 Final Operating and Capital Budgets. The motion was seconded by Mr.

Jacobson. (Yes-Ms. Bennett, Ms. Campbell, Dr. Coleman, Mr. Officer, Mr. Pawar, Mr. Scott, Dr. Whittaker; No-None; Abstention-None).

**RESOLUTION
FINAL FISCAL YEAR 2017 BUDGET**

WHEREAS: State Colleges and Universities have been authorized to establish revenue, expense and capital budget projections for the 2016/2017 fiscal year; and

WHEREAS: The New Jersey City University Board of Trustees on June 27, 2016 did approve the tuition rates, room and board rates, and rates for other fees for the 2016/2017 academic year; and

WHEREAS: The Governor approved the final State budget which provides the University with an appropriation of \$23,598,000; and

WHEREAS: The University prepared a final budget for fiscal year 2017 based on State appropriation, tuition increases, and final State budget which projects revenues and expenses at \$152,867,679, and capital expenditures of \$10,988,156; and

WHEREAS: The Finance and Audit Committee has reviewed the final fiscal year 2016/2017 revenue, expense and capital budget projections and recommends adoption, be it therefore

RESOLVED: That the New Jersey City University Board of Trustees on this 12th day of September, 2016 does hereby approve the fiscal year 2016/2017 Revenue, Expense and Capital Budgets.

Mr. Ryan made a motion to approve the Board Waiver for Bloomberg Educational Terminals and Licenses. The motion was seconded by Mr. Pawar. (Yes-Ms. Bennett, Ms. Campbell, Dr. Coleman, Mr. Jacobson, Mr. Officer, Mr. Scott, Dr. Whittaker.; No-None; Abstention-None).

**RESOLUTION
BID ADVERTISING WAIVER –
BLOOMBERG EDUCATIONAL TERMINALS & LICENSES**

WHEREAS: Pursuant to the New Jersey State Contracts Law (NJSA 18A: 64-52 et seq.) the University must advertise for bids on all contracts for goods and services which exceed \$33,000 except under circumstances specified in the statute where bids may be waived, and

WHEREAS: The University would like to renew the use of Bloomberg educational terminals and licenses for the School of Business, and

WHEREAS: These educational terminals and licenses are not available from any other potential bidders and can only be purchased from Bloomberg, who has been deemed a sole source provider under the New Jersey State College Contracts Law Statute 18A:64-56a.3, and

WHEREAS: The University has requested and reviewed a renewal proposal from Bloomberg for a twelve month contract in the amount of not to exceed \$96,000, and

WHEREAS: As permitted by the statute, the University seeks authorization of the Board of Trustees to contract without bidding to vendors deemed as sole source providers of goods and services not available from more than one potential bidder, be it therefore

RESOLVED: That the Board of Trustees of New Jersey City University, on this 12th day of September, 2016 does hereby authorize the University to contract without bidding for Bloomberg educational terminals and licenses.

Mr. Ryan noted that the *New KPMG Partner: Edward Lee* was included in the board book for informational purposes only, no action was taken.

FACILITIES AND PLANNING

Mr. Scott gave the report for the Facilities and Planning Committee. He noted that the *University Place Infrastructure Development* was included in the board book for informational purposes only, no action was taken.

NEW BUSINESS

Ms. Bennett made a motion under the Personnel Committee to amend the Agenda under "Personnel and Employee Relations," to include Nomination of Board Officers. The motion was seconded by Mr. Jacobson. (Yes-Ms. Campbell, Dr. Coleman, Mr. Pawar, Mr. Ryan, Mr. Scott, Dr. Whittaker; No-None; Abstention-Mr. Officer).

- Board Chair – Mr. Rafael Perez
- Board Vice-Chair – Dr. Henry Coleman
- Board Secretary – Ms. Cynthia Campbell

PERSONNEL AND EMPLOYEE RELATIONS

Ms. Bennett gave the report of the Personnel and Employee Relations Committee. Ms. Bennett made a motion to approve, the personnel actions recommended by the President and included in the Agenda as amended. The motion was seconded by Mr. Pawar. (Yes-Ms. Campbell, Dr. Coleman, Mr. Jacobson, Mr. Ryan, Mr. Scott, Dr. Whittaker; No-None; Abstention-Mr. Officer).

New Dean Appointments

1. Dr. Bernard McSherry, Founding Dean

NJCU School of Business
Effective: 08/08/2016

2. Dr. João Sedycias, Dean
William J. Maxwell College of Arts and Sciences
Effective: 08/08/2016

New Faculty Appointments

(not previously listed in the June, 2016 materials)

1. Dr. Hasan Al-Jabbouli (*Emergency Hire*)
Ph.D. (2010), Cardiff University (United Kingdom)
Assistant Professor, Computer Science
Effective: 09/01/2016
2. Dr. Patrick Boyle (*Temporary*)
Doctor of Science (2016), New Jersey City University
Assistant Professor, Fire Science
Effective: 09/01/2016
3. Dr. Zui Chih Lee
Ph.D. (2010), The University of North Carolina at Greensboro
Assistant Professor, School of Business – Marketing
Effective: 09/01/2016
4. Ms. Denise Nash-Luckenback
Ph.D. (expected 2017), Seton Hall University
Assistant Professor, Nursing
Effective: 09/01/2016

New Managerial Appointments

Managerial Emergency Appointments:

1. Jessica Accurso-Salguero, Managing Assistant Director 1 (*Temporary Assignment*)
Office of the Vice President of Academic Affairs
Effective: 8/15/2016
2. Jeffrey Brunetto, Director 2 (*Temporary Assignment*)
Bursar – Controller's Office
Effective: 8/8/2016
3. Hina Gaglani, Managing Assistant Director I (*Emergency Hire*)
Controller's Office

Effective: 7/18/2016

4. Sarahdjie Monosiet, Managing Assistant Director III (*Emergency Hire*)
Office of the Vice President of Student Affairs
Effective: 8/8/2016
5. Patricia Smith, Director 2 (*Emergency Hire*)
Facilities & Construction Management
Effective: 6/29/2016

New Professional Staff Appointments

Professional Staff Regular Appointments:

1. Danielle Beam, Professional Services Specialist 2
Camps and Community Recreation
Athletics
Effective: 7/1/2016
2. Veronica Grant, Professional Services Specialist 3
Head Softball Coach
Athletics
Effective: 7/1/2016
3. Joshua Iannuzzi, Professional Services Specialist 3
Internship Coordinator for the NJCU School of Business
Office of Career Planning & Placement
Effective: 07/11/2016
4. Ashley Manz, Professional Services Specialist 4
Program Coordinator
Professional Security Studies
Effective: 07/25/2016
5. Anthony Tuesta, Professional Services Specialist 3
Women's Head Soccer Coach
Athletics
Effective: 8/15/2016

Professional Staff Emergency Appointments:

1. Joseph Cullen, Professional Services Specialist 4 (*Emergency Hire*)
Head Men's Soccer Coach
Athletics
Effective: 6/20/2016

2. Ellen Lie, Professional Services Specialist 4 (*Emergency Hire*)
Office of the Vice President of Student Affairs
Effective: 6/27/2016

Salary Adjustments / Promotions

1. Dr. Nurdan Aydin
From: Professor, Geoscience Department
To: Interim Assistant Provost, Office of the Provost / Vice President of Academic Affairs
Effective: 7/1/2016

Reclassifications

1. Jeffrey Dessources
Campus Life
From: Assistant Director 3
To: Assistant Director 2
Effective: 07/01/2016
2. Evelyn Villatoro
Registrar's Office
From: Professional Services Specialist 3
To: Professional Services Specialist 2
Effective: 2/22/2016

NEXT MEETING

The next Board meeting will be held on December 5, 2016. Dr. Coleman made a motion for the board to move into executive session prior to the public session in order to discuss confidential personnel matters and contractual matters. The minutes of the executive session will become available to the public when there is no longer a need for confidentiality regarding these matters. The motion was seconded by Mr. Pawar. The motion passed. (Yes-Ms. Bennett, Ms. Campbell, Mr. Jacobson, Mr. Officer, Mr. Ryan, Mr. Scott, Dr. Whittaker; No-None; Abstention-None).

ADJOURNMENT

Dr. Coleman requested a motion to adjourn the meeting. The motion was made by Mr. Jacobson and seconded by Ms. Bennett. (Yes- Ms. Campbell, Dr. Coleman, Mr. Officer, Mr. Pawar, Mr. Ryan, Mr. Scott, Dr. Whittaker; No-None; Abstention-None). There being no further business to come before the Board, Dr. Coleman adjourned the meeting at 6:45 p.m.

Respectfully submitted,

Virginia Melendez
Secretary to the Board of Trustees