

**New Jersey City University
Board of Trustees
April 24, 2017**

ATTENDING: Mr. Rafael Perez, Chair
Ms. Marilyn Bennett, *via teleconference*
Ms. Cynthia Campbell, *via teleconference*
Dr. Henry Coleman
Mr. Edward Fowlkes, *via teleconference*
Mr. James Jacobson, *via teleconference*
Ms. Cynthia Mohabeer, *student trustee*
Mr. Collin Officer, *student trustee*
Mr. Owen Ryan, *via teleconference*
Dr. Edward Whittaker, *via teleconference*
Dr. Sue Henderson, *ex officio*

ABSENT: Dr. Steven Chang
Mr. Vij Pawar
Mr. Carlos Rendo
Mr. Joseph Scott

The meeting was called to order at 6:03 p.m. in the Gilligan Student Union Building room 129 by Mr. Perez.

NOTICE OF MEETING

Mr. Perez noted that the time, date, location and agenda for this meeting was mailed to the Jersey Journal, The Star Ledger, Office of the Secretary of State, Senate Majority Office, Council of NJ State College Locals and the NJ Association of State Colleges and Universities on February 22, 2017. Notice of this meeting was also posted on the University's e-mail system and website.

MINUTES

The Minutes of the February 27, 2017 and the March 16, 2017 meeting was approved following a motion by Dr. Coleman and seconded by Mr. Ryan. (Yes-Mr. Perez, Ms. Bennett, Ms. Campbell, Mr. Fowlkes, Mr. Jacobson, Mr. Officer, Dr. Whittaker; No-None; Abstention-Ms. Mohabeer).

CHAIR'S REPORT

Mr. Perez requested a motion to approve the resolution for the Conferral of an Honorary Degree at the May 24, 2017 Commencement Exercises. The motion was made by Mr. Ryan and seconded by Dr. Coleman. (Yes-Mr. Perez, Ms. Bennett, Ms. Campbell, Mr. Fowlkes, Mr. Jacobson, Mr. Officer, Dr. Whittaker; No-None; Abstention-Ms. Mohabeer).

CONFERRAL OF HONORARY DEGREE

- WHEREAS:** The Board of Trustees has the authority under [NJSA 18A:64-6(b).] to grant diplomas, certificates or degrees; and
- WHEREAS:** A candidate has been recommended by the University Senate for a degree *honoris causa*; be it therefore
- RESOLVED:** That the Board of Trustees of New Jersey City University on this 24th day of April 2017, does hereby authorize President Henderson to award a degree *honoris causa*.

PRESIDENT'S REPORT

President Henderson requested that Dr. Jimmy Jung, Vice President for Student Affairs and Enrollment Management give a PowerPoint presentation on his division. His remarks were entitled *Assessing Policies and Programs: Data-Driven Student Success*.

ACADEMIC AND STUDENT AFFAIRS

Dr. Coleman gave the report for the Academic and Student Affairs Committee. He made a motion to approve the Policy Revision – Undergraduate Second Degree Policy. The motion was seconded by Mr. Ryan. (Yes-Mr. Perez, Ms. Bennett, Ms. Campbell, Mr. Fowlkes, Mr. Jacobson, Mr. Officer, Dr. Whittaker; No-None; Abstention-Ms. Mohabeer).

RESOLUTION

Policy Revision Undergraduate Second Degree Policy

- WHEREAS:** New Jersey City University (NJCU) proposes revision of the current Undergraduate Second Degree Requirements Policy to facilitate second-degree completion for NJCU and Non-NJCU first degree graduates; and
- WHEREAS:** The Academic Standards Committee reviewed the current policy and recommends revision to reduce the minimum number of degree credits required for awarding of the Second Degree from 32 credits to 30 credits, and from 36 credits to 32 credits for NJCU and Non-NJCU first degree graduates, respectively; and
- WHEREAS:** The proposed policy revision is consistent with New Jersey State regulations; and
- WHEREAS:** The proposal for the new policy has met all the reviews of the Senate, academic officers of the University, and the Senate-Administration Coordinating Committee (SACC); and

WHEREAS: The Academic and Student Affairs Committee of the Board of Trustees has reviewed the proposed policy and adds its endorsement to the proposal; be it therefore

RESOLVED: That the Board of Trustees of New Jersey City University on this 24th day of April 2017 hereby approves the revision of the Undergraduate Second Degree Requirements Policy.

Dr. Coleman made a motion to approve the Master of Arts in Reading Specialist Program Literacy Education Department, Change in Program Required Credits from 39 to 33 Credits. The motion was seconded by Mr. Ryan. (Yes-Mr. Perez, Ms. Bennett, Ms. Campbell, Mr. Fowlkes, Mr. Jacobson, Mr. Officer, Dr. Whittaker; No-None; Abstention-Ms. Mohabeer).

RESOLUTION

Master of Arts in Reading Specialist Program Literacy Education Department

Change in Program Required Credits—from 39 Credits to 33 Credits

WHEREAS: New Jersey City University currently offers a graduate program leading to a Master of Arts (MA) in Reading Specialist in Literacy Education Department; and

WHEREAS: The College of Education, Literacy Education Department has proposed the number of credits in MA in Reading Specialist Program be reduced from 39 credits to 33 credits; and

WHEREAS: The proposed MA in Reading Specialist Program revision meets New Jersey Department of Education Reading Specialist licensure requirements, and it aligns with International Literacy Association's reading specialist professional standards; and

WHEREAS: The proposed reduction in MA in Reading Specialist program has met all the reviews of the University Senate, academic officers of the University, and the New Jersey State Department of Education; and

WHEREAS: The Academic and Student Affairs Committee of the Board of Trustees has reviewed the proposed reduction in credit requirement and adds its endorsement to the proposal; be it therefore

RESOLVED: That the Board of Trustees of New Jersey City University on this 24th day of April, 2017 hereby approves the reduction of the credit requirement from 39 credits to 33 credits for MA in Reading Specialist Program.

FACILITIES AND PLANNING

Mr. Ryan gave the report for the Finance and Audit Committee. He noted that the board book included the following items for informational purposes only and that no action was necessary and no action was taken:

- PFM Asset Management Presentation
- KPMG Single Audit Report
- KPMG Audit Plan Presentation
- FY 2018 Tuition and Fee Schedule

PERSONNEL, COMPENSATION, NOMINATIONS AND GOVERNANCE

Dr. Coleman gave the report of the Personnel, Compensation, Nominations and Governance Committee. Dr. Coleman made a motion to approve the faculty promotion recommendations, sabbaticals and professional staff promotion recommendations as recommended by the President and included in the board book. The motion was seconded by Mr. Ryan. (Yes-Mr. Perez, Ms. Bennett, Ms. Campbell, Mr. Fowlkes, Mr. Jacobson, Dr. Whittaker; No-None; Abstention-Ms. Mohabeer, Mr. Officer).

Faculty Promotions

Faculty Promotion Recommendations			
<u>Name</u>	<u>New Rank</u>	<u>Academic Department</u>	<u>Date</u>
Dr. John Donnellan	Associate Professor	Management / School of Business	9/1/2017
Dr. Jacqueline Ellis	Professor	Women's Studies	9/1/2017
Dr. Carol Fleres	Professor	Special Education	9/1/2017
Dr. Deborah Freile	Professor	Geoscience	9/1/2017
Dr. Corey Frost	Associate Professor	English	9/1/2017
Dr. Deborah Jack	Associate Professor	Art	9/1/2017
Dr. Frederic Maynard	Professor	Mathematics	9/1/2017
Dr. Yumiko Ogawa	Associate Professor	Counselor Education	9/1/2017
Dr. Jeanne Ruggiero	Associate Professor	Nursing	9/1/2017
Dr. Debra Scardaville	Professor	Nursing	9/1/2017

Sabbaticals

Sabbatical Recommendations			
<u>Name</u>	<u>Rank</u>	<u>Academic Department</u>	<u>Term</u>
Dr. Robert Albrecht	Associate Professor	Media Arts	Spring 2018
Dr. Alina Gharabegian	Associate Professor	English	Full Year
Professor Joel Katz	Professor	Media Arts	Fall 2017
Dr. Marilyn Maye	Associate Professor	Educational Leadership	Spring 2018
Dr. Susan Phifer	Assistant Professor	Educational Leadership	Fall 2017

**Professional Staff Promotions
(Effective July 1, 2017)**

Professional Staff Promotion Recommendations					
<u>Division</u>	<u>Name</u>	<u>Date of Hire</u>	<u>Department</u>	<u>Current Title</u>	<u>Proposed Title</u>
AA	Katherine Aquino	8/10/2015	Dean of Education	Prof Serv Spec 2	Prof Serv Spec 1
AA	Videsh A. Bahadur	5/23/1996	Continuing Education	Assistant Director 1	Assistant Director 1 (same title / higher range)
AA	Queen Gibson	3/13/1987	Dean School of Business	Assistant Director 1	Assistant Director 1 (same title / higher range)
AA	Denise Serpico	7/1/2009	Dean of Prof Studies	Prof Serv Spec 1	Prof Serv Spec 1 (same title / higher range)
AA	Frecia Tapia	8/1/2005	Dean of Education	Prof Serv Spec 1	Prof Serv Spec 1 (same title / higher range)
SS	Venida Rodman Jenkins	8/27/2012	Women's Center	Prof Serv Spec 1	Prof Serv Spec 1 (same title / higher range)
SS	Tricia Koufodontis	7/6/2010	Child Care Center	Program Assistant	Prof Serv Spec 4
SS	Ira Thor	9/2/2000	Athletics	Prof Serv Spec 2	Prof Serv Spec 1
SS	Malvanie Williams	4/25/2005	Campus Life	Prof Serv Spec 4	Prof Serv Spec 3

*AA – Academic Affairs

*SS – Student Services

The Committee also provided New Managerial and Professional Staff Hires (Regular and Emergency/Interim) for informational purposes only. No action was taken.

REQUEST TO SPEAK

Dr. Joseph Moskowitz, Professor in the Political Science Department requested to speak to the Board. Dr. Moskowitz noted that the AFT Luncheon raised money for student scholarships. He also wanted clarification on the process regarding IDEA. The President noted that a response would be provided regarding its implementation.

NEXT MEETING

The next Board meeting will be held on June 26, 2017. Mr. Perez made a motion for the board to move into executive session prior to the public session in order to discuss confidential personnel matters and contractual matters. The minutes of the executive session will become available to the public when there is no longer a need for confidentiality regarding these matters. The motion was seconded by Mr. Ryan. The motion passed. (Yes-Ms. Bennett, Ms. Campbell, Dr. Coleman, Mr. Fowlkes, Mr. Jacobson, Mr. Officer, Dr. Whittaker; No-None; Abstention-Ms. Mohabeer).

ADJOURNMENT

Mr. Perez made a motion to adjourn the meeting. The motion was seconded by Mr. Ryan. (Yes-Ms. Bennett, Ms. Campbell, Dr. Coleman, Mr. Fowlkes, Mr. Jacobson, Mr. Officer, Dr. Whittaker; No-None; Abstention-Ms. Mohabeer). There being no further business to come before the Board, Mr. Perez adjourned the meeting at 6:41 p.m.

Respectfully submitted,

Virginia Meléndez
Secretary to the Board of Trustees