

**New Jersey City University
Board of Trustees
December 11, 2017**

ATTENDING: Mr. Rafael Perez
Ms. Marilyn Bennett, *via teleconference*
Dr. Henry Coleman, *via teleconference*
Mr. Edward Fowlkes
David Malek, *student trustee*
Ms. Rania Noubani, *student trustee*
Mr. Carlos Rendo, *via teleconference*
Mr. Owen Ryan
Mr. Joseph Scott
Dr. Edward Whittaker, *via teleconference*
Dr. Sue Henderson, *ex officio*

ABSENT: Dr. Steven Chang
Mr. James Jacobson
Mr. Vij Pawar

The meeting was called to order at 6:09 p.m. at the School of Business in the Auditorium, Room 202 by Mr. Perez.

NOTICE OF MEETING

Mr. Perez noted that the time, date, location and agenda for this meeting were mailed to the Jersey Journal, the Star-Ledger, Office of the Secretary of State, Senate Majority Office, Council of NJ State College Locals and the NJ Association of State Colleges and Universities on December 6, 2017. Notice of this meeting was also posted on the University's e-mail system and website.

MINUTES

Mr. Perez requested a motion to approve the Minutes of the September 11, 2017 and the November 7, 2017 meetings. The motion was moved by Mr. Scott and seconded by Mr. Ryan. (Yes-Mr. Perez, Ms. Bennett, Dr. Coleman, Mr. Fowlkes, Mr. Malek, Mr. Rendo, Dr. Whittaker; No-None; Abstention-Ms. Noubani).

CHAIR'S REPORT

Mr. Perez performed the Oath of Allegiance for the two new Student Trustees who has been selected by the Student Government Organization to join the members of the Board of Trustee.

- David Malek - Voting Student Representative
- Rania Noubani - Non-Voting Student Representative

PRESIDENT'S REPORT

- President Henderson gave an oral report on recent updates at the university.

ACADEMIC AND STUDENT AFFAIRS

Dr. Whittaker gave the report for the Academic and Student Affairs Committee. Dr. Whittaker made a motion to approve the Bachelor of Fine Arts in Dance (new degree program). The motion was seconded by Mr. Scott. (Yes-Mr. Perez, Ms. Bennett, Dr. Coleman, Mr. Fowlkes, Mr. Malek, Mr. Rendo, Mr. Ryan; No-None; Abstention-Ms. Noubani).

**New Program
Bachelor of Fine Arts in Dance**

WHEREAS: New Jersey City University has proposed an undergraduate program of studies leading to a Bachelor of Fine Arts (BFA) in Dance in the Caroline L. Guarini Department of Music Dance and Theater (MDT);

WHEREAS: New Jersey City University offers a sequence of courses in the BFA in Dance leading to a minor;

WHEREAS: The Department of MDT is creating a partnership with the Joffrey Ballet School. Students of Joffrey Ballet School are allowed to seamless transition by enrolling in BFA in Dance degree;

WHEREAS: The new BFA in Dance program in the MDT offers NJCU students to take dance classes in Joffrey's New York City facilities;

WHEREAS: The proposal for the new BFA in Dance has met all the reviews of: the Department of MDT, Senate Curriculum and Instruction Committee; the Senate Planning, Development and Budget Committee; academic officers of the University and all notice requirements; and

WHEREAS: The Academic and Student Affairs Committee of the Board of Trustees has reviewed the MDT proposal and adds its endorsement to the proposal; be it therefore

RESOLVED: That the Board of Trustees of New Jersey City University on this 11th day of December 2017 hereby approves the proposal to offer BFA in Dance in the department of MDT.

The Student Outcomes: Increasing Graduate Rates for Both Freshman and Transfer and the Enrollment Update – Spring 2018 was included as information only, no action was taken.

FINANCE AND AUDIT COMMITTEE

The Fiscal Year 2018 Mandatory Student Fees and the Fiscal Year 2019 OMB Priority Initiatives was included as information only, no action was taken.

FACILITIES AND PLANNING COMMITTEE

The *Progress Card* was included as information only, no action was taken.

PERSONNEL, COMPENSATION, NOMINATIONS AND GOVERNANCE

Ms. Bennett gave the report of the Personnel, Compensation, Nominations and Governance Committee. Ms. Bennett made a motion to approve the faculty and professional staff candidates eligible for reappointment, administrative correction: AFT professional staff promotion, reclassifications and new hires for faculty, managerial and professional staff as recommended by the President and included in the board book. The motion was seconded by Mr. Scott. (Yes-Mr. Perez, Mr. Fowlkes, Dr. Coleman, Mr. Malek, Mr. Rendo, Mr. Ryan, Dr. Whittaker; No-None; Abstention-Ms. Noubani).

**Group 1: Faculty Reappointments
Faculty Eligible for Reappointment Consideration
(Materials Distributed: September 1, 2017)**

Faculty to the 6th Year and Tenure (Effective: September 1, 2018)

1. Dr. Vaibhavee Agaskar, Assistant Professor, Counselor Education
2. Dr. Barbara Blozen, Associate Professor, Nursing
3. Dr. Christopher Carnahan, Assistant Professor, Educational Technology
4. Dr. Reed Carroll, Associate Professor, Biology
5. Dr. Natalia Coleman, Associate Professor, Biology
6. Dr. Sonya Donaldson, Assistant Professor, English
7. Dr. John Donnellan, Associate Professor, Management
8. Dr. Wayne Eby, Assistant Professor, Mathematics
9. Dr. Aaron Ho, Assistant Professor, Criminal Justice
10. Dr. Bumjung Kim, Assistant Professor, Chemistry
11. Dr. Vanashri Nargund-Joshi, Assistant Professor, Elementary/Secondary Education
12. Ms. Janet Pihlblad, Assistant Professor, Art
13. Dr. Michelle Rosen, Assistant Professor, Literacy Education

Faculty to the 5th Year (Effective: September 1, 2018)

1. Dr. Debananda Chakraborty, Assistant Professor, Mathematics
2. Dr. Allison Fitzgerald, Assistant Professor, Biology
3. Dr. Mary Fortier, Associate Professor, Nursing
4. Dr. Jean Georgiou, Assistant Professor, Counselor Education
5. Dr. Lee-Ann Halbert, Assistant Professor, Health Sciences
6. Dr. Hun Bok Jung, Assistant Professor, Geoscience
7. Dr. Ning Liao, Assistant Professor, Political Science
8. Dr. Frederic Mynard, Professor, Mathematics
9. Dr. Frank Nascimento, Assistant Professor, Psychology
10. Dr. Scott O'Connor, Assistant Professor, Philosophy
11. Dr. Leonid Rabinovich, Assistant Professor, Educational Technology (*Personal Leave: until 2019*)
12. Dr. Kathleen Rennie, Associate Professor, Marketing

13. Dr. Jeanne Ruggiero, Associate Professor, Nursing
14. Dr. Grace Wambu, Assistant Professor, Counselor Education
15. Dr. William Westerman, Assistant Professor, Sociology
16. Dr. Caroline Wilkinson, Assistant Professor, English

Faculty to the 4th Year (Effective: September 1, 2018)

1. Dr. Meriem Bendaoud, Assistant Professor, Biology
2. Dr. Andrew Bossie, Assistant Professor, Economics
3. Dr. Gunhan Caglayan, Assistant Professor, Mathematics
4. Dr. Venessa Garcia, Assistant Professor, Criminal Justice
5. Dr. J.D. Jayaraman, Associate Professor, Finance
6. Dr. Shanda Johnson, Assistant Professor, Nursing
7. Dr. Eunsu Lee, Assistant Professor, Management
8. Dr. Yung-Wei (Dennis) Lin, Assistant Professor, Counselor Education
9. Ms. Ashley Lyon, Assistant Professor, Art
10. Dr. Amit Mokashi, Assistant Professor, Management
11. Dr. Virginia Ochoa-Winemiller, Assistant Professor, Latin American Studies, Caribbean & Latino Studies
12. Dr. Zhimin Wang, Associate Professor, Finance
13. Dr. Yufeng Wei, Assistant Professor, Chemistry
14. Dr. Mingshan Zhang, Associate Professor, Accounting

**Group 1: Professional Staff Reappointments
AFT Professional Staff Eligible for Reappointment Consideration
(Materials Distributed: September 25, 2017)**

**Professional Staff for Reappointment Consideration (Currently on 5 Year)
(Eligible for a Multiyear Reappointment up to 5 Years: July 1, 2018 - June 30 2023)**

1. Mr. Dean Brianik, Assistant Director 1, Career Planning and Placement
2. Mr. Victor Delvalle, Assistant Director 2, Campus Life
3. Ms. Dorane Johnson, Professional Services Specialist 4, Opportunity Scholarship Program
4. Mr. Mohamed Kaifa, Administrative Assistant 2, Criminal Justice / Fire Safety
5. Ms. Kelly Resch, Professional Services Specialist 1, Grants Office
6. Mr. Roberto Romero, Assistant Director 3, Academic Computing | Information Technology
7. Mr. Ira Thor, Professional Services Specialist 1, Athletics

**Professional Staff for Reappointment Consideration (Currently on 4 Year)
(Eligible for a Multiyear Reappointment up to 4 Years: July 1, 2018 - June 30 2022)**

1. Ms. Frecia Tapia, Professional Services Specialist 1, Dean's Office College of Education

Professional Staff for Reappointment Consideration (Currently on 3 Year)
(Eligible for a Multiyear Reappointment up to 3 Years: July 1, 2018 – June 30, 2021)

1. Ms. Jennifer Fox, Assistant Director 1, Online Learning
2. Mr. Lawrence Ladutke, Professional Services Specialist 1, Development Office
3. Ms. Huyen Le, Professional Services Specialist 2, Admissions
4. Ms. Sharon Lu, Assistant Director 2, Financial Aid
5. Dr. Jennifer Mullan, Professional Services Specialist 1, Counseling Center
6. Ms. Anna Scanniello, Professional Services Specialist 2, Fire Science
7. Ms. Denise Serpico, Professional Services Specialist 1, Dean of Professional Studies

Administrative Correction

AFT Professional Staff Promotion

The below AFT Professional Staff Promotion recommendation was omitted in error from the April 2017 Board book. AFT Professional Staff Promotion recommendations went before the Board of Trustees at the April 24, 2017 meeting. This oversight wasn't recognized until after July 1, 2017 when the promotions went into effect.

Robert Cole

Athletics Department

Current Title: Professional Services Specialist 4

Date of Hire: 7/1/2014

Proposed New Title: Professional Service Specialist 3

Effective Date: July 1, 2017

Reclassifications

Position Change

1. Deborah Woo, Interim Dean of College of Education
Dean of Education
Former title: Associate Provost | Provost's Office
Effective Date: 1/1/2017

Salary Adjustments | Title Changes

Due to competitive market and internal equity.

1. Aaron Aska, Vice President and Chief Operating Officer
Vice President of Administration | President's Office
Title Change Only (formerly: Vice President Administration & Finance)
Effective Date: 8/14/2017
2. Edie DelVecchio, Associate Vice President for Business Services
Business Services
Former title: Director of Business Services
Effective Date: 8/14/2017

3. Angela Errico, Director
Business Services
Former title: Associate Director 2
Effective Date: 8/21/2017
4. Daniel Gandolfi, Associate Director 2
Controller's Office | Finance and Treasury
Salary Adjustment Only
Effective Date: 7/1/2017
5. Sue Henderson, President
Office of the President
Salary Adjustment Only
Effective Date: 7/1/2017
6. Ronald Hurley, Associate Vice President of Public Safety & Security
Public Safety & Security
Former title: Director of Public Safety & Security
Effective Date: 8/14/2017
7. Sherrie Madia, Associate Vice President for Communications
Communications | University Advancement
Salary Adjustment Only
Effective Date: 3/4/2017
8. Virginia Melendez, Executive Coordinator to the President
Office of the President
Administrative Correction
Effective Date: 7/1/2016
9. Luis Morales, Assistant Budget Director
Controller's Office | Finance and Treasury
Salary Adjustment Only
Effective Date: 4/29/2017
10. Karen Morgan, Interim Assistant Provost for Undergraduate Experience
Office of the Provost | Academic Affairs
Former title: Interim Assistant Provost
Effective Date: 9/11/2017
11. Alfred Ramey, University Counsel
President's Office
Salary Adjustment Only
Effective Date: 9/4/2017
12. Joe Rodriguez, Director
Public Safety & Security
Former title: Associate Director 2
Effective Date: 8/14/2017
13. Navin Saiboo, Interim Director – Registrar
Registrar
Former tile: Associate Director 2
Effective Date: 7/1/2017
14. Katrina Smith-Younger, Interim Associate Director
Financial Aid
Former title: Assistant Director 2

- Effective Date: 10/30/2017
15. Lourdes Sutton, Associate Dean
Dean of Education
Salary Adjustment Only
Effective Date: 6/1/2017
 16. Rosemary Tavares, Interim Controller
Controller's Office | Finance and Treasury
Former title: Chief Accountant
Effective Date: 8/7/2017
 17. Wilton Thomas-Hooke, Interim Chief Financial Officer & Treasurer
Finance and Treasury | President's Office
Former title: Associate Vice President - Finance
Effective Date: 8/21/2017

Temporary to Permanent Appointments

1. John Blicharz, Director – Centralized Tutoring & Academic Support Programming
V.P. Student Affairs
Former title: Professional Service Specialist 3
Effective Date: 10/30/2017
2. Jeffrey Brunetto, Director
Student Financial Services
Effective Date: 10/30/2017
3. Michael D'Aquila, Associate Vice President
Facilities & Construction Management
Effective Date: 11/27/2017
4. Veronica Garcia, Manager - Office of Student Outreach & Retention (SOAR)
V.P. Student Affairs
Former title: Professional Service Specialist 3
Effective Date: 10/2/2017
5. Gail Marquis, Director – Community Outreach
Dean School of Business
Effective Date: 9/18/2017
6. Jennifer Nyeste, Associate Director – Graduate Admissions
Admissions
Effective Date: 7/1/2017

New Hires

As of the last Board meeting held on September 11, 2017

Faculty New Hires

Faculty Tenure-Track Appointments

1. Kutub Thakur, Assistant Professor
Professional Security Studies
Effective: 9/1/2017

Faculty Temporary Appointments

1. Xiaolei Gao, Assistant Professor
Chemistry
Effective: 9/1/2017
2. Neha Hooda, Assistant Professor
Mathematics
Effective: 9/1/2017

Managerial New Hires**Managerial Regular Appointments**

1. Shrouk Allam, Human Resources Business Partner – Compensation
Human Resources
Effective: 11/27/2017
2. Sabrina Magliulo, Associate Director 2
Opportunity Scholarship Program
Effective: 9/18/2017
3. Yesha Patel, Director of Event Services
Event Services – University Advancement
Effective: 12/4/2017
4. Kostas Svarnas, Director 2
Construction Management
Effective: 11/13/2017

Managerial Emergency | Temporary | Interim Appointments

1. Kwi Brennan, Associate Vice President
University Advancement
Effective: 10/2/2017
2. Yulia Mishkevich, Managing Assistant Director 3
Grants Office
Effective: 9/11/2017
3. Dr. Scott Mittman, Interim Associate Dean
College of Arts & Sciences
Effective: 10/2/2017

Professional Staff New Hires**Professional Staff Regular Appointments**

1. Merlyn Acosta, Admissions Recruiter (PSS4)
Admissions
Effective: 11/13/2017

Professional Staff Emergency | Temporary Appointments

1. Cassandra Gomez, Admissions Recruiter (PSS4)
Admissions
Effective: 10/9/2017-6/30/2018
2. Francis Laing, SOAR Communication Coordinator (PSS4)
V.P. Student Affairs
Effective: 9/1/2017-6/30/2018
3. Dayana Nunez, Financial Aid Counselor (PSS3)
Financial Aid
Effective: 12/4/2017-6/30/2018
4. Richard Pastrana, Student Account Specialist (PSS4)
V.P. Student Affairs
Effective: 9/18/2017-6/30/2018
5. Kaitlin Schullstrom, Transfer Admission Counselor (PSS4)
Admissions
Effective: 11/6/2017-6/30/2018
6. Dominique Smith, Transfer Admission Counselor (PSS4)
Admissions
Effective: 9/11/2017-6/30/2018
7. Justin Tinker, Theatre Technical Director (PSS4)
Margaret Williams Theatre
Effective: 9/8/2017-6/30/2018

NEXT MEETING

The next Board meeting will be held on February 26, 2018. Mr. Perez made a motion for the board to move into executive session prior to the public session in order to discuss confidential personnel matters and contractual matters. The minutes of the executive session will become available to the public when there is no longer a need for confidentiality regarding these matters. The motion seconded by Mr. Fowlkes. The motion passed. (Yes-Ms. Bennett, Dr. Coleman, Mr. Malek, Mr. Rendo, Mr. Ryan, Mr. Scott, Dr. Whittaker; No-None; Abstention-Ms. Noubani).

ADJOURNMENT

There being no further business to come before the Board, Mr. Perez made a motion to adjourn the meeting. The motion was seconded by Mr. Scott. (Yes-Ms. Bennett, Mr. Fowlkes, Dr. Coleman, Mr. Malek, Mr. Rendo, Mr. Ryan, Dr. Whittaker; No-None; Abstention-Ms. Noubani). The meeting concluded at 6:21 p.m.

Respectfully submitted,

Virginia Meléndez
Secretary to the Board of Trustees