

**New Jersey City University
Board of Trustees
April 23, 2018
Amended**

ATTENDING: Mr. Rafael Perez
Ms. Marilyn Bennett, *via teleconference*
Mr. Edward Fowlkes, *via teleconference*
Mr. James Jacobson
Mr. David Malek, *student trustee*
Ms. Rania Noubani, *student trustee*
Mr. Owen Ryan
Dr. Edward Whittaker
Dr. Sue Henderson, *ex officio*

ABSENT: Dr. Steven Chang
Dr. Henry Coleman
Mr. Vij Pawar
Mr. Carlos Rendo
Mr. Joseph Scott

The meeting was called to order at 6:01 p.m. in the Science Building, Room 102/103 by Mr. Perez.

NOTICE OF MEETING

Mr. Perez noted that the time, date, location and agenda for this meeting were mailed to the Jersey Journal, the Star-Ledger, Office of the Secretary of State, Senate Majority Office, Council of NJ State College Locals and the NJ Association of State Colleges and Universities on April 18, 2018. Notice of this meeting was also posted on the University's e-mail system and website.

MINUTES

Mr. Perez made a motion to approve the Minutes of the February 26, 2018 Meeting. The motion was seconded by Mr. Jacobson. (Yes-Ms. Bennett, Mr. Fowlkes, Mr. Malek, Mr. Ryan, Dr. Whittaker; No-None; Abstention-Ms. Noubani).

CHAIR'S REPORT

Mr. Perez made a motion to approve the resolution to confer an honorary degree at the May 22, 2018 Commencement Exercises. The motion was seconded by Mr. Jacobson. (Yes-Ms. Bennett, Mr. Fowlkes, Mr. Malek, Mr. Ryan, Dr. Whittaker; No-None; Abstention-Ms. Noubani).

CONFERRAL OF HONORARY DEGREE

WHEREAS: The Board of Trustees has the authority under [NJSA 18A:64-6(b).] to grant diplomas, certificates or degrees; and

WHEREAS: A candidate has been recommended by the University Senate for a degree *honoris causa*; be it therefore

RESOLVED: That the Board of Trustees of New Jersey City University on this 23rd day of April 2018, does hereby authorize President Henderson to award a degree *honoris causa*.

PRESIDENT'S REPORT

President Henderson gave an oral report on recent updates at the university, which were included in the board book.

- NJCU Faculty and Student Pride Points
- NJCU Impact Sheet
- NJCU Highlights
- Student Success Initiatives
- 2017/2018 Athletic Highlights
- NJCU and Puerto Rico
- Op-Ed on Confucius Institutes
- Confucius Institute Budget and Activities
- Grants Update
- Fundraising from Advancement
- Monmouth Timeline and Brochure

ACADEMIC AND STUDENT AFFAIRS COMMITTEE

Dr. Whittaker gave the report for the Academic and Student Affairs Committee. He made a motion to approve the Resolution for the Proposal for the New Minor in Ethics Program. The motion was seconded by Mr. Jacobson. (Yes-Mr. Perez, Ms. Bennett, Mr. Fowlkes, Mr. Malek, Mr. Ryan; No-None; Abstention-Ms. Noubani).

RESOLUTION

New Minor in Ethics Program

Whereas: The Department of Philosophy and Religion in the William J. Maxwell College of Arts and Sciences at New Jersey City University (NJCU) has proposed a new interdisciplinary Minor in Ethics program. The participating departments upon the launch of the Ethics in Minor will be Business, Nursing, National Security Studies, Political Science, Sociology, and Women's and Gender Studies; and

Whereas: The proposed Minor in Ethics is aligned with the NJCU's University-wide student learning goals; as well as revolves around the concept of responsible citizenship, in guiding students toward becoming ethically reflective practitioners of their professions and engaged members of their communities; and

Whereas: While the Philosophy and Religion Department provides the theoretical foundations of the study of ethics, courses from participating departments add a variety of application areas; and

Whereas: The proposal for the new Minor in Ethics program has met all the reviews of the Department of Philosophy and Religion; the College of Arts & Sciences Curriculum Committee; the Senate Curriculum and Instruction Committee; the

Senate Planning, Development and Budget Committee; academic officers of the University and all notice requirements; and

Whereas: The Academic and Student Affairs Committee of the Board of Trustees has reviewed the Minor in Ethics proposal and added its endorsement to the proposal; be it therefore

Resolved: That the Board of Trustees of New Jersey City University on this 23rd day of April 2018 hereby approves the proposal to offer the new Ethics in Minor Program.

Dr. Whittaker made a motion to approve the Resolution for the Proposal for the Reduction in Credit Requirement for the Master of Science (M.S.) in Business Analytics and Data Science. The motion was seconded by Mr. Ryan. (Yes-Mr. Perez, Ms. Bennett, Mr. Fowlkes, Mr. Jacobson, Mr. Malek; No-None; Abstention-Ms. Noubani).

RESOLUTION

Master of Science in Business Analytics and Data Science Reduction in Credit Requirement

WHEREAS: The Department of Finance in the School of Business at New Jersey City University proposes to reduce the number of credits required for graduation from the Master of Science in Business Analytics and Data Science program from 39 credits to 33 credits; and

WHEREAS: The reduction in credits will be achieved by reducing the number of elective courses from 4 to 2; and

WHEREAS: The proposed reduction in credit requirement will make the program competitive and affordable without compromising the quality of the education; and

WHEREAS: The proposal for the reduction in credits for the Master of Science in Business Analytics and Data Science program of study has met all the reviews of: the Finance Department; the School of Business Curriculum Committee; the Senate Graduate Studies Committee; the Senate Planning, Development and Budget Committee; academic officers of the University and all notice requirements; and

WHEREAS: The Academic and Student Affairs Committee of the Board of Trustees has reviewed the proposed policy and added its endorsement to the proposal; be it therefore

RESOLVED: That the Board of Trustees of New Jersey City University on this 23rd day of April 2018 hereby approves the Reduction in Credit Requirement for Master of Science in Business Analytics and Data Science.

Dr. Whittaker made a motion to approve the Resolution for the Proposal for the Policy Revision for the Undergraduate Transfer and Residency Requirement Policy. The motion was seconded

by Mr. Jacobson. (Yes-Mr. Perez, Ms. Bennett, Mr. Fowlkes, Mr. Malek, Mr. Ryan; No-None; Abstention-Ms. Noubani).

RESOLUTION

Policy Revision Undergraduate Transfer and Residency Requirement Policy

WHEREAS: New Jersey City University (NJCU) proposes a revision of the current Undergraduate Transfer and Residency Requirement Policy; and

WHEREAS: The Academic Standards Committee reviewed the current policy and recommended revision for two-year colleges to reduce credits from 66 credits to 60 credits; for four-year colleges from 96 credits to 90 credits; and for NJCU Residency students 32 credits to 30 credits; and

WHEREAS: The proposed policy revision is consistent with New Jersey State regulations; and

WHEREAS: The proposal to revise the policy has met all the reviews of the Senate, academic officers of the University, and the Senate-Administration Coordinating Committee (SACC); and

WHEREAS: The Academic and Student Affairs Committee of the Board of Trustees has reviewed the proposed policy revision and added its endorsement to the proposal; be it therefore

RESOLVED: That the Board of Trustees of New Jersey City University on this 23rd day of April 2018 hereby approves the revision of the Undergraduate Transfer and Residency Policy.

A PowerPoint presentation was also given by Dr. Jimmy Jung, Vice President for Student Affairs and Enrollment Management, on NJCU Enrollment and Recruitment. No action was required.

FINANCE AND AUDIT COMMITTEE

Mr. Ryan gave the report for the Finance and Audit Committee. He noted that the items listed on the agenda were for informational purposes only. No action was required.

- FY 2019 Preliminary Tuition and Fees Schedule
- FY 2018 Investment of Excess Cash
- FY 2018 Third Quarter Financial Update

FACILITIES AND PLANNING COMMITTEE

Mr. Ryan gave the report for the Facilities and Planning Committee. He made a motion to approve the Resolution for the Authorization to Explore with New Jersey City University Foundation, Inc. Long Term Ground Lease and Alternative Development Structures Related to Block 6 of the New Jersey City University West Campus (AKA University Place). The motion

was seconded by Mr. Jacobson. (Yes-Mr. Perez, Ms. Bennett, Mr. Fowlkes, Mr. Malek, Dr. Whittaker; No-None; Abstention-Ms. Noubani).

RESOLUTION

Authorization To Explore With New Jersey City University Foundation, Inc.

Long Term Ground Lease And Alternative Development Structures Related to Block 6

Of the New Jersey City University West Campus (AKA University Place)

WHEREAS: The Board of Trustees of New Jersey City University (“Board”) has authority over all matters concerning the supervision and operations of New Jersey City University (“University”) including fiscal affairs, N.J.S.A. 18A:3B-6; and

WHEREAS: The University is empowered to use its real property as necessary or desirable for university purposes, N.J.S.A. 18A:64-6 q., and

WHEREAS: The Board may determine to use the real property of the University as a form of investment to produce a financial benefit for the University; and

WHEREAS: By Resolution adopted June 22, 2015 the Board authorized actions under P3 legislation for the ground lease of University property including among other parcels, Block 6 of the West Campus; and

WHEREAS: The redevelopment of the West Campus is proceeding and there has been substantial progress by the developer in the construction of Block 3 and there is a student residence hall on Block 5 and the University has constructed substantial supportive infrastructure including roadways and utilities; and

WHEREAS: The Special Real Estate Advisor the Board (“SRA”) has informed the Administration and the Board that sunset related aspects of the P3 legislation may introduce factors which may undermine University accomplishment of investment and mission related goals and objectives related to West Campus redevelopment; and

WHEREAS: A ground lease of University property (“Block 6”) to the New Jersey City University Foundation, Inc. (“Foundation”) may provide a mechanism to address the P3 related factors and support the University’s investment and mission related goals and objectives for the successful redevelopment of the West Campus as well as to provide investment opportunity to produce financial benefits for the University; and

WHEREAS: Preliminary consideration of ground lease structures between the University and the Foundation (“Ground Lease”) by SRA and the Chief Operating Officer of the University (“COO”) suggest that one or more such structures are anticipated to

provide financial benefits to the University in the short or long term, such as income from subleasing for commercial and retail space; and

WHEREAS: SRA and COO have recommended with the concurrence of the President that this investment opportunity should be pursued consistent with the mission and fiscal interests of the University; now be it, therefore,

RESOLVED: That on April 23, 2018, the Board authorizes the President and the COO to explore with the Foundation the ground lease of Block 6 of the West Campus (AKA University Place) taking necessary and appropriate account of the existing ground lease for Block 6 related to the Board's June 22, 2015 resolution and negotiate preliminary terms consistent with sound investment and financial benefits for the use and interests of the University; and be it further;

RESOLVED: That the Administration is authorized to take such action as may be necessary and appropriate to support the development of Block 6 as provided in the terms of the existing ground lease between the developer and the University presently in effect, including the execution of an appropriate commitment with the Foundation for entry into a ground lease provided any ground lease between the developer and the Foundation shall be under the same terms as the existing ground lease between the University and the developer; and be it further;

RESOLVED: That the Administration shall report to the Board and make such recommendations as may be necessary or appropriate for the further consideration of the Board prior to finalization of a ground lease between the Foundation and the University.

Mr. Ryan made a motion to approve the Resolution for the Authorization to Sell the College Street Properties. The motion was seconded by Dr. Whittaker. (Yes-Mr. Perez, Ms. Bennett, Mr. Fowlkes, Mr. Jacobson, Mr. Malek; No-None; Abstention-Ms. Noubani).

RESOLUTION

AUTHORIZATION TO SELL COLLEGE STREET PROPERTIES

WHEREAS: The New Jersey City University Board of Trustees (the "Board of Trustees") has general supervision over and is vested with the conduct of the University and has the power to own, dispose of, use and operate property whether real, personal, or mixed, or any interest therein, which is necessary or desirable for University purposes, N.J.S.A. 18A:64-6 q.; and

WHEREAS: The Board of Trustees has, in addition to these powers, the exercise of powers, rights and privileges that are incident to the proper government, conduct and management of the University and the control of its properties and funds, N.J.S.A. 18A:64-7; and

WHEREAS: The properties located at 12, 14, 16, 20, 32, 50, 54, and 64 College Street, Jersey City, New Jersey (the “Properties”) were purchased by the New Jersey Educational Facilities Authority (“(NJEFA”) for the benefit and use of the University (then Jersey City State College) and are approximately sixty or more years old and have been used for various University residence or office related purposes; and

WHEREAS: The University’s overall and current plans for the provision of student residence facilities and office space to meet student and University needs have evolved and changed such that the Properties have become excess and not appropriate for University uses or for further maintenance, renovation, and modernization and are, therefore, obsolete for purposes of further use or investment; and

WHEREAS: The NJEFA has transferred title for the Properties to the University and no outstanding mortgage exists on the Properties; and

WHEREAS: The estimated sale value of the Properties ranges from approximately \$250,000 to \$300,000 per unit; and

WHEREAS: The Administration has recommended the disposal of the Properties by sale, the proceeds of which will be used for the benefit of the University consistent with its mission; and

WHEREAS: The Administration has requested authorization to sell the Properties in furtherance of the interests of the University at prices based upon market conditions and recent sales of comparable properties; be it,

RESOLVED: That the Board of Trustees on this 23rd day of April 2018 does hereby authorize the President and the Chief Operating Officer to negotiate and take such other action as they may deem necessary and prudent in the best interest of the University to sell the Properties located at 12, 14, 16, 20, 32, 50, 54, and 64 College Street, Jersey City, New Jersey, individually or in groups; and be it further,

RESOLVED: That the Chief Operating Officer shall provide periodic reports to the Finance and Audit Committee of the Board concerning the progress of the sales and their completion and provide a report of the total proceeds realized from the sale of the Properties and the use or uses of the proceeds for the benefit of the University consistent with its mission.

The Real Estate Projects Presentation was included as informational only. No action was required.

PERSONNEL, COMPENSATION, NOMINATIONS AND GOVERNANCE

Mr. Jacobson gave the report of the Personnel, Compensation, Nominations and Governance Committee. Mr. Jacobson made a motion to approve the faculty and staff personnel actions including faculty promotions, sabbatical leaves, reclassifications, and professional staff, as recommended by the President and included in the board book. The motion was seconded by

Mr. Ryan. (Yes-Mr. Perez, Ms. Bennett, Mr. Fowlkes, Mr. Jacobson, Mr. Malek, Dr. Whittaker; No-None; Abstention-Ms. Noubani).

FACULTY PROMOTIONS

Promotion to Rank Effective: September 1, 2018

To Associate Professor

1. Dr. Christopher Carnahan, Assistant Professor, Educational Technology
2. Mr. Marc Dalio, Assistant Professor, Music Dance Theatre
3. Dr. Sonya Donaldson, Assistant Professor, English
4. Dr. Venessa Garcia, Assistant Professor, Criminal Justice
5. Dr. Hun Bok Jung, Assistant Professor, Earth & Environmental Science
6. Dr. EunSu Lee, Assistant Professor, Management
7. Dr. Vanashri Nargund-Joshi, Assistant Professor, Elementary/Secondary Education
8. Dr. Esther Nir, Assistant Professor, Criminal Justice
9. Dr. Michelle Rosen, Assistant Professor, Literacy Education

PROFESSIONAL STAFF PROMOTIONS

Promotion Effective: July 1, 2018

1. Ms. Luceand Cuba-Rivera, Professional Services Specialist III, Registrar
2. Mr. Joshua Iannuzzi, Professional Services Specialist II, Career Planning & Placement
3. Mr. Matthew Lahm, Professional Services Specialist II, University Advisement Center
4. Mr. Thomas Lee, Assistant Director 3, Athletics
5. Ms. Maria Christina Rolon, Professional Services Specialist II, Dean of Students
6. Mr. Matthew Sutton, Professional Services Specialist III, Opportunity Scholarship Program
7. Ms. Jazmin Zegarra, Professional Services Specialist III, Office of Specialized Services

SABBATICAL LEAVE

Sabbatical Leave (Full Year)

1. Dr. John Bragg, Elementary/Secondary Education
2. Mr. Martin Kruck, Art
3. Dr. Cordelia Twomey, Educational Technology

Sabbatical Leave (Spring 2019)

4. Dr. Edvige Giunta, English
5. Dr. James Lennon, Psychology

RECLASSIFICATION

Position Change

1. Anthony Surratt, Director, New Student Programs
VP of Student Affairs
Former title: Associate Director | Admissions
Effective Date: 2/1/2018

Salary Adjustments | Title Changes

Due to competitive market and internal equity.

1. Damion Barnett, Financial Aid Counselor
Financial Aid
Salary Adjustment Only
Effective Date: 4/2/2018
2. Kaitlin Schullstrom, Transfer Admissions Counselor
Financial Aid
Salary Adjustment Only
Effective Date: 4/2/2018

Temporary to Permanent Appointments

1. Theta Pavis-Weil, Manager, Student Media
VP of Student Affairs
Former Title: Coordinator of Student Media
Effective: 3/5/2018
2. Brian Hutchinson, Associate Professor
Counselor Education- School
Counseling
Former Title: Associate Professor
Effective: 9/1/2018

NEW HIRES

Faculty Regular Appointments

1. Manuela Caciula, Assistant Professor
Fitness, Exercise & Sports
Effective: 9/1/2018
2. Nava Cohen, Assistant Professor
School of Business- Accounting
Effective: 9/1/2018
3. Lukas Helikum, Assistant Professor
School of Business- Accounting
Effective: 9/1/2018
4. Gita Sharma, Assistant Professor Business Law Specialist
School of Business- Accounting
Effective: 9/1/2018

5. Neal Steed, Assistant Professor
School of Business- Accounting
Effective: 9/1/2018
6. Victor Tuazon, Assistant Professor
Counselor Education- Addiction Counseling
Effective: 9/1/2018
7. Sevincgul Ulu, Assistant Professor
School of Business- Marketing
Effective: 9/1/2018

Managerial Regular Appointments

1. Francis Colford, Associate Controller
Controller's Office
Effective: 4/16/2018
2. Michael Edmondson, Dean of Continuing Education
Continuing Education
Effective: 4/2/2018
3. Alma Henzler, HR Business Partner Compensation
Office of Human Resources
Effective: 4/2/2018
4. James Konopack, Associate Dean
Dean of School of Business
Effective: 5/1/2018
5. Jennifer Luciano, Assistant Dean for Residence Life & Student Engagement
VP of Student Affairs
Effective: 5/30/2018
6. Ashley Manz, Digital Content Strategist
UA- Marketing
Effective: 2/27/2018
7. Shawn Tucker, Associate Vice President & Director of Athletics
Athletics
Effective: 5/7/2018

Managerial Emergency | Temporary | Interim Appointments

1. Kenneth Heaton, Interim Director Athletics
Athletics
Effective: 3/1/2008
2. Woodrow Lewis Jr., Interim Associate Dean
Dean of students
Effective: 3/5/2018

Professional Staff Regular Appointments

1. Rashida David, College Life Coach (PSS4)
Biology
Effective: 4/23/2018

Professional Staff Emergency | Temporary Appointments

1. Steven Lambert, Assistant Director, Admissions (PSS2)
Admissions
Effective: 3/5/2018
2. Joseph Yeck, Interim Assistant Director (PSS3)
Admissions
Effective: 4/16/2018

RETIREMENTS

Faculty Retirements

1. Alberto Barugel
Modern Languages
Effective Date: 7/1/2018
2. Matthew Caulfield
Elementary & Secondary Education
Effective Date: 7/1/2018
3. Grisel Lopez-Diaz
Modern Languages
Effective Date: 7/1/2018

Professional Staff Retirements

1. Valerie Boseman
College Bound
Effective Date: 6/1/2018
2. Robert Friday
College Bound
Effective Date: 7/1/2018
3. Feliz Gutierrez
Financial Aid
Effective Date: 5/1/2018

Managerial Retirements

1. Robert McBride
VP Administration and Finance
Effective Date: 7/1/2018

RESIGNATIONS

Managerial

1. Frank Falco

Controller's Office
Effective Date: 2/23/2018

Professional Staff

1. Deja Neal
College Bound
Effective Date: 4/27/2018
2. Cassandra Neus
College Bound
Effective Date: 4/27/2018
3. Dayana Nunez
Financial Aid
Effective Date: 2/16/2018
4. John Porcaro
Guarini Library
Effective Date: 4/20/2018

5. Manny Vazquez
College Bound
Effective Date: 4/27/2018
6. Andrea Velasco
University Advancement
Effective Date: 3/30/2018

NEXT MEETING

The next Board meeting will be held on June 25, 2018. Mr. Perez made a motion for the board to move into executive session prior to the public session in order to discuss confidential personnel matters and contractual matters. The minutes of the executive session will become available to the public when there is no longer a need for confidentiality regarding these matters. The motion seconded by Mr. Jacobson. (Yes-Ms. Bennett, Mr. Fowlkes, Mr. Malek, Mr. Ryan, Dr. Whittaker; No-None; Abstention-Ms. Noubani).

ADJOURNMENT

There being no further business to come before the Board, Mr. Perez requested a motion to adjourn the meeting. The motion was moved by Mr. Jacobson and seconded by Dr. Whittaker. (Yes-Mr. Perez, Ms. Bennett, Mr. Fowlkes, Mr. Malek, Mr. Ryan; No-None; Abstention-Ms. Noubani). The meeting concluded at 6:57 p.m.

Respectfully submitted,

Virginia Meléndez
Secretary to the Board of Trustees