



<b>Deadlines</b>	<b>REAPPOINTMENT SCHEDULE AY-2024-2025</b> <b>GROUP-1</b> For faculty applying for their 5 <sup>th</sup> , 6 <sup>th</sup> or 7 <sup>th</sup> (tenure)-year reappointment (Effective September 1, 2024)	<b>Duration</b>
<p style="text-align: center;"><b>Faculty can access their Interfolio Dossiers <u>at any time</u>.</b></p> <p style="text-align: center;"><i>Candidates can populate their new materials and use/reorganize existing documents within the Dossier.</i></p>		
<b>October 1, 2024</b>	Reappointment cases open to candidates	N/A
Candidates' Deadline: <b>October 29, 2024</b>	Candidates submit their cases to the Interfolio platform. <i>The cases move forward to the department chairs and department personnel committee members (DPC) synchronously.</i>	4 weeks
Dept. Chairs' Deadline: <b>November 19, 2024</b>	Department Chairs submit their and the DPC's recommendations <b>to the corresponding deans</b>	3 Weeks
Thanksgiving Week, November 28, 2024		
Deans' Deadline: <b>December 10, 2024</b>	Deans submit their recommendations <b>to the Provost</b>	3 weeks
Provost's Deadline: <b>December 22, 2024</b>	The Provost submits recommendations <b>to the President</b>	3 weeks
The University is closed December 26, 2024 – January 2, 2025		
President's Deadline: <b>January 8, 2025</b>	The President notifies all candidates about their reappointment/tenure status. The President submits recommendations <b>to the Board of Trustees (BOT)</b>	3 weeks
<b>February 2025</b>	BOT acts on the President's recommendation *	As scheduled
All communications must take place through the Interfolio platform. <i>Candidates receive e-mails (via Interfolio) about their recommendation status once their cases move forward to the next level.</i>		

\*Please be advised that the Board of Trustees can act only on those persons recommended for reappointment by the President of the University. If the President does not reappoint a candidate, his or her name is not brought before the Board of Trustees, and the reappointment process ends at the President's level.