



APPLICATION FOR WAIVER OF GENERAL STUDIES COURSE REQUIREMENTS

University Advisement Center
Vodra Hall
201.200.3300

Directions:

- 1) Complete items 1 through 8.
- 2) Waiver must be approved and signed by your advisor and by a representative of Dean of Arts and Sciences Office, Items 9 and 10.
- 3) Submit approved waiver to the transcript evaluator in Vodra Hall.
- 4) Request an official transcript from the other institution immediately after completing the course(s) and have it sent to:

Transfer Evaluator
 NEW JERSEY CITY UNIVERSITY
 University Advisement Center
 2039 Kennedy Boulevard
 Jersey City, New Jersey 07305-1597

NOTE: Transfer credit will only be granted for grades of C and above.

1. _____ 2. _____
(Last Name) (First Name) (Student ID)

3. Have you applied for your major? Yes ___ No ___

If yes, what is your major? _____

4. Course(s) to be taken at other institution 5. Area requirement(s) to be waived at NJCU.

COURSE CATALOG #	COURSE TITLE	CREDITS	COURSE CATALOG #	COURSE TITLE	CREDITS
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

6. At what institution will course(s) be taken? _____

7. During which semester or session? _____
(FALL, SPRING, SUMMER) (YEAR)

8. _____
(STUDENT SIGNATURE) (DATE)

9. Recommended _____
(ADVISOR) (DATE)

10. Approved _____
(REPRESENTATIVE OF DEAN OF ARTS AND SCIENCES OFFICE) (DATE)

STOP: Please return this form to the Transfer Evaluator in University Advisement Center, Vodra Hall.

FOR EVALUATOR'S USE ONLY:

Received _____
(UNIVERSITY ADVISEMENT CENTER) (DATE)

Transcript(s) Received _____
(DATE) (CREDITS)

Copy to: Evaluator
 Student Folder
 Student _____
(Evaluator's Signature)