

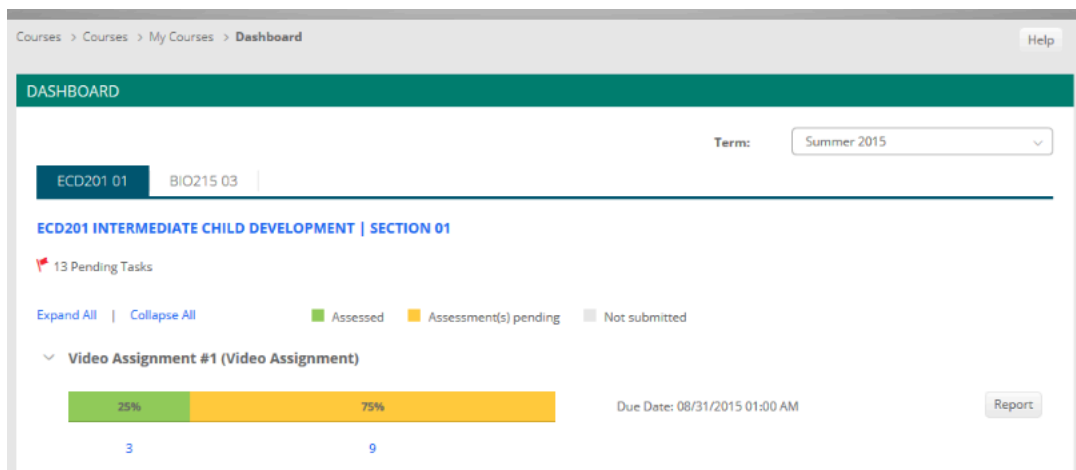
Tk20 Campus Wide

Navigation Guide (Faculty) Assessing a Video Assignment

ASSESSING a Video Assignment

Getting Started

1. Click on **Courses** in the main navigation menu.
2. Click on **Courses** located in the side menu below
3. Click on **Dashboard** located in the side menu below. If you are unable to access the **Courses Dashboard**, You will need to contact your campus Unit Administrator for help.
4. Select the **Term** from the drop down menu. The current term is selected by default.
5. Click on the **Course** sub-tab that contains the assignment you want to assess.
6. Click on the number located below the **ASSESSMENT(s) pending** portion of the assignment you want to assess to view the students who have submitted their assignments. Click on the **name of the student** you want to assess to open a split screen.



The screenshot displays the 'DASHBOARD' for a course. At the top, the breadcrumb trail reads 'Courses > Courses > My Courses > Dashboard'. A 'Term:' dropdown menu is set to 'Summer 2015'. Below this, course identifiers 'ECD201 01' and 'BIO215 03' are shown. The course title is 'ECD201 INTERMEDIATE CHILD DEVELOPMENT | SECTION 01'. A notification indicates '13 Pending Tasks'. A legend shows 'Assessed' (green), 'Assessment(s) pending' (yellow), and 'Not submitted' (grey). A section for 'Video Assignment #1 (Video Assignment)' features a progress bar: 25% (green) and 75% (yellow). Below the bar, the numbers '3' and '9' are displayed. The 'Due Date: 08/31/2015 01:00 AM' and a 'Report' button are also visible.

Assessing a Video Assignment from the Courses Dashboard

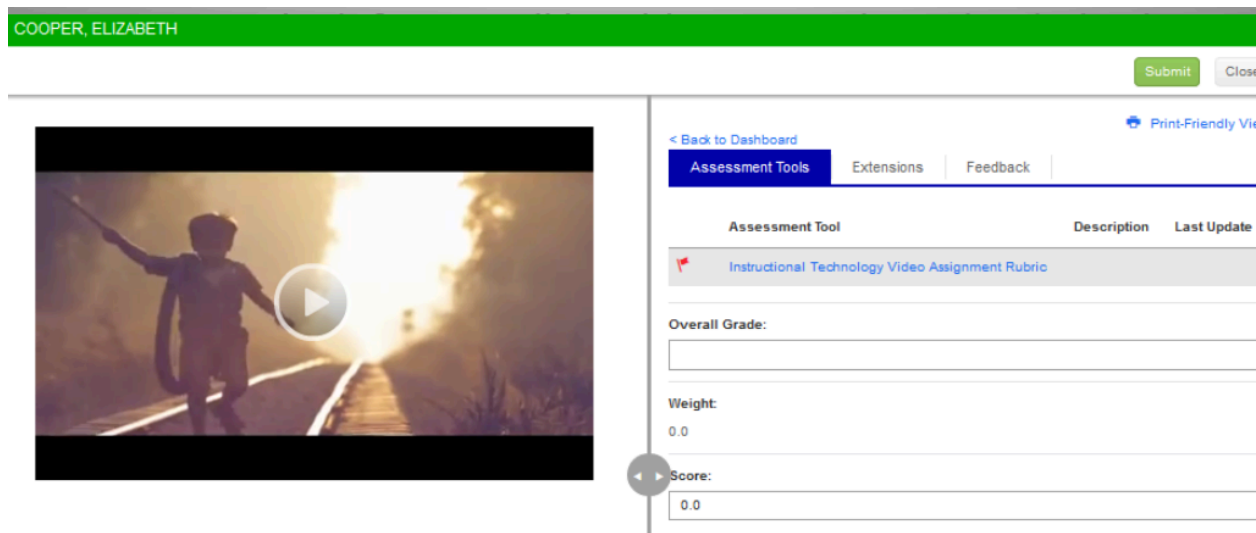
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Navigation Guide (Faculty) Assessing a Video Assignment

7. Click on the **name of the student** you want to assess to open a split screen.
 - a. On the left, you will be able to view the uploaded video. Note: The video starts playing when the split screen appears.
 - b. On the right, you will be able to view the assignment's assessment tool(s).

Viewing Student Video Submission

As noted earlier, the video starts playing when the split screen appears. You may stop, pause, and start.




COOPER, ELIZABETH

Submit Close

< Back to Dashboard Print-Friendly Vi

Assessment Tools Extensions Feedback

Assessment Tool	Description	Last Update
 Instructional Technology Video Assignment Rubric		

Overall Grade:

Weight:
0.0

Score:

Viewing a Video

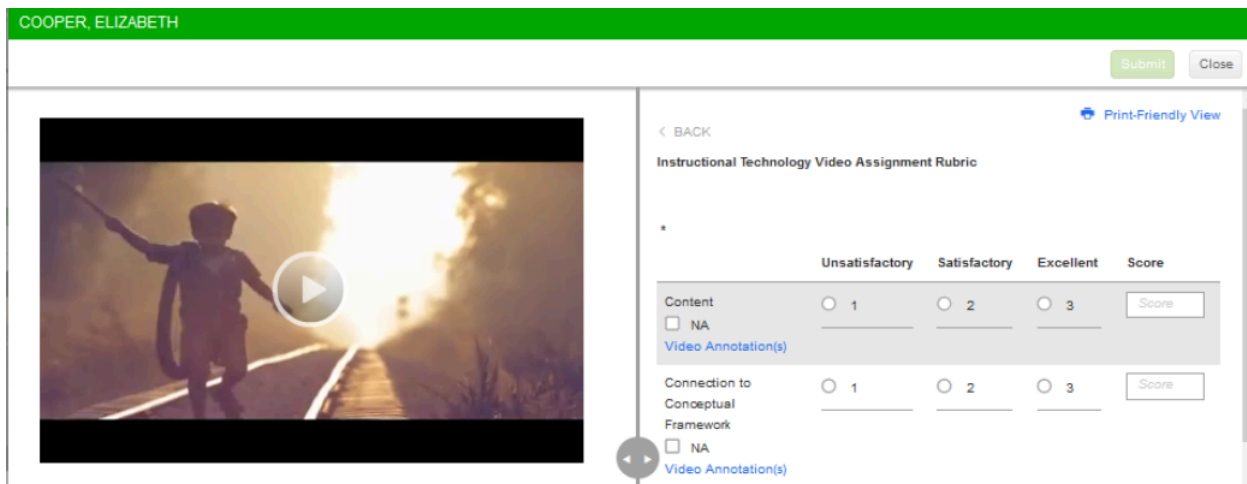
1. When you select to assess a student's video assignment, you will see a split screen view. The left side of the split screen will show the student's video assignment, and the right side of the split screen will show the video assessment tool(s).

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Navigation Guide (Faculty) Assessing a Video Assignment

Assessing Student Video Submission

1. Click on the name of the **Assessment Tool**.
2. Complete the assessment by selecting the radio button for each criterion within the rubric.



The screenshot shows a user interface for assessing a video submission. At the top, the name 'COOPER, ELIZABETH' is displayed. Below this is a video player showing a silhouette of a person on a path leading towards a bright light. To the right of the video player is a rubric table titled 'Instructional Technology Video Assignment Rubric'. The rubric table has columns for 'Unsatisfactory', 'Satisfactory', 'Excellent', and 'Score'. There are two rows of criteria, each with a 'Video Annotation(s)' link below it.

	Unsatisfactory	Satisfactory	Excellent	Score
Content	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="text" value="Score"/>
<input type="checkbox"/> NA Video Annotation(s)				
Connection to Conceptual Framework	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="text" value="Score"/>
<input type="checkbox"/> NA Video Annotation(s)				

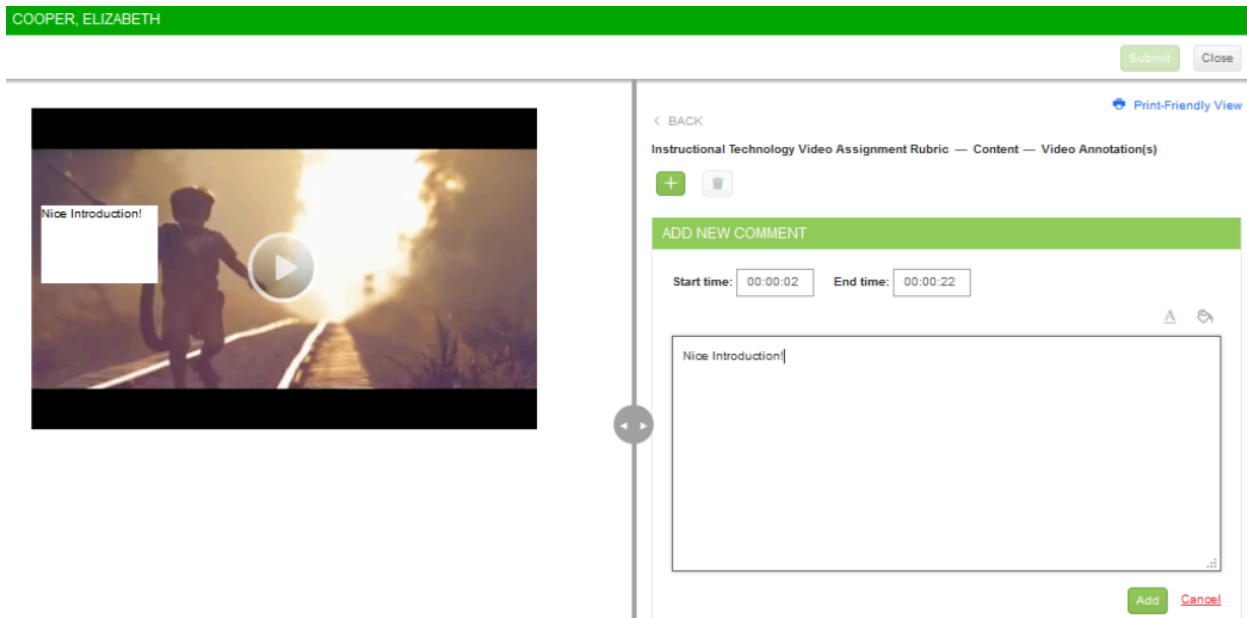
Assessment Tool

3. If you would like to add a Video Annotation to a specific criteria in the rubric, click on Video Annotation(s) below the criteria
 - a. By clicking on **Add New**, you get the following video annotation options: **Comment, Note, Highlight**.
 - i. If you select **Comment**, you may select Start Time and End Time the comment field will be displayed in the video. Additionally, you may enter the comment that will be displayed in the comment box in the video. Once you have finished entering your comment, you click **Add**.

Navigation Guide (Faculty) Assessing a Video Assignment

COOPER, ELIZABETH

Submit Close



[Add a Comment](#)

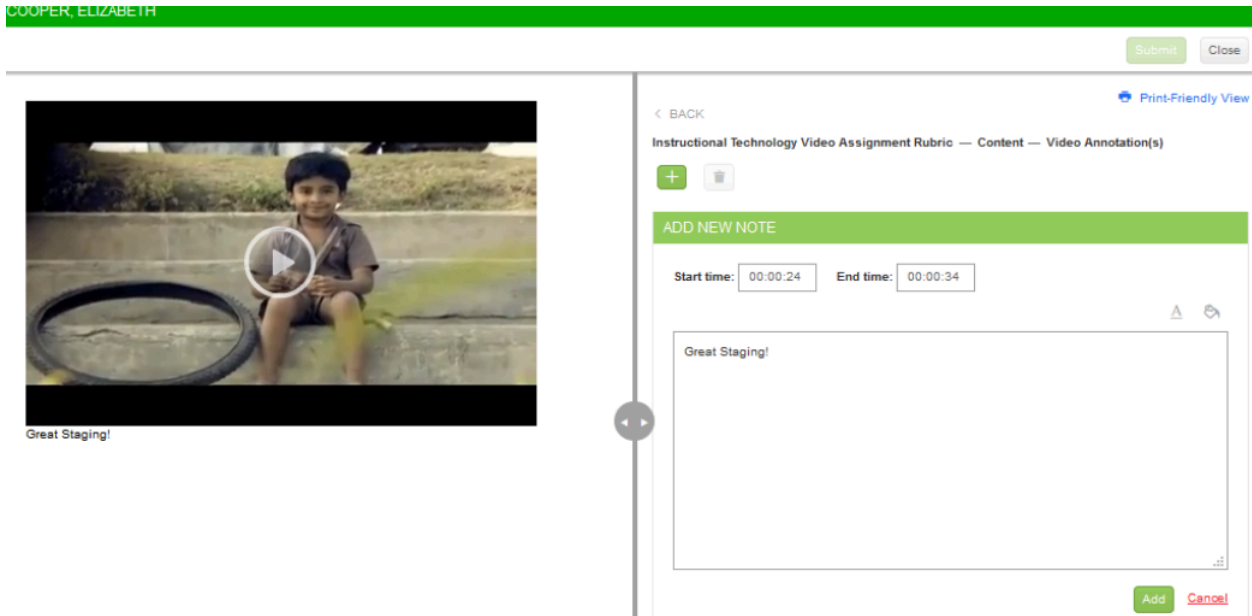
- II. If you select **Note**, you may select the Start Time and End Time the note will be displayed. Additionally, you may enter the note that will be displayed below the video. Once you have finished entering your comment, you click **Add**. By clicking on **Add New**, you get the following video annotation options:
Comment, Note, Highlight.

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Navigation Guide (Faculty) Assessing a Video Assignment

COOPER, ELIZABETH

Submit Close



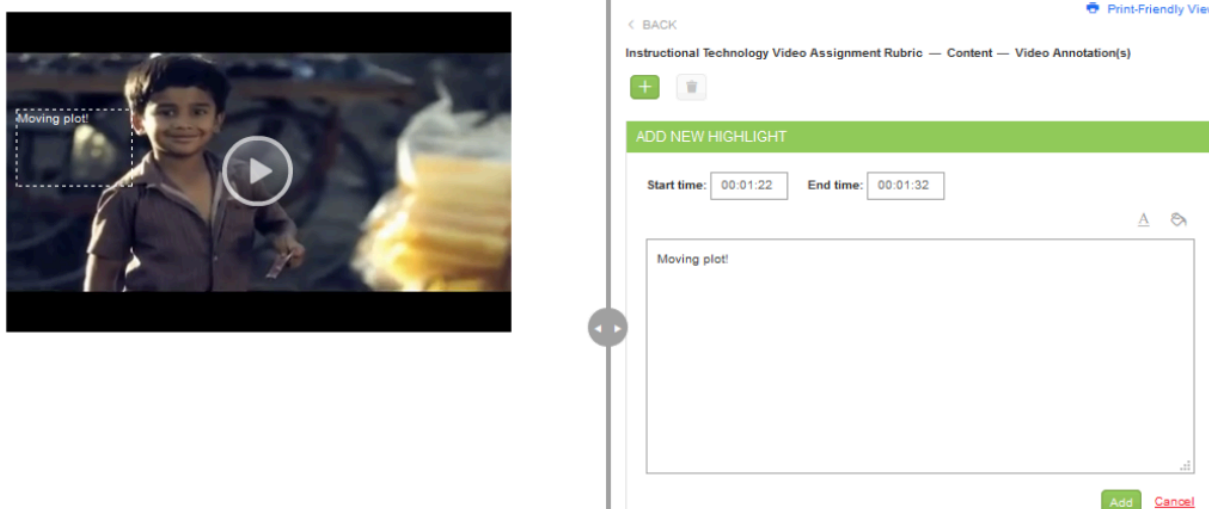
Add a highlight

- III. If you select **Highlight**, you may select the Start Time and End Time the highlighted comment will be displayed. Additionally, you may enter the comment that will be displayed in a highlighted box in the video. Once you have finished entering your comment, you click **Add**.

Navigation Guide (Faculty) Assessing a Video Assignment

COOPER, ELIZABETH

Submit Close



Add a Highlight

- IV. In order to make changes to the already created comments, you may change the comments in the box and click **Update**.
 - V. In order to delete an annotation, check the box next to the selected time frame and click Delete.
- b. If you have completed the annotation for that specific criterion, click on it and it will bring you back to rubric.

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Navigation Guide (Faculty) Assessing a Video Assignment

Note: If you have created multiple annotation instances, you may click on the time range of an annotation and it will display that specific comment/note/highlight in the video.

Instructional Technology Video Assignment Rubric — Content — Video Annotation(s)



The screenshot shows a video player interface. At the top, there is a checkbox and a time range "00:00:02 - 00:00:22". Below this, there is a text input field containing the text "Nice Introduction!". To the right of the input field, there are two small icons: a triangle and a square with a circle inside.

Time Range

4. Click **Complete** or **Save**.
 - a. If you select **Save**, you save the entry and will remain in the Assessment Tool.
 - b. If you click **Complete**, you save the entry and it will prompt to the previous page.
5. After you have complete the assessment tool(s), choose one of the following actions:
 - **Submit**: Submit the assessment for the student to see
 - **Close**: Exit the assessment tool without saving any changes (if you clicked **Save** in the assessment tool previously, these changes will be saved).

Navigation Guide (Faculty) Assessing a Video Assignment

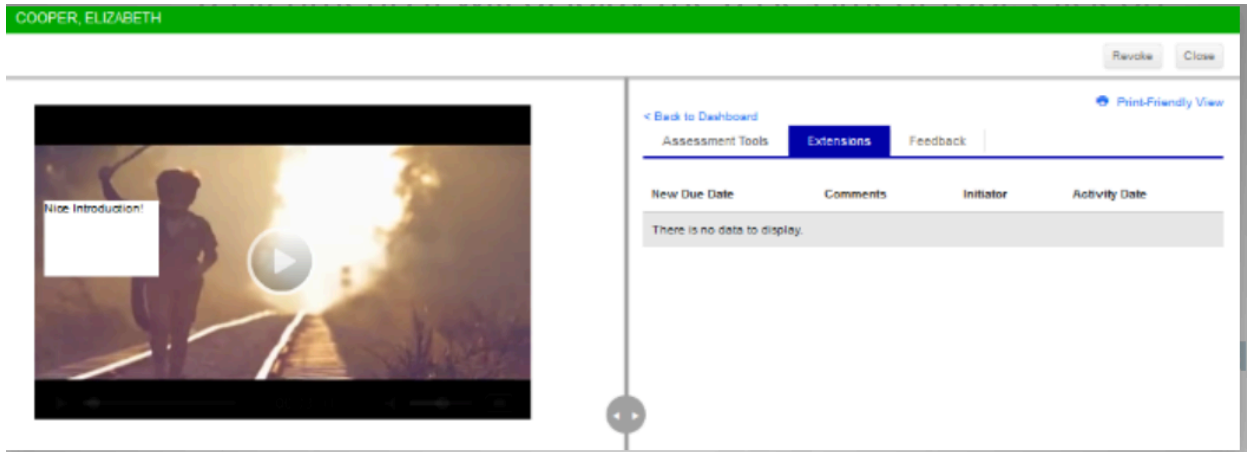
Granting an Extension

To the Student

1. Click on **Courses** in the side menu.
2. Click on **Courses** located in the side menu below.
3. Click on **Dashboard** located in the side menu below. If you are unable to access the **Course Dashboard**, you will need to contact your campus Unit Administrator for help.
4. Select the **Term** from the drop down menu. The current term is selected by default.
5. Click on the **Course** sub-tab that contains the assignment you want to assess.
6. Click on the number located below the **Assessment(s) pending** portion of the assignment you want to assess to view the students who have submitted their assignments
7. Click on the **name of the student** you want to assess to open a split screen.
 - a. On the right, (if only one assessment tool is listed for the video assignment) it will display the assessment tool. Click on
 - b. Click on **Revoke**.
 - c. Click on the **Extension** sub-tab.
 - d. Click on **Edit Due Date**.
 - e. Enter a **New Due Date/Time** and **Comments** and click **Update**.

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Navigation Guide (Faculty) Assessing a Video Assignment



The screenshot shows the Tk20 interface for Elizabeth Cooper. On the left is a video player with a play button and a subtitle box that says "Nice Introduction!". On the right is a navigation menu with "Assessment Tools", "Extensions", and "Feedback". Below the menu is a table with columns for "New Due Date", "Comments", "Initiator", and "Activity Date". The table is currently empty, displaying "There is no data to display."

New Due Date	Comments	Initiator	Activity Date
There is no data to display.			

[Grant an Extension](#)