

**New Jersey City University Request for
All-University Undergraduate Requirement Addition/Revision
(For credit-bearing courses other than General Education requirements)**

All-University Requirement Title: _____

All-University Requirement Description: _____

Total Credit/Semester Hours: _____

Additional Details: _____

Department(s)/Academic Unit(s) of Origin: _____

**1. Proposer (Faculty Member(s)/Officer
Initiating AUR Addition/Revision Request):** _____

APPROVAL RECOMMENDED: SIGN IN SEQUENCE (3-6 & 7-10 may review concurrently)

2. Chair, Department Curriculum Committee _____ Date _____

3. Curriculum Committee, CAS _____ Date _____

4. Curriculum Committee, COE _____ Date _____

5. Curriculum Committee, CPS _____ Date _____

6. Curriculum Committee, SOB _____ Date _____

7. Dean, CAS _____ Date _____

8. Dean, COE _____ Date _____

9. Dean, CPS _____ Date _____

10. Dean, SOB _____ Date _____

11. Chair, GECAP _____ Date _____

12. Chair, Senate PD&B Committee _____ Date _____

13. Chair, Senate C&I Committee _____ Date _____

14. Senate Academic Standards Committee _____ Date _____

15. Senate President (upon Senate approval) _____ Date _____

16. Provost _____ Date _____

17. NJCU President (upon SACC approval) _____ Date _____

18. Board of Trustees President _____ Date _____

Earliest effective date for AUR (Provost)

Form Approved by:
Senate: February 8, 2016
SACC: April 22, 2016
Board of Trustees:

| FOR NOTIFICATION PURPOSES: | |
|----------------------------|------------|
| Proposer _____ | Date _____ |
| Chair _____ | Date _____ |
| Dean, CAS _____ | Date _____ |
| Dean, COE _____ | Date _____ |
| Dean, CPS _____ | Date _____ |
| Dean, SOB _____ | Date _____ |
| Senate President _____ | Date _____ |
| Registrar _____ | Date _____ |

**See Guidelines for Proposals for New or Revised
All-University Graduation Requirements (AURs)
on reverse**

New Jersey City University
Guidelines for Proposals for New or Revised
All-University Undergraduate Requirements (AURs)
(For credit-bearing courses other than General Education requirements)

- 1) **Catalog Description.** Please provide the description of the All-University undergraduate graduation requirement (AUR) that will appear in the University catalog.
- 2) **Rationale.** Please provide the rationale for the creation or revision of this AUR.
- 3) **Impact.** Please describe the impact of the proposed AUR (i.e. anticipated enrollment implications, both increases and decreases, impact on retention and graduation rates, student time to degree, course offerings, faculty and staff needs, impact on existing departments, programs, or program requirements, etc.).
- 4) **Student Learning Outcomes.** Please provide expected student learning outcomes for the proposed AUR using single verbs from Bloom's taxonomy for each outcome.
- 5) **Assessment Structure.** Please describe the plan, tools, and timetable for assessing the AUR.
- 6) **Curricular and Administrative Structures.** Please describe the curricular and administrative structures of the proposed AUR.
- 7) **Resources.** Fully detail any budgetary impact, i.e. resources necessary for the creation, implementation, and maintenance of the proposed AUR, including personnel/administrative/faculty costs and implications.

Stages of the AUR Addition/Revision Review Process

Note: Stage 2 and Stage 3 allow for concurrent reviews.

Stage 1

1. Proposer (Faculty Member(s)/Officer Initiating AUR Addition/Revision Request)
2. Chair, Department Curriculum Committee

Stage 2 (concurrent reviews)

- | | |
|------------------------------|------------------------------|
| 3. Curriculum Committee, CAS | 5. Curriculum Committee, CPS |
| 4. Curriculum Committee, COE | 6. Curriculum Committee, SOB |

Stage 3 (concurrent reviews)

- | | |
|--------------|---------------|
| 7. Dean, CAS | 9. Dean, CPS |
| 8. Dean, COE | 10. Dean, SOB |

Stage 4

11. Chair, GECAP
12. Chair, Senate PD&B Committee
13. Chair, Senate C&I Committee
14. Senate Academic Standards Committee

Stage 5

15. Senate President (upon Senate approval)
16. Provost
17. NJCU President (upon SACC approval)
18. Board of Trustees President