

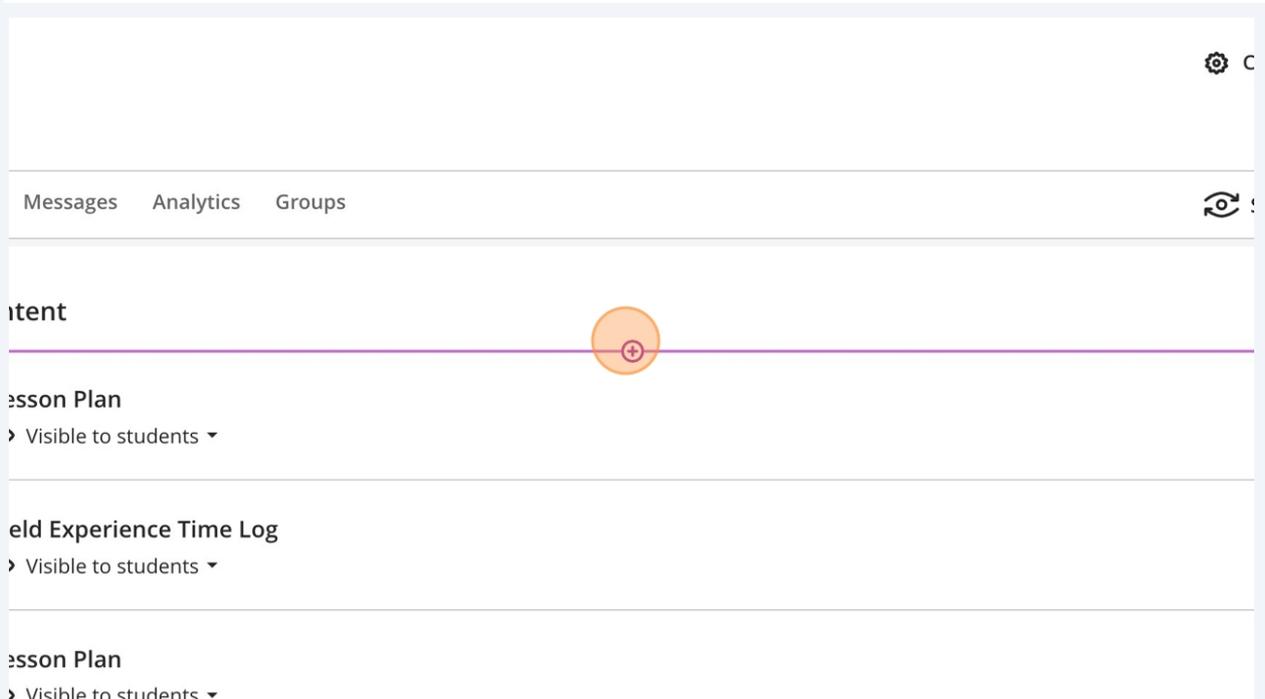
## Candidate Disposition Inventory in Portfolio

1

If you are teaching a course in which students will be assessed using the Candidate Disposition Inventory, you will need to create a link in your Blackboard course which will link to Anthology Portfolio. At the end of the semester, you will complete the Candidate Disposition Inventory rubric for each of your students in Anthology Portfolio.

**IMPORTANT NOTE:** Before you can assess your students, they **MUST** complete one step in Portfolio. The system requires that students submit something in Portfolio before you can complete the Candidate Disposition Inventory rubric. It is up to you what you have your students submit. If you'd like, they can upload a reflection or other work. They can also just add a note in Portfolio that they are ready for you to complete the Candidate Disposition Inventory for them. Please provide the Candidate Disposition Inventory for Students instructions to your students so that they can complete this task.

2 To begin, click the plus sign under Course Content in your Blackboard course.



### 3 Click "Content Market"

Content

Lesson Plan

Visible to students ▾

Field Experience Time Log

Visible to students ▾

Lesson Plan

Visible to students ▾

Test Portfolio Link

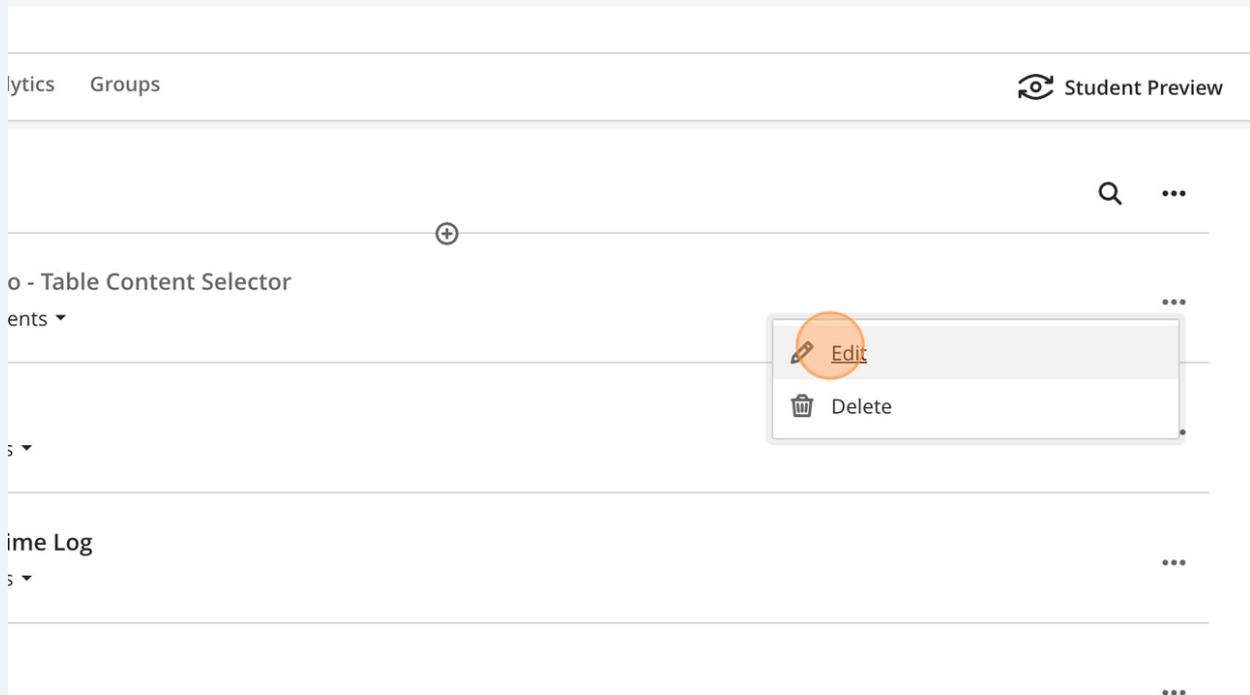
Visible to students ▾

- ⊕ Create
- 📄 Copy Content
- 📤 Upload
- ☁️ Cloud Storage
- 🛒 Content Market**
- 📁 Content Collection

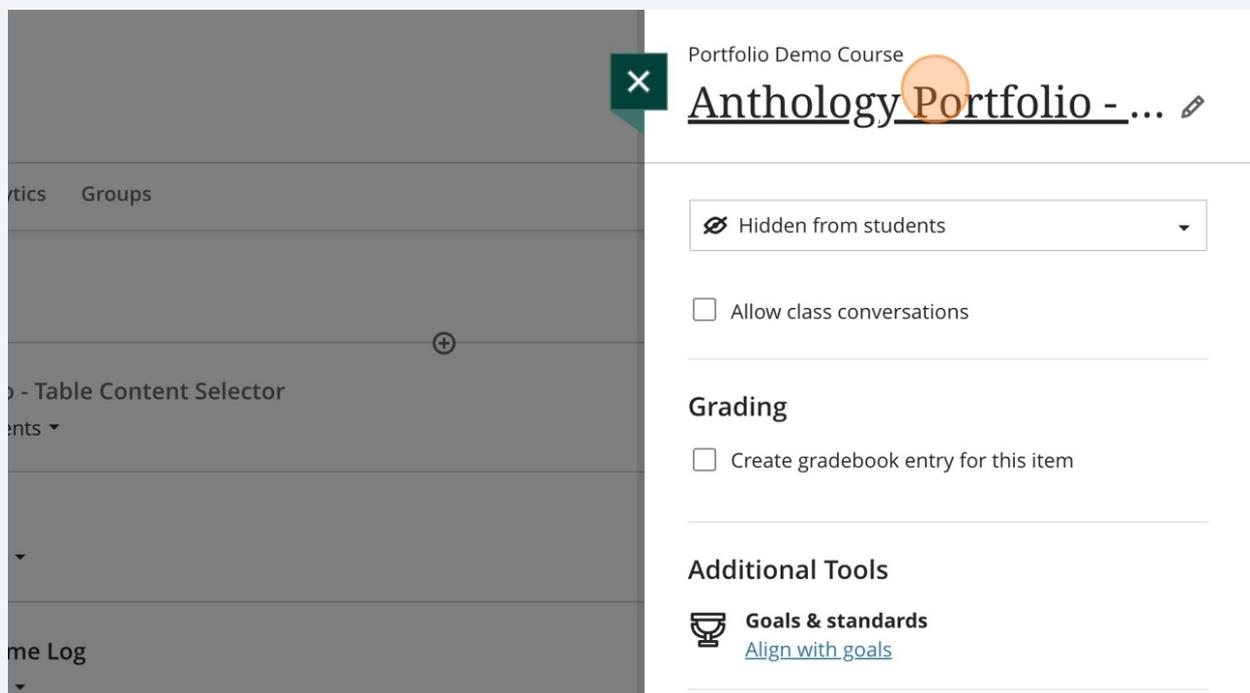
### 4 Click the plus sign under "Anthology Portfolio - Table Content Selector":

	 <b>Anthology Portfolio - Table Content Selector</b> ⊕	 <b>BibliU- Textbooks and Course Materials</b> ⊕	Cap
	 <b>Cengage Tool</b>	 <b>Direct Integration Deeplink</b>	EB (ED

5 Use the menu at the right of the link you just create to select "Edit"



6 Double-click to change the link name to whatever you prefer.



7 Click "Visible to students"

Portfolio Demo Course

## Candidate Dispositio...

Hidden from students

Visible to students

Hidden from students

Release conditions

Create gradebook entry for this item

### Additional Tools

Goals & standards  
[Align with goals](#)

8 Click "Save" when you have finished your edits.

Maximum 750 characters

Cancel Save

9

You will need to complete one more step to link to Anthology Portfolio. Click the link you created.

## Course

Home Discussions Gradebook Messages Analytics Groups

### Course Content

 Candidate Disposition Inventory

 Visible to students ▼

 Lesson Plan

 Visible to students ▼

 Field Experience Time Log

 Visible to students ▼

10

Use the drop-down menu under Department to select "College of Education." Select your program under Group.

### Portfolio Table Content Selector

#### Department

College of Education ▼

#### Group

... Select ... ▼

#### Table of Contents

COE Initial License Programs ▼

Home

Candidate Disposition Inventory

Field Experience Hours

Lesson Plan

ISTE Portfolio Reflection

Inventory Student Learning Assessment

## 11 Select "Candidate Disposition Inventory"

**Department**  
College of Education ▾

**Group**  
Initial License Traditional Programs ▾

**Subgroup**  
... Select ... ▾

- Home
  - Candidate Disposition Inventory
  - Field Experience Hours
  - Lesson Plan
  - ISTE Portfolio Reflection
  - Impact on Student Learning Assessment

Save

## 12 Click "Save" when finished.

**Subgroup**  
... Select ... ▾

- Home
  - Candidate Disposition Inventory
  - Field Experience Hours
  - Lesson Plan
  - ISTE Portfolio Reflection
  - Impact on Student Learning Assessment

Save

You have now finished creating the link. You and your students can use the link in Blackboard to navigate directly to Portfolio.

# Assessing the Candidate Disposition Inventory

- 1 You will receive an email notification once a student is ready to assess in Portfolio. Use the link in the email to navigate to Portfolio, then click "Sign in with Your School ID." Use your GothicNet ID and password to log in.

student  
Login Name or Email

.....  
Password

LOGIN

SIGN IN WITH YOUR SCHOOL ID →

[Forgot your password?](#)

- 2 You can also access the assessments by clicking the "Candidate Disposition Inventory" link you created in your Blackboard course.

## Course

ments Discussions Gradebook Messages Analytics Groups

### Course Content

 Candidate Disposition Inventory  
 Visible to students ▾

 Lesson Plan  
 Visible to students ▾

 Field Experience Time Log  
 Visible to students ▾

3 From the Portfolio Dashboard, click "Pending Assessments"

The screenshot shows the NJCU Portfolio Dashboard. At the top, there are navigation links: WALKTHROUGH, USER GUIDE, and SEE WHAT'S NEW. The main header is 'Dashboard'. Below it, a menu bar contains several tabs: Overview, Portfolios, Pending Assessments (highlighted with a red circle and a '33' badge), Performance, Report Library, Feedback Turnover, Upcoming (with a '11' badge), and Surveys (with a '6' badge). The main content area shows an 'AVERAGE (LAST 30)' of 3.06 with a green upward arrow. To the right is a 'LAST 30 ASSESSMENTS' line graph. Below the graph are three summary statistics: 'LAST ASSESSMENT' (3.5), 'HIGHEST RESULT (LAST 30)' (5.0), and 'LOWEST RESULT' (3.3).

4 Select a student and click "Candidate Disposition Inventory"

udent	Candidate Disposition Inventory for Clinical Practice	2024-08-16 16:14	MANUAL
udent	Danielson Framework for Teaching 2022	2024-08-16 16:14	MANUAL
udent	Danielson Framework for Teaching 2022	2024-08-16 16:14	MANUAL
udent	Danielson Framework for Teaching 2022	2024-08-16 16:14	MANUAL
	Clinical Practice I Application Review	2024-08-16 21:40	NORMAL
	Danielson Framework for Teaching 2022	2024-08-29 00:00	MANUAL
	Candidate Disposition Inventory for Clinical Practice	2024-08-29 00:00	MANUAL
udent	Candidate Disposition Inventory	2024-08-29 14:17	NORMAL

nt →

[iewer](#)

[sk@njcu.edu](mailto:sk@njcu.edu) (201) 253-4357

nc. © anthology.com

## 5 Select "Assess"

	Candidate Disposition Inventory for Clinical Practice	2024-08-10 10:14	<b>MANUAL</b>
	Danielson Framework for Teaching 2022	2024-08-16 16:14	<b>MANUAL</b>
	Danielson Framework for Teaching 2022	2024-08-16 16:14	<b>MANUAL</b>
	Danielson Framework for Teaching 2022	2024-08-16 16:14	<b>MANUAL</b>
	Clinical Practice I Application Review	2024-08-16 21:40	<b>NORMAL</b>
	Danielson Framework for Teaching 2022	2024-08-29 00:00	<b>MANUAL</b>
	Candidate Disposition Inventory	2024-08-29 00:00	<b>MANUAL</b>
	Candidate Disposition Inventory	2024-08-29 14:17	<b>NORMAL</b>

- View Assessment Instrument
- View Table Of Contents
- View Summary
- View Details
- Download Portfolio As PDF
- Download As PDF With Files
- Work
- Assess**
- Transfer
- Delete
- Annotations
- View Student Info
- View Assessor Info

jc.edu (201) 253-4357

anthology.com

## 6 Begin assessing the student by clicking the boxes for the scoring rubric.

Ready Save and Close

See Single Criterion

1.0	2.0	3.0	4.0	5.0	n/a	
↓	↓	↓	↓	Strongly Agree	↓	
						Comment...
						Comment...
						Comment...
						Comment...
						Comment...

7 You can also add optional comments to each row.

The screenshot shows a software interface with a top bar containing a close icon, a 'Ready' status indicator, and a 'Save and Close' button. Below the bar, the text 'See Single Criterion' is visible. A grid is displayed with six columns labeled 1.0, 2.0, 3.0, 4.0, 5.0, and n/a. Each column has a downward arrow icon. The 5.0 column is highlighted in green. A dropdown menu is open over the n/a column, showing 'Not Applicable' and a 'Comment...' option. A blue 'Comment Suggestions' button is also visible. The grid has five rows, each with a 'Comment...' field to its right.

8 You can choose "Not Applicable" if you feel that a criteria is not applicable.

This screenshot is identical to the one in step 7, but the 'Comment...' field for the n/a column now contains the text 'Good job!'. The 'Comment Suggestions' button is still present, and the grid structure remains the same.

9 You can add optional Overall Comments at the bottom of the page.

Demonstrates personal progress through professional development to improve content and pedagogical knowledge 1.0

Demonstrates reflective practice in written or verbal form 1.0

**Overall Comments**

Overall Comments: 0

Comment...

REQUEST RESUBMISSION

[+ CREATE NEW ASSESSMENT](#)

**Tags**

Student, Liz+Hickey	Candidate Disposition Inventory for Clinical Practice	2024-08-16 16:14	MANUAL	PENDING
Student, Liz+Hickey	Danielson Framework for Teaching 2022	2024-08-16 16:14	MANUAL	PENDING

10 Click "Save as Draft" to save your work and return at a later time. Click Save to finish and release the assessment to your student for review.

89 ad as st Liz Hickey

Submit Scores

Ready Save as Draft **Save**

See Single Criterion

1.0	2.0	3.0	4.0	5.0	n/a
↓	↓	↓	↓	↓	↓

Good job

Comment...

11

Click the checkmark at the top left of the page to return to Pending Assessments.

The screenshot shows the NJCU (New Jersey City University) interface for the 'Candidate Disposition Inventory'. At the top left, there is a navigation menu with a checkmark icon. The page title is 'Candidate Disposition Inventory'. Below the title, there is a dark green header with 'LAUNCHPAD WALKTHROUGH' and 'ASSESSMENT GUIDE' tabs. The main content area shows a 'COMPLETE' status, a large '4.7' score, and '(Optional) Final LMS Grade %' of '94.5 / 100'. Below this, there is a section for 'LMS ASSIGNMENT' with the text 'Portfolio-Demo-Liz: Candidate Disposition Inventory' and a 'Save' button.