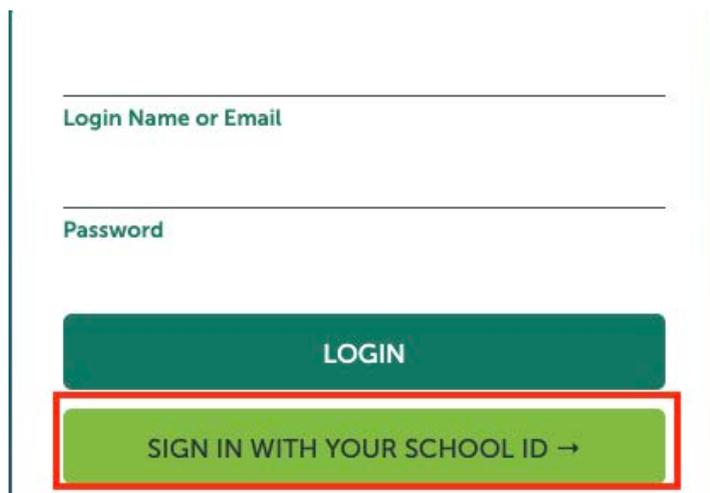


# Completing Surveys in Portfolio

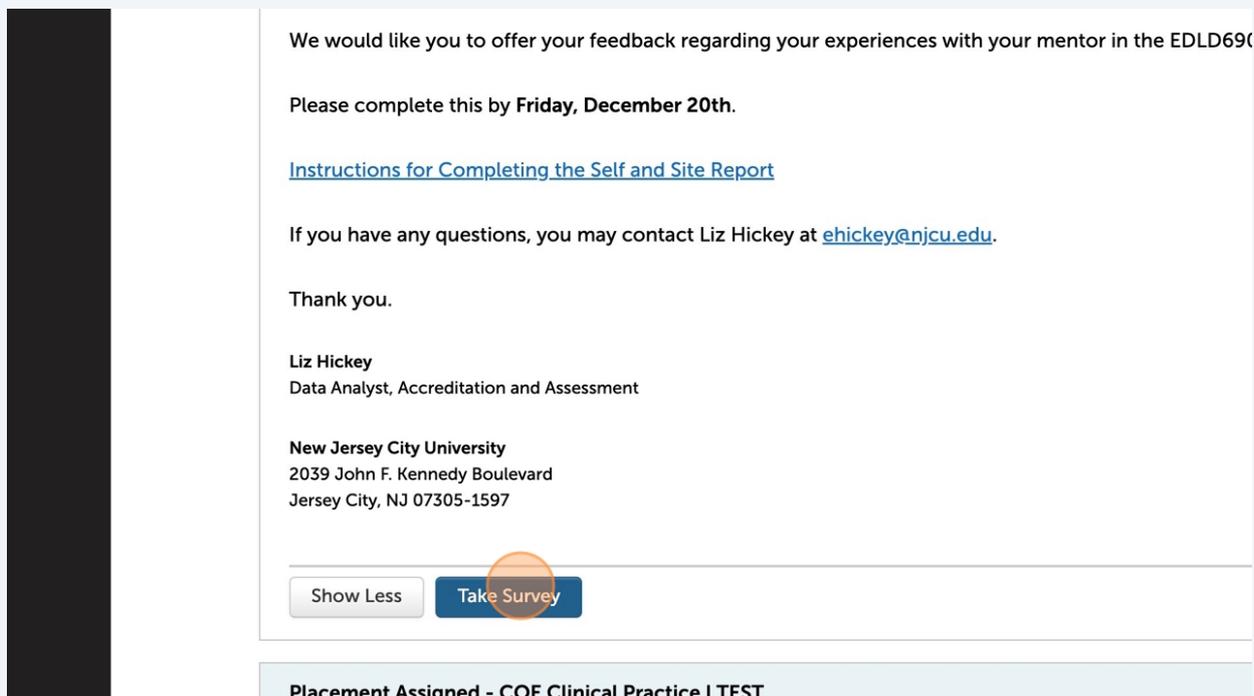
If you have received an email with an invitation to complete a survey in Portfolio, use these instructions on how to complete the survey.

1

Use the link that was provided to you in the email to navigate to Portfolio or navigate to <https://njcu.chalkandwire.com>. Click "Sign in with Your School ID" **before** using your GothicNet ID and password to sign in.



2 From the Portfolio Dashboard page, click "Take Survey"



3 Complete the required fields.

FORM EDLD Feedback on Internship Mentor

**NEW REQUIRED**  
Your name:

**NEW REQUIRED**  
Name of your cooperating mentor:

**NEW REQUIRED**  
School site:

4 Click "Save" when finished.

5 My mentor provided useful feedback on all end of semester evaluations.

Comments

test

**Save** Save & Continue

IT Helpdesk: [helpdesk@njcu.edu](mailto:helpdesk@njcu.edu) (201) 253-4357

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Click "Return" to exit.

