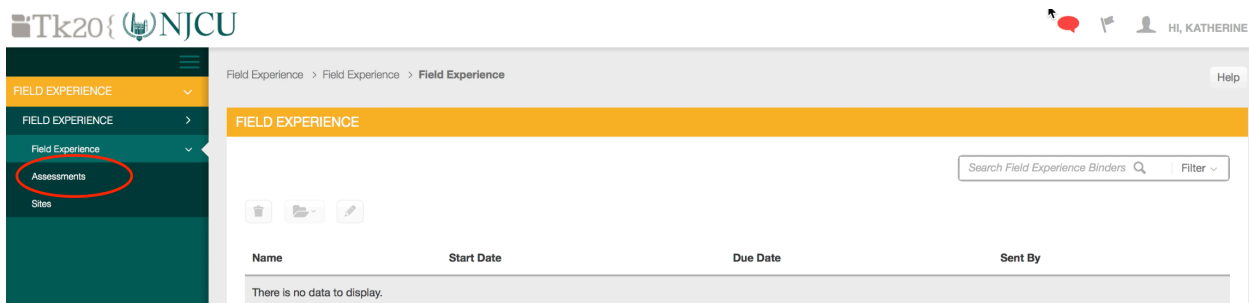# NJCU

Tk20 Campus Wide

Navigation Guide (Cooperating Teacher)
Assessing a Clinical Evaluation_Field Experience Binder

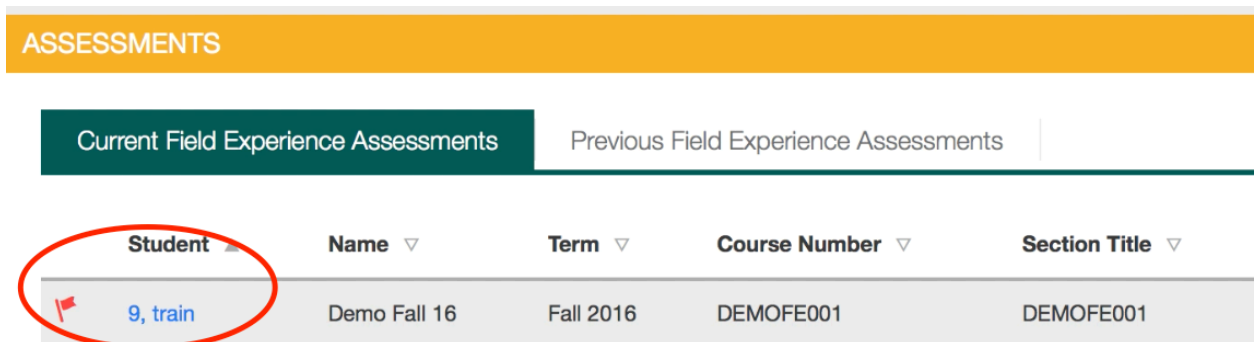## ASSESSING a Clinical Evaluation_Field Experience Binder

Getting Started

1. Click on **Field Experience** in the sidebar, then **Assessments.**

2. Click on the **name of the student** whose binder you want to assess. Use the search function as needed.

Binder List

Split Screen View

1. On the left you will be able to view the binder description, due dates, site placement information standards, and student submissions. You will be able to review and assess portions of the student's work .

2. You can click the arrow buttons to expand or contract either side while you work.

3. On the right, you will be able to view the binder's assessment tool(s) grant due date extensions and provide additional feedback.

Assessing Student Clinical Experience

1. Click on the **Field Experience Forms** available in the right side of the screen to complete assessments of your student.

Student: train 9

Field Experience Forms	Due Date(s)	Feedback

FIELD EXPERIENCE FORMS

Field Experience Form	Description
🚩 COE Rubric_Clinical Experience Evaluation: COE Rubric_Clinical Experience Evaluation 1	Fall '16 Abridged edition
🚩 COE Rubric_Clinical Experience Evaluation: COE Rubric_Clinical Experience Evaluation 2	Fall '16 Abridged edition

2. Complete the assessment by selecting the radio button for each criterion within the traditional rubric, as well as any additional questions.

COE Rubric_Clinical Experience Evaluation: COE Rubric_Clinical Experience Evaluation CO-OP 1

COLLEGE OF EDUCATION INTERNSHIP PERFORMANCE ASSESSMENT RUBRIC FOR CLINICAL EXPERIENCE

1: Learner Development

(INTASC 1; NJ Professional Std. 1; CAEP 1.1, 1.2, 1.3, 1.4, 1.5)

The candidate understands how learners grow and develop, recognizing that patterns of learning and development vary individually within and across the cognitive, linguistic, social, emotional and physical areas, and designs and implements developmentally appropriate and challenging learning experiences.

	Not Observed 0	Emerging Level 1	Developing Level 2	Proficient Level 3	Exceeding Level 4	Score
1.2 Implements lesson plans that are developmentally appropriate ☐ NA	○ 0	○ 1	○ 2 — The candidate implements lesson plans that are developmentally appropriate for the majority of students, but the	○ 3 — The candidate implements lesson plans that are developmentally appropriate for the majority of the students. The	○ 4 — The candidate implements lesson plans that are developmentally appropriate for all students. The candidate	Score
		The candidate implements lesson plans that are not developmentally appropriate for all students. Instruction is				

3. After you have completed the form, choose on of the following actions:
   a. **Save**: save work and return at a later time,
   b. **Complete**: mark the assessment as complete and return to the previous screen.

Navigation Guide (Cooperating Teacher)
Assessing a Clinical Evaluation_Field Experience Binder

GRADE

Total Score:	0
Total Mean:	
Grade:	

Complete   Save

4. Repeat this process until you have finished all assessments.

5. When you are finished with the last form, click **Submit.**

Note(s):

*   If available, **comments** may be left for each criterion within the score column of the rubric.
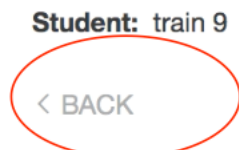
Rubric with Comments Under Score

*   A **Grade** made may be entered for the student based on the **Total Score.**

*   You will not be allowed to submit your binder until you have completed all assessment tools.

Extend the Due Date

1. Click on the **Due Date(s)** tab on the right half of the split screen.

Student: train 9
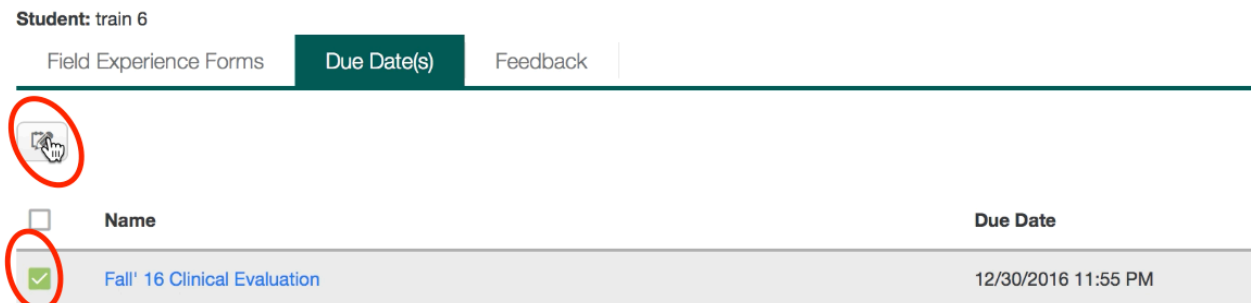
< BACK

Editing the Due Date

2. Click **Edit Due Date.**

Student: train 6

Field Experience Forms	Due Date(s)	Feedback

	Name	Due Date
✓	Fall' 16 Clinical Evaluation	12/30/2016 11:55 PM

3. Select a new due date and time.

4. Enter a **comment**.

5. Click **Update.**

Providing Feedback

1. Click on **Feedback**
2. Click on **Add** button

3. Add Comments and provide Feedback as needed.

4. When finished click **Submit**