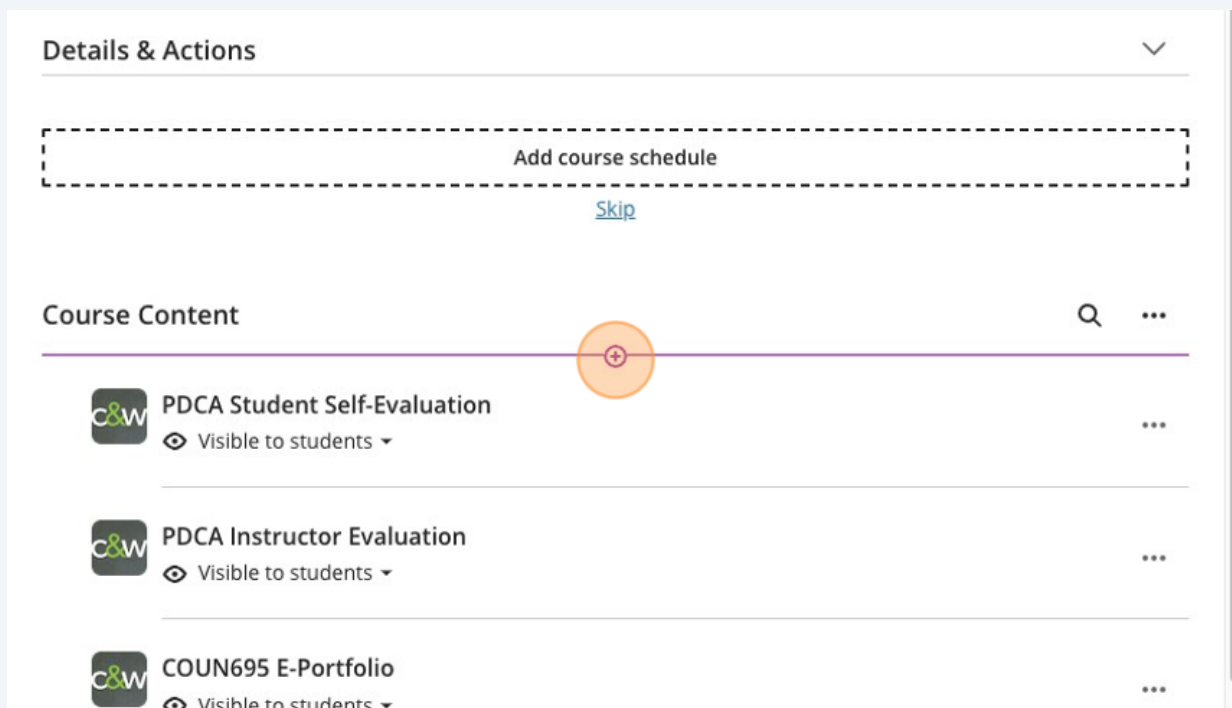


## Using Anthology Portfolio for Course Assessment

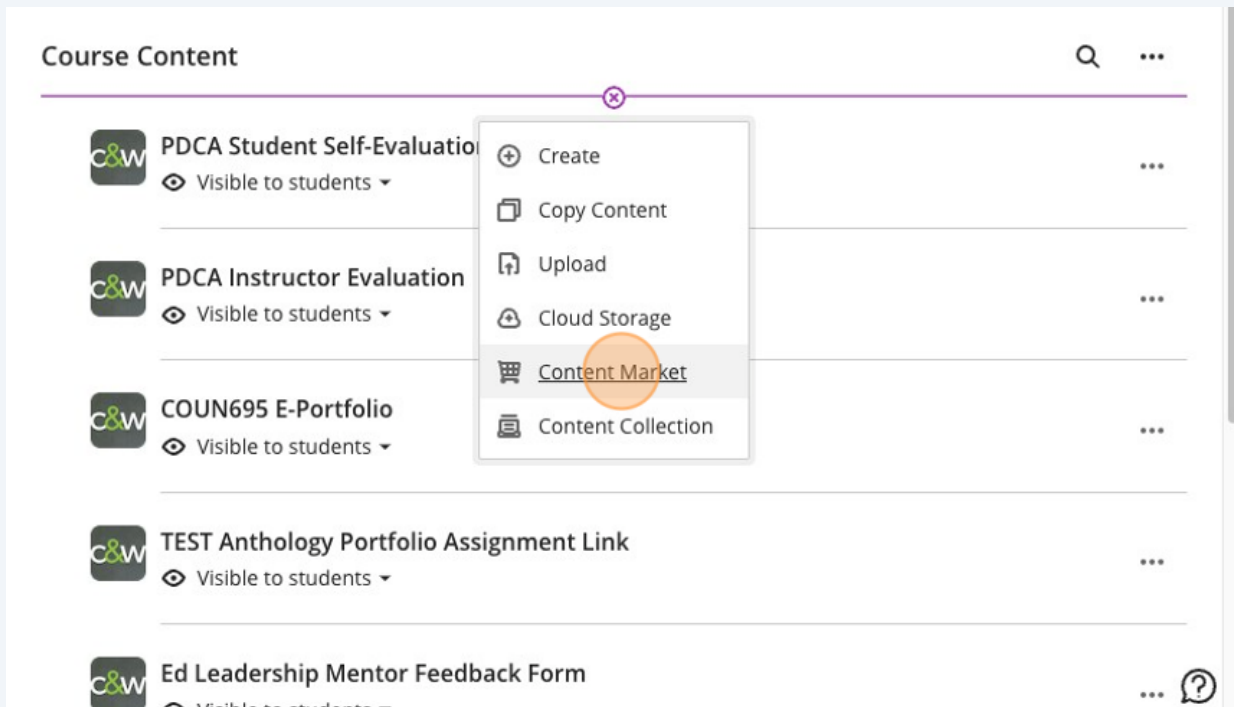
If you are teaching a course with a signature assignment, you and your students will use Anthology Portfolio for assessment. Your students will upload their work to Portfolio, and you will use the rubric in Portfolio to assess it.

- 1 To begin, you will need to create an assignment link in Blackboard which will link to Portfolio. Navigate to the Blackboard course and your Course Content.

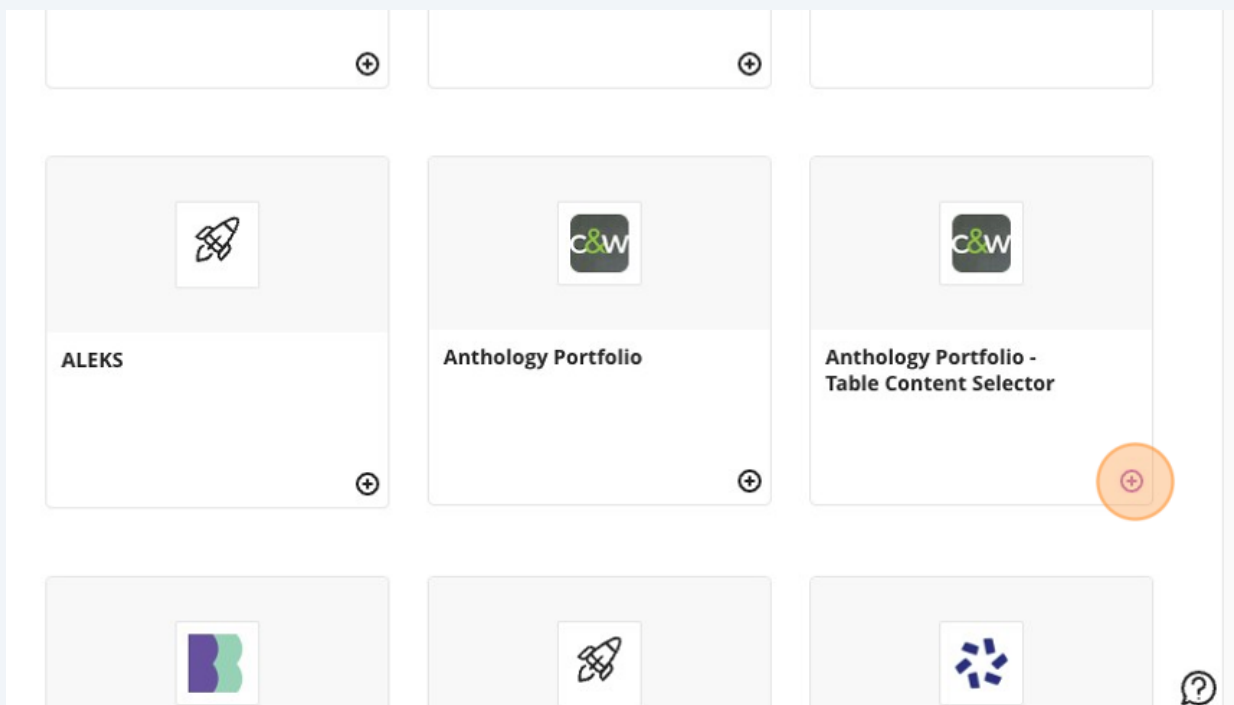
- 2 Click the plus sign to add Content.



3 Click "Content Market"

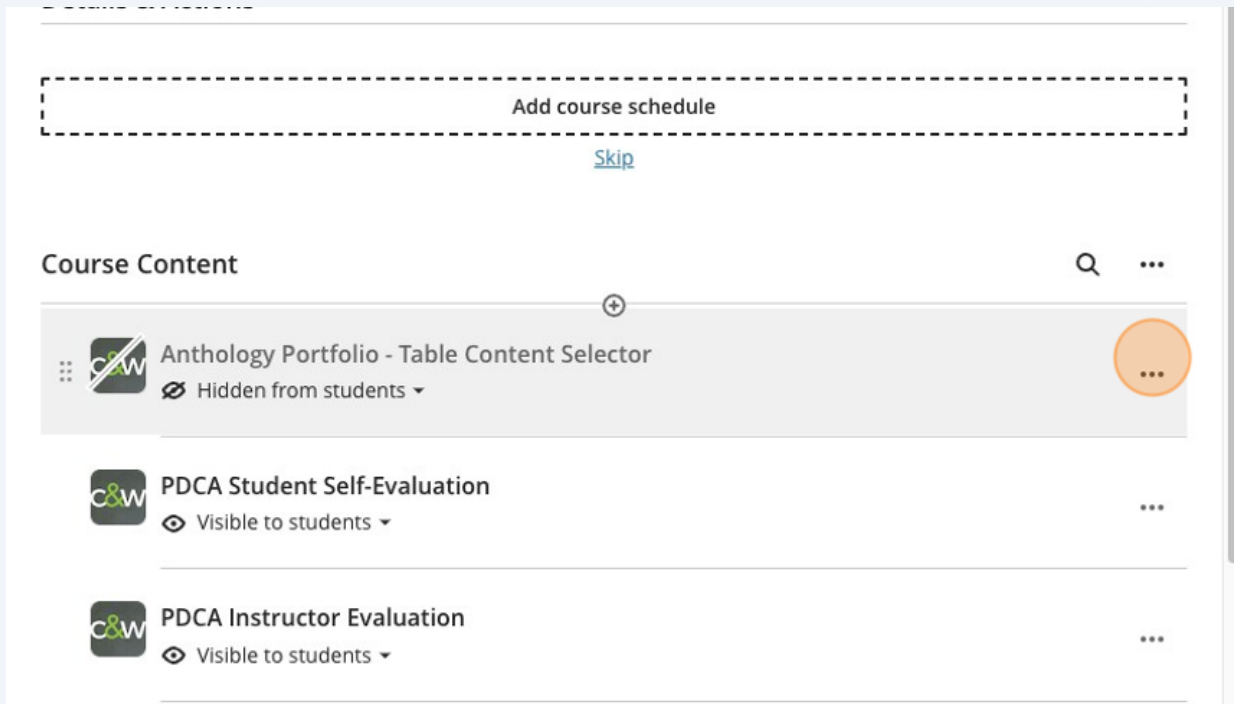


4 Click the plus sign underneath "Anthology Portfolio - Table Content Selector"



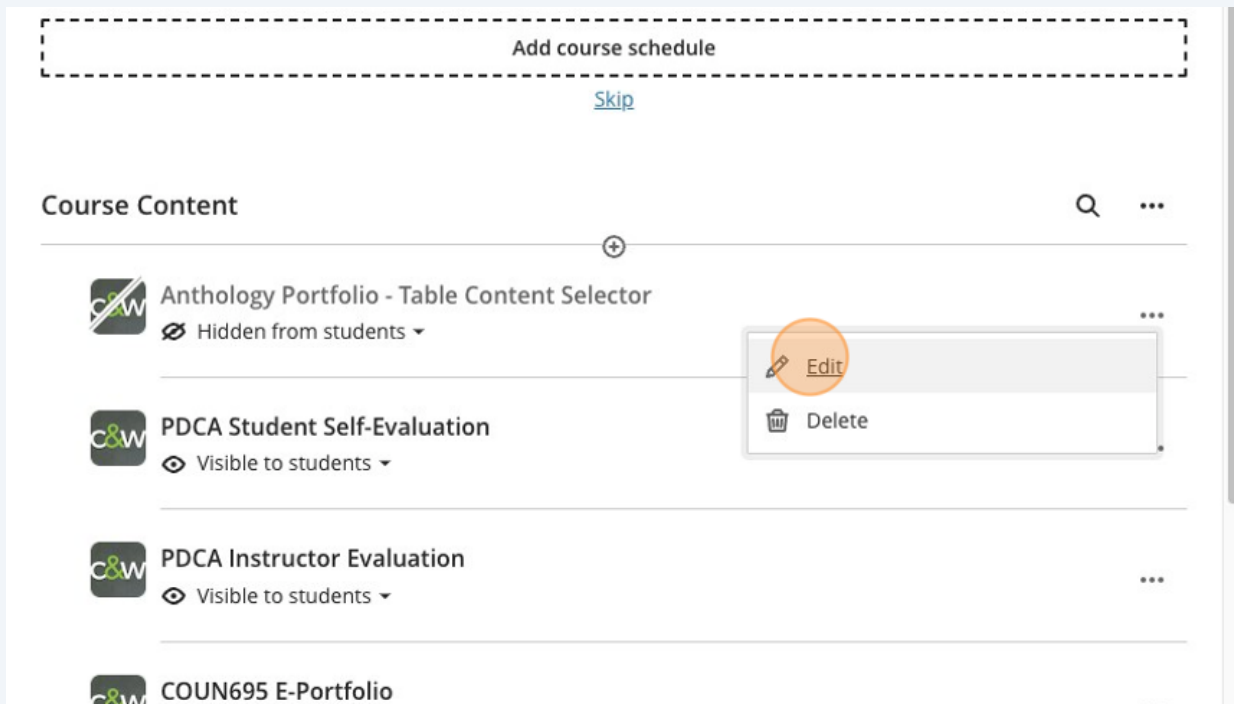
5

Click the three dots to the right of the Anthology Portfolio - Table Content Selector link you just created.



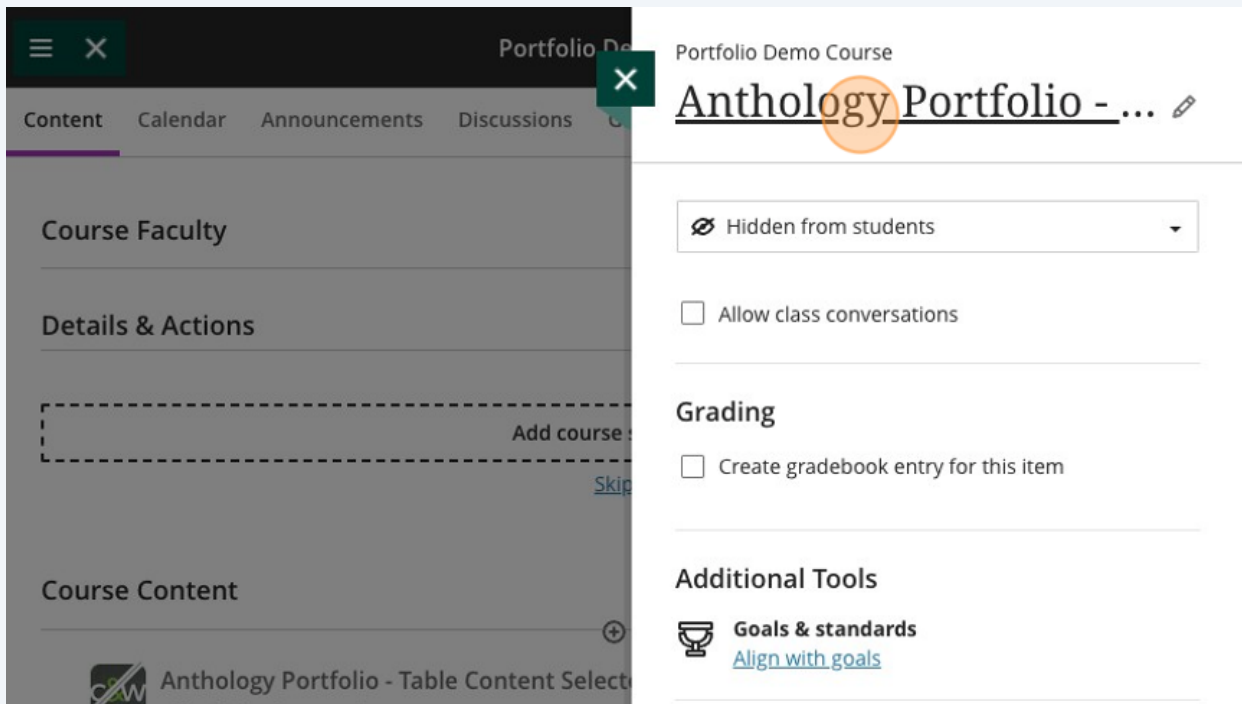
6

Click "Edit"



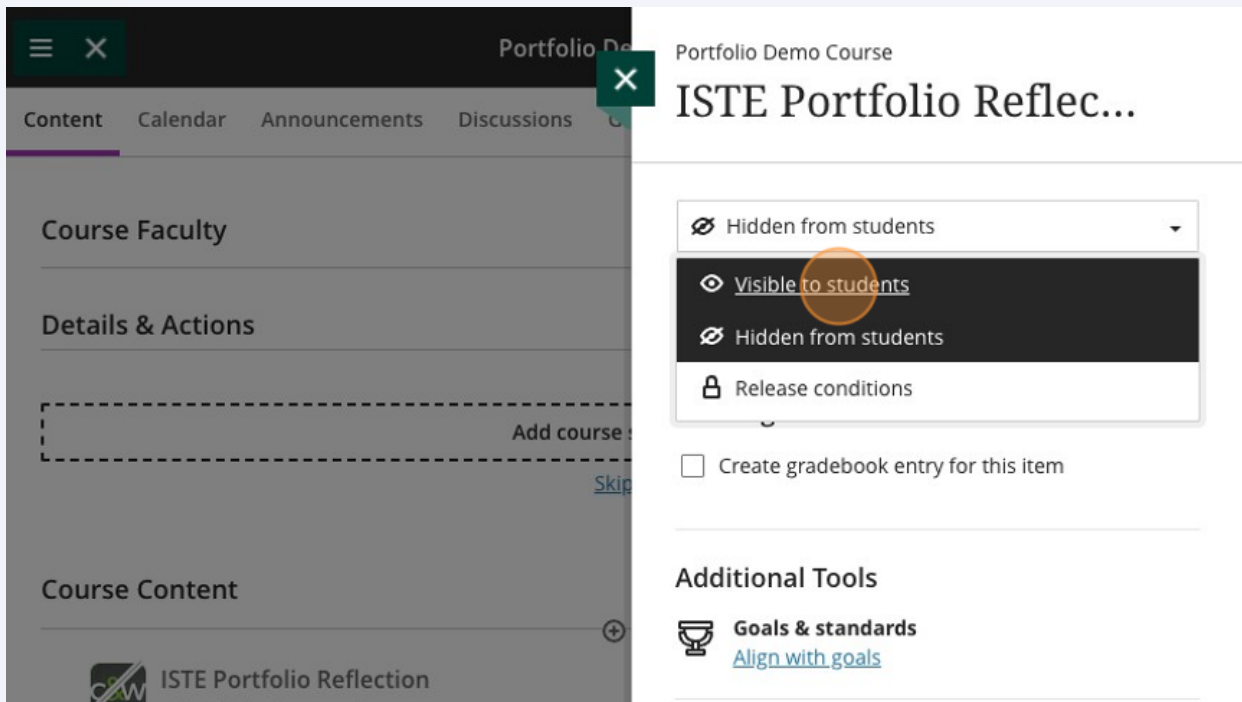
7

Double-click "Anthology Portfolio - Table Content Selector" to update the assignment name as you prefer.

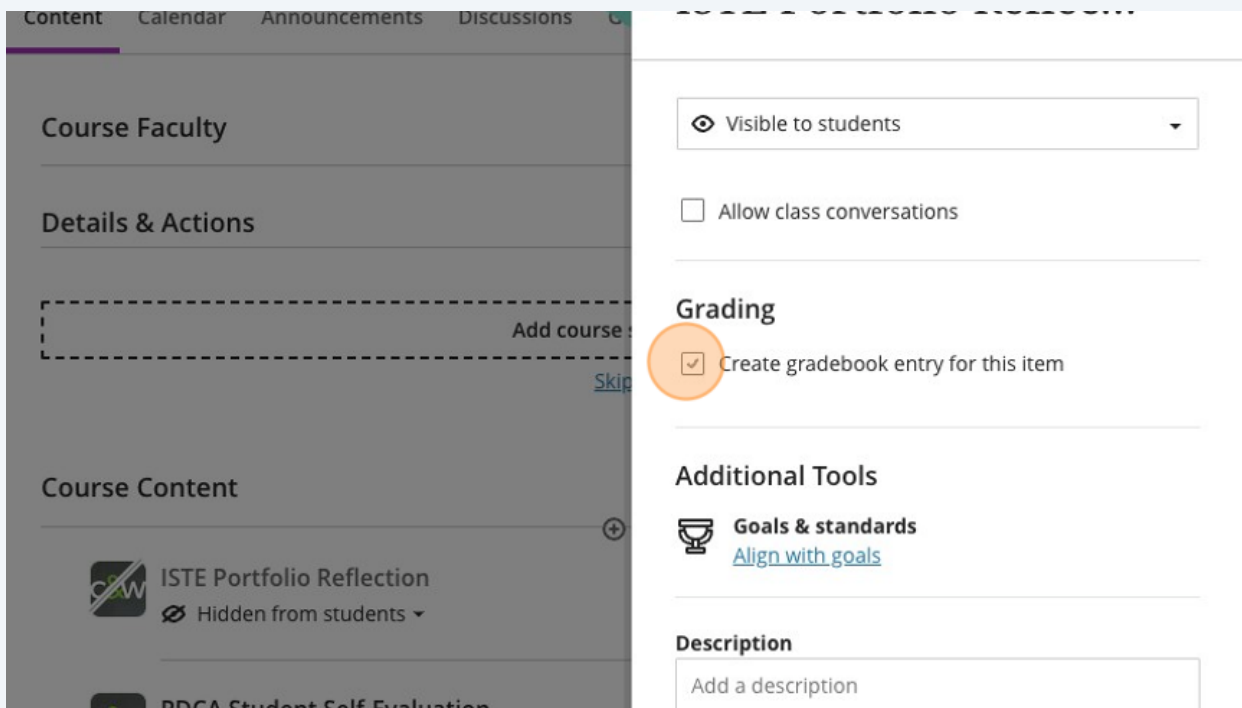


8

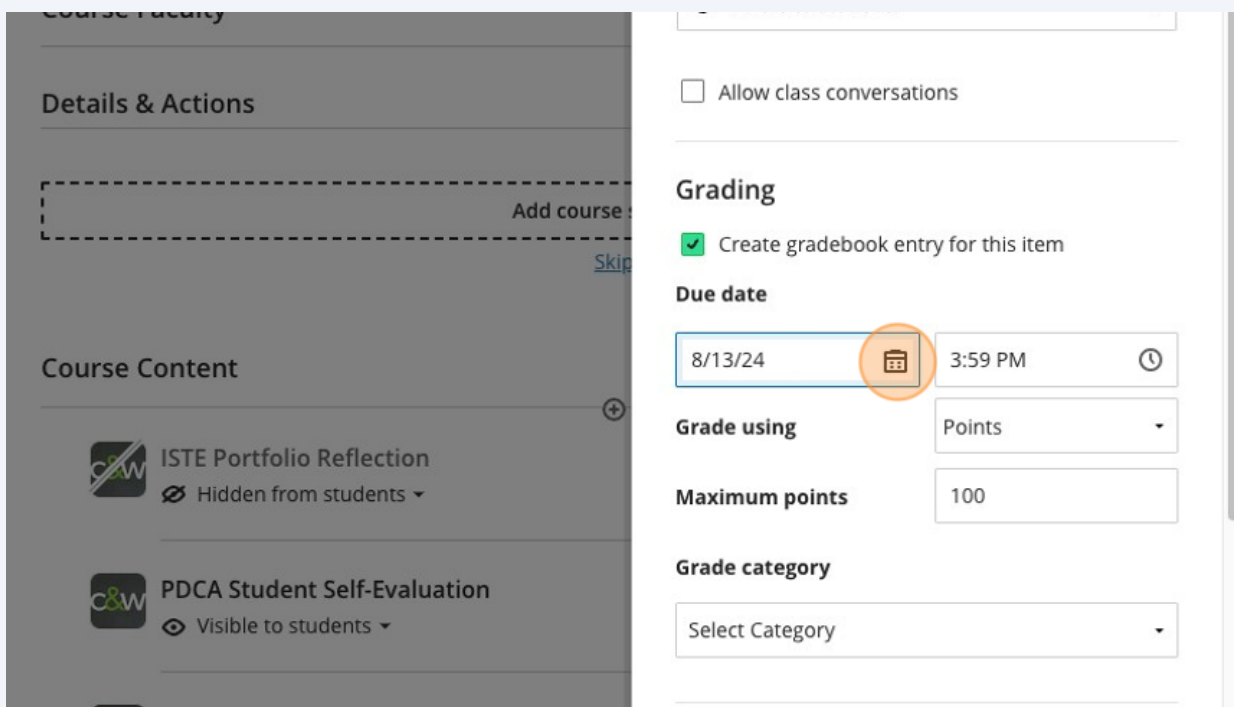
Click "Visible to students"



9 Click "Create gradebook entry for this item"



10 Update the assignment due date and grading details as necessary.



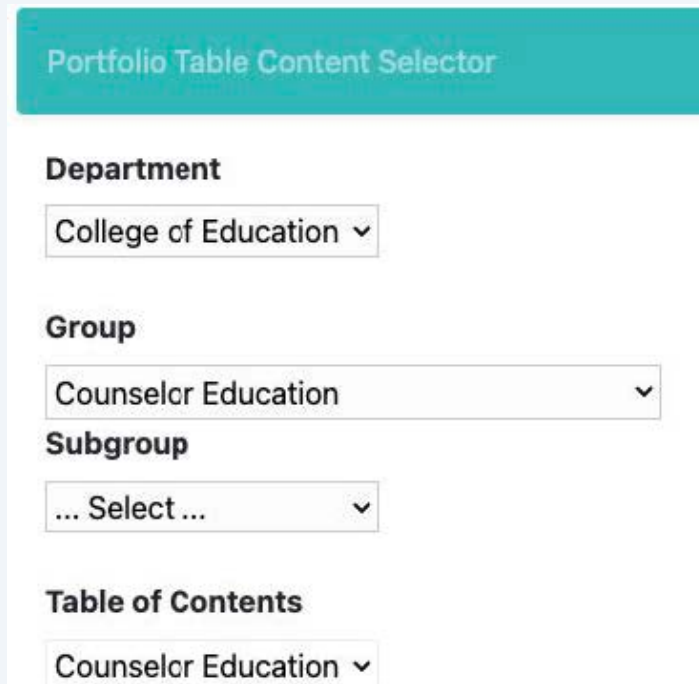
11 Click "Save" when finished.

The screenshot shows the Blackboard assignment settings interface. On the left is a 'Course Content' sidebar with four items: 'ISTE Portfolio Reflection' (Hidden from students), 'PDCA Student Self-Evaluation' (Visible to students), 'PDCA Instructor Evaluation' (Visible to students), and 'COUN695 E-Portfolio' (Visible to students). The main area contains settings for the assignment: a date of 8/31/24, a time of 3:59 PM, 'Grade using' set to 'Points', 'Maximum points' set to 100, and 'Grade category' set to 'Assignment'. Under 'Formative Tools', there are two unchecked checkboxes: 'Formative assessment' and 'Display formative label to students'. At the bottom are 'Cancel' and 'Save' buttons, with the 'Save' button highlighted by an orange circle.

12 Click the assignment link that you just created in Blackboard.

The screenshot shows the Blackboard course content page. At the top, there is a dashed box containing the text 'Add course schedule' and a 'Skip' link below it. Below this is the 'Course Content' sidebar with three items: 'ISTE Portfolio Reflection' (Visible to students), 'PDCA Student Self-Evaluation' (Visible to students), and 'PDCA Instructor Evaluation' (Visible to students). The 'ISTE Portfolio Reflection' item is highlighted with an orange circle, indicating it is the link to be clicked.

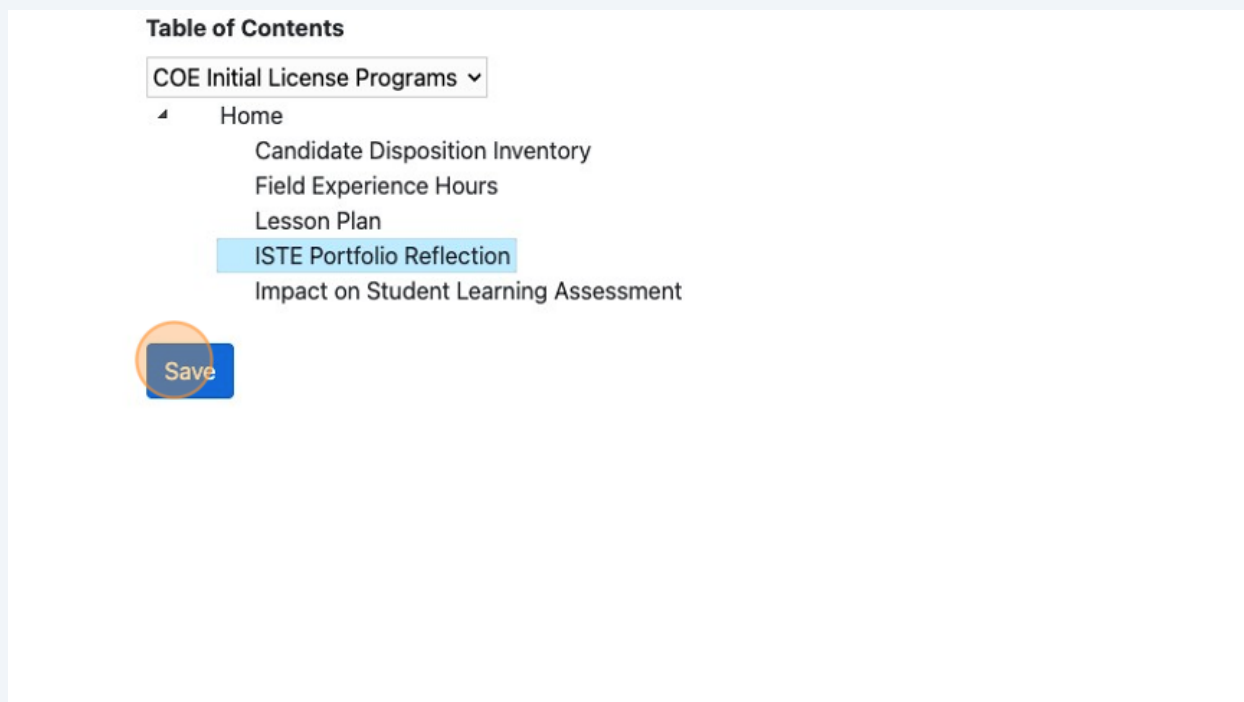
**13** Click the drop-down menu for Department and choose **College of Education**. Choose your program from the drop-down menu for Group.



The screenshot shows a form titled "Portfolio Table Content Selector". It contains four sections, each with a drop-down menu:

- Department:** A drop-down menu with "College of Education" selected.
- Group:** A drop-down menu with "Counselor Education" selected.
- Subgroup:** A drop-down menu with "... Select ..." selected.
- Table of Contents:** A drop-down menu with "Counselor Education" selected.

**14** Choose the correct assignment and then click Save.



The screenshot shows a "Table of Contents" menu. At the top is a drop-down menu with "COE Initial License Programs" selected. Below it is a list of items:

- Home
- Candidate Disposition Inventory
- Field Experience Hours
- Lesson Plan
- ISTE Portfolio Reflection** (highlighted with a blue background)
- Impact on Student Learning Assessment

At the bottom left of the menu is a blue "Save" button with a white outline.

15 Click "Pending Assessments" to see any student work that has been submitted.

The screenshot shows the NJCU Dashboard interface. At the top, there is a navigation bar with links for 'WALKTHROUGH', 'USER GUIDE', and 'SEE WHAT'S NEW'. Below this is a dark green header with the 'Dashboard' title and a home icon. A horizontal menu contains several options: 'Overview', 'Portfolios', 'Pending Assessments' (highlighted with an orange circle and a '33' badge), 'Performance', 'Report Library', 'Feedback Turnover', 'Upcoming', and 'Surveys' (with a '4' badge). A vertical 'MENU' sidebar is on the left. The main content area displays 'AVERAGE (LAST 30)' as 3.24 with an upward arrow, and a 'LAST 30 ASSESSMENTS' line graph. Below the graph, there are four summary cards: 'LAST ASSESSMENT' (3.4), 'HIGHEST RESULT (LAST 30)' (5.0), 'LOWEST RESULT (LAST 30)' (3.4), and 'RECENT TESTS' (Test I, Test F).