

### **Criteria for Hosting International Visitors**

The following criteria will govern when the University accepts requests to host visiting international delegations involving more than two people from NJCU.

1. The visit concerns a current partner institution with a high probability that student or faculty exchange has or will occur, or where we are reciprocating for a visit planned or held by the visitors;

or

2. The visit aligns with our internationalization priorities particularly those that highlight international scholarship and exchange, study abroad or joint programming;

or

3. Representatives from visiting institutions have had prior and encouraging communication with recognized NJCU representatives or a recognized NJCU affiliate (this could be donor), who supports or funds international initiatives;

or

4. Where international representatives participate in activities such as workshops or presentations for which NJCU is receiving compensation;

or

5. Where representatives from college and universities abroad are formally invited by faculty or administrative leaders to visit the campus to become involved or promote globalization efforts associated with our ACE or Fulbright internationalization efforts. Invitations should be coordinated through Ms. Tamara Cunningham.

It is expected that visitors may be taken on tours and meet with individuals or departments to discuss specific collaborations. It is expected that NJCU personnel required or asked to be involved are, in fact, interested and available to meet with international representatives. Visits that require budgetary expenditures must be discussed with Ms. Tamara Cunningham prior to acceptance of visitors.

For questions concerning international visitors, please contact Ms. Tamara Cunningham (ext. 3454) or Mr. Craig Katz (ext. 3022).

Revised: November 17, 2015