



NJCU



Employment Information for F and J Visa Students

September 21, 2023



Working on Campus

- All F and J visa students can work on campus up to 20 hrs/week and full time when school is not in session
- If you are offered a job, please see me to get a social security number

J visas- “Academic Training”

- Work must be related to your studies
- Work can be paid or unpaid, full time or part time
- Minimum 20 hrs/week
- You can work number of months equal to study
- Not more than 18 months total
- Your home university must agree that the work is related to your studies
- You must have a job offer
- You must apply and be approved before your program ends
- Work must start within 30 days of the end of the semester
- You do not need USCIS approval- NJCU gives approval

The Process/ Timeline:

- Now- start to network. Talk to professors and use NJCU Career Services
- If you get an offer for a job or internship, let me know
- Contact your home school to send me an email authorizing the work
- Submit an Academic Training Request form before the end of the semester
- I will add employment authorization to your DS2019
- Employment must end on the date listed on your DS2019
- Your visa will expire during this time, but no problem if you don't leave the US

F visas- Curricular Practical Training (CPT)

- You must be an F1 student for one academic year- Fall +Spring or Spring + Fall. Summer does not count.
- NJCU will only approve part time employment except in very special situations.
- You must be enrolled in a specific class or a program that allows outside experience.
- CPT is for one semester only. Extension is possible.
- Undergraduate students should enroll in a Co-op class as part of their full time enrollment.
- Graduate students must have department/ professor's approval

F visas- Optional Practical Training (OPT)

- Work must be related to your studies
- Employment is 12 months or 36 months for STEM programs
- You do not need a job offer
- Work can be paid or unpaid, full time or part time
- You can apply up to 90 days before your program ends and up to 60 days after your program ends
- Apply online <https://www.uscis.gov/i-765>
- Work must start within 60 days of the end of the semester
- You will need USCIS approval and a work authorization card
- Fee is \$410
- You must find employment within 90 days of getting your work authorization card

NJCU Career Services

- Business programs-

- Josh Iannuzzi jiannuzzi@njcu.edu

- STEM programs-

Sarah McGough (Chem, Bio, Enviro, Comp Sci) smcgough@njcu.edu

Andrea Tider (Math and Physics) atider@njcu.edu

- Liberal Arts (History, Art, Music, etc)-

Chris Cafone cafone@njcu.edu

Andrea Tider (Psychology) atider@njcu.edu

Save the Date!



International Students

**Employment options and the
road to U.S. residency**



Thursday, October 19th, 2023

Time: 3:00 PM - 4:15 PM

Location: Webinar (Zoom) -