

Aimee Rousseau

From: Randi Miller
Sent: Thursday, July 14, 2022 8:15 AM
Cc: Alicia Franqui
Subject: Furlough Announcement
Attachments: 07-13-2022 Notice of Managerial Furloughs and Reductions FY 23-01.docx

As you know, the Board of Trustees declared a financial emergency and accordingly adopted a 90-day preliminary budget to address it at its last meeting on June 27, 2022. The Board actions were deemed necessary because of a substantial and persistent budget structural deficit that has been exacerbated by enrollment-driven revenue losses compounded by the COVID-19 pandemic.

Over the course of FY2023, some managerial staff will receive a pay reduction, while others will be furloughed for as follows:

ANNUAL SALARY	FURLOUGH DAYS
\$120,000 - \$149,999	15 days, 5 must be taken by 9/23/2022 5 must be taken before 12/31/2022
\$100,000 - \$119,999	12 days, 6 must be taken before 12/31/2022
\$ 80,000 - \$99,999	10 days, 5 must be taken before 12/31/2022
Under \$ 80,000	5 days, 3 must be taken before 12/31/2022

THE BALANCE OF FURLOUGH DAYS MUST BE TAKEN BY JUNE 30, 2023

Accumulated leave time will not be able to be used in substitution for furlough days.

The purpose of this email is to confirm that as a manager, you will be furloughed for **15** days over the course of the 2022-2023 fiscal year. Please coordinate within your division a schedule for your days and once approved, please forward that schedule directly to my attention no later than Thursday, 7/21/22.

Human Resources will coordinate the tracking of all furlough days in TAS.

During the furlough period you may be eligible for unemployment benefits. The unemployment application can be found at the following link:

<https://myunemployment.nj.gov/before/about/howtoapply/applyonline.shtml>

Please feel free to reach out to me if you have any questions.

Thank you,

Randi

Randi Miller

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