

MEMORANDUM OF UNDERSTANDING – PART III

Annex 2024-2025

Affiliated Partner: New Jersey City University

Tuition costs are net and valid for the 2024-25 AY. Housing costs may vary between academic seasons.

TUITION COSTS PER CREDIT: ON CAMPUS

UNDER 5 credits	6-11 credits	12-18 credits
\$ 550	\$ 500	\$ 370

Please note for Field Learning Programs: FL programs are calculated according to the academic credit load + Field Learning residency costs (see next page)

ICONIC FLORENCE TUITION COST PER COURSE: REMOTE LEARNING

\$1000 per 3-credit course or SPEL/Internship placement

NON-CREDIT EXPERIENTIAL LEARNING/INTERNSHIP PROGRAMS

	3-9 weeks	+10 weeks
Italian Language	\$215 per week	\$ 175 per week
SPEL/Internship	\$ 175 per week	\$ 115 per week

Please note that the above costs also include:

- Free access to gym and gym classes
- Internet access and Wi-Fi at all campus facilities
- Pick-up from Florence Airport (Upon arrival ONLY, group flights ONLY. Individual pick-ups available at extra charge)
- On-site advisor

The following costs are not included above:

- Housing security deposit (\$ 300.00 refundable, for complete details please refer to the housing regulations.)
- Books and additional course fees (Books are available for consultation at the campus library)

Remote delivery program switch:

Please note: The following fees apply to remote learning program switch requests. Fee waived only for the emergency scenarios as defined in the Academic Catalog.

- USD 100 per class
- USD 200 per final exam with the exception of courses whose exams are already in the remote delivery format

HOUSING AND FIELD LEARNING RESIDENCY (subject to variation between academic seasons)

Costs include: Application Fee, Student Services Fee, Library Fee, Payment Processing Fee

Costs do not include: Housing security deposit (\$ 300.00 refundable. For complete details please refer to the housing regulations.)

Apartment Stay

Included meal plan: Partial meal plan of 5 units per week

Apartment	1-4 weeks	5-9 weeks	10-12 weeks	+13 weeks
Single* (private bathroom supplement USD 35/week)	\$ 625	\$ 560	\$ 515	\$ 480
Double* (private bathroom supplement USD 20/week)	\$ 545	\$ 480	\$ 435	\$ 405
Triple* (private bathroom supplement €100/week)	\$ 510	\$ 445	\$ 400	\$ 375
Multiple*	\$ 430	\$ 405	\$ 365	\$ 345
Private apartment (Studio or 1-bedroom only)	\$ 1,800	\$ 1,495	\$ 1,380	\$ 1,325

* The above costs are for apartments with 17+ spot capacities. The following are the weekly supplements for lower capacity categories:

8-16 spots: \$ 65 per week

3-7 spots: \$ 130 per week

Family Stay and Field Learning Residency

Included meal plan: Breakfast and dinner Mon-Thurs for family stays, breakfast and one meal per day for 1 and 3-week Field Learning programs.

Single Supplement: Please note: multiple occupancy rooms are not always available for family stays, single occupancy rooms are not available for field learning programs.

Family Stay/Field Learning	1-4 weeks	5-9 weeks	10-12 weeks	+13 weeks
Family Stay Single	\$ 675	\$ 610	\$ 575	\$ 545
Family Stay Double/Field Learning Multiple	\$ 600	\$ 530	\$ 495	\$ 470

Please note: If the Cultural Intro Week participation takes place after arrival in Florence, housing in the invoice will reflect \$130 per night of additional housing in Florence + \$390 per night of hotel stay and train ticket cost. See academic calendar dates.

Field Learning program examples include but are not limited to:

- 15w Semester classes start in Florence and Cultural Intro Week is selected for Intersession Week II
- 4w Jan/Aug Session that ends with the Cultural Intro Week
- Summer I followed by the Summer II Civilizations 3w FL course

Housing Assignments:

In order to reserve student housing assignments and indicate housing preferences, it is necessary to complete the program application and pay the housing deposit by the indicated deadline. The host institution will make every effort to secure first housing choices. Please note that depending on the volume of applications received, it may be necessary to assign an option different from the one chosen according to availability. Assignment confirmations will be emailed after the housing planning for the term has been finalized. All housing options will be charged at their original rate. Students with disabilities, health needs, and non-traditional or other special support requirements will be prioritized and considered on a case-by-case basis.

How to calculate housing and field learning residency costs:

Semesters:

- Fall/spring semester apartment stay: 10-12w or +13w apartment cost X # of program weeks including check-in/orientation week (for 15w semester takes place week prior to classes). Includes meal units equal to # of weeks X 5.
- Fall/spring semester family stay: 10-12w or +13w family stay cost X # of program weeks including check-in/orientation week (for 15w semester takes place week prior to classes).
- Pre-semester 1w FL course + fall/spring semester apartment stay: [1-4w FL residency cost X 1w] + [+10w apartment cost X # of program weeks *not* including check-in/orientation week]. Includes meal units equal to # of Florence weeks X 5.
- Pre-semester 1w FL course + fall/spring semester family stay: +10 family/FL cost X # of program weeks including check-in/orientation week (for 15w semester takes place week prior to classes. Same cost category for both.

Quarters/ Intensive Sessions

- Cost per week in apartment or family stay X number of session weeks. Summer sessions 3-6-9-12 weeks of length, fall/spring 3-4-7-8-11-12 weeks of length due to 1-week intersessions between 3-week intensive sessions.
- Pre-session 1/3w FL course + intensive session apartment stay: [1-4w FL residency cost X one or 3w] + [apartment cost per week X number of weeks]
- Pre-session 1/3w FL course + intensive session family stay: [[FL weeks + Florence weeks] X corresponding family/FL cost]. Same cost category for both.

PAYMENT AND CANCELLATION SCHEDULES

For direct student payments

Payment
50% deposit at registration 50% balance 2 weeks pre-arrival
If cancellation* is communicated
Tuition: 30+ days before arrival, 30% penalty 30-7 days before arrival 50% penalty Less than 7 days before arrival 100% penalty
Housing: 40+ days before arrival, 30% penalty Less than 40 days before arrival, 100% penalty

*Please note: Cancellation policies refer to the start and end dates (program arrival and check-out dates as per the Academic Calendar online) that define the entire program duration of an enrollment and any associated academic sessions it may include. If a student enrollment is composed of multiple sessions, the duration of the program is considered as the sum of all sessions.

Late Cancellation Policy

What is meant by late cancellation?

Late cancellation is intended when written notice is received by the host institution after the designated deadline for withdrawal when a cost penalty applies.

What is the procedure for late cancellation requests?

Late cancellation appeals must be promptly submitted by email to the admissions office along with the following documentation:

- Student's appeal letter
- Dean/Director of International office support letter
- Medical certification proving the student's inability to attend the program (a scanned version is sufficient)