How to Submit a Clinical Practice Application in Portfolio

Use these instructions to submit your application for Clinical Practice. Make sure that you have all necessary documents before beginning. For Clinical Practice I, you will need your substitute license, resume, Mantoux test results, and proof of COVID vaccination. For Clinical Practice II, you will need your Praxis II test scores and substitute license.

1 Navigate to **https://njcu.chalkandwire.com/.** Click "Sign in with Your School ID" *before* entering your GothicNet username and password.
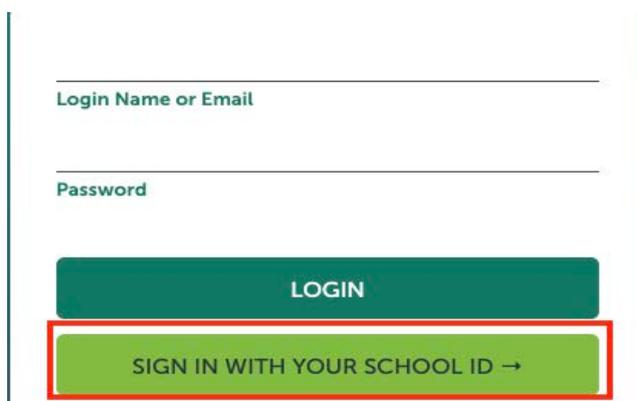
2 Click the Menu icon at the top left.
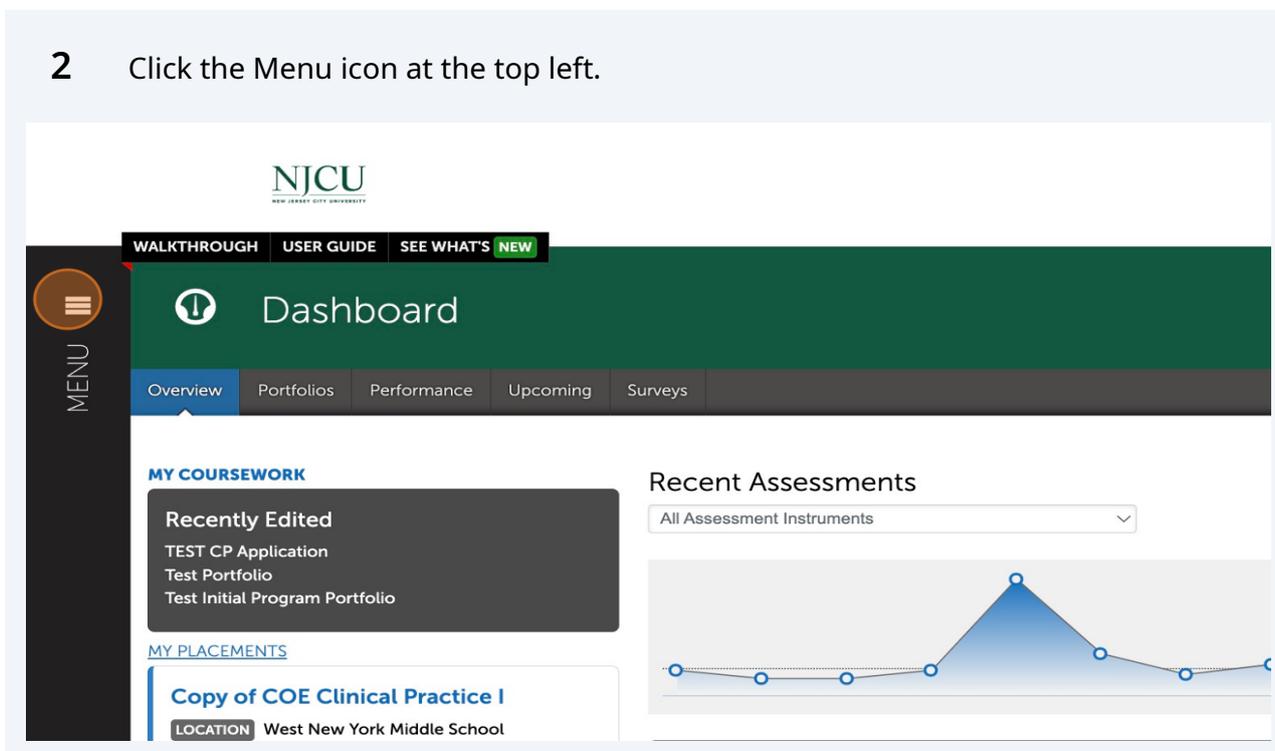
3 Click "My Coursework"
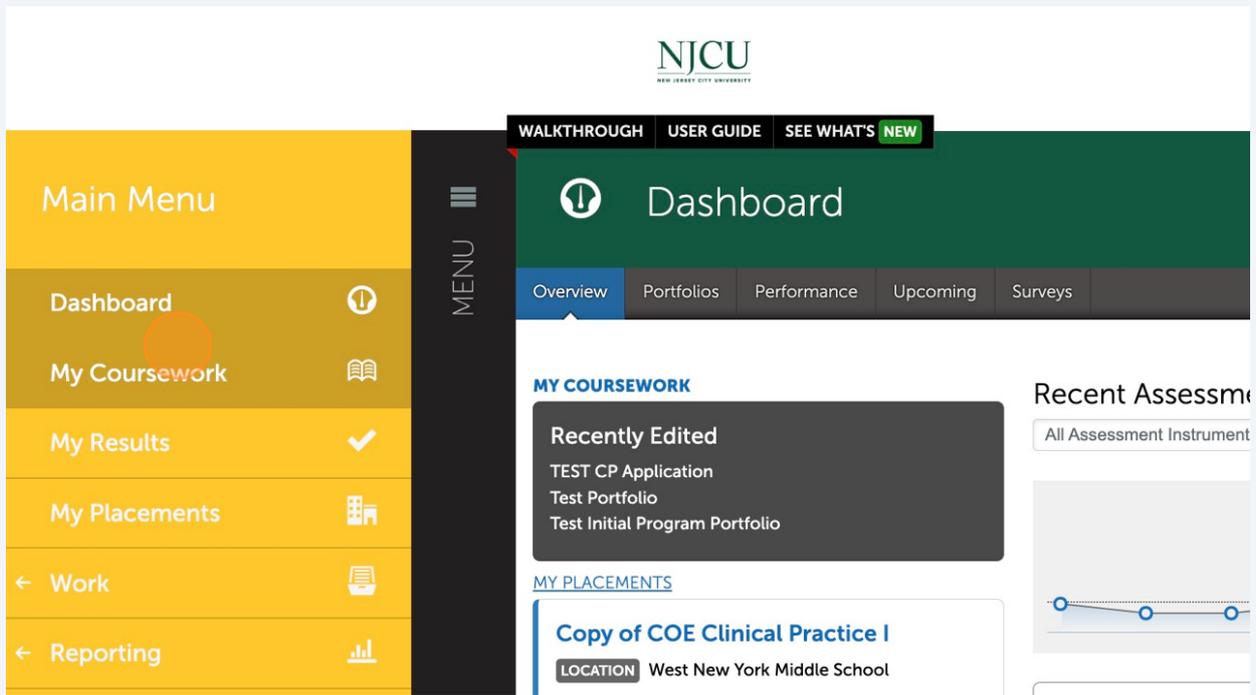
4 Click "New Portfolio"
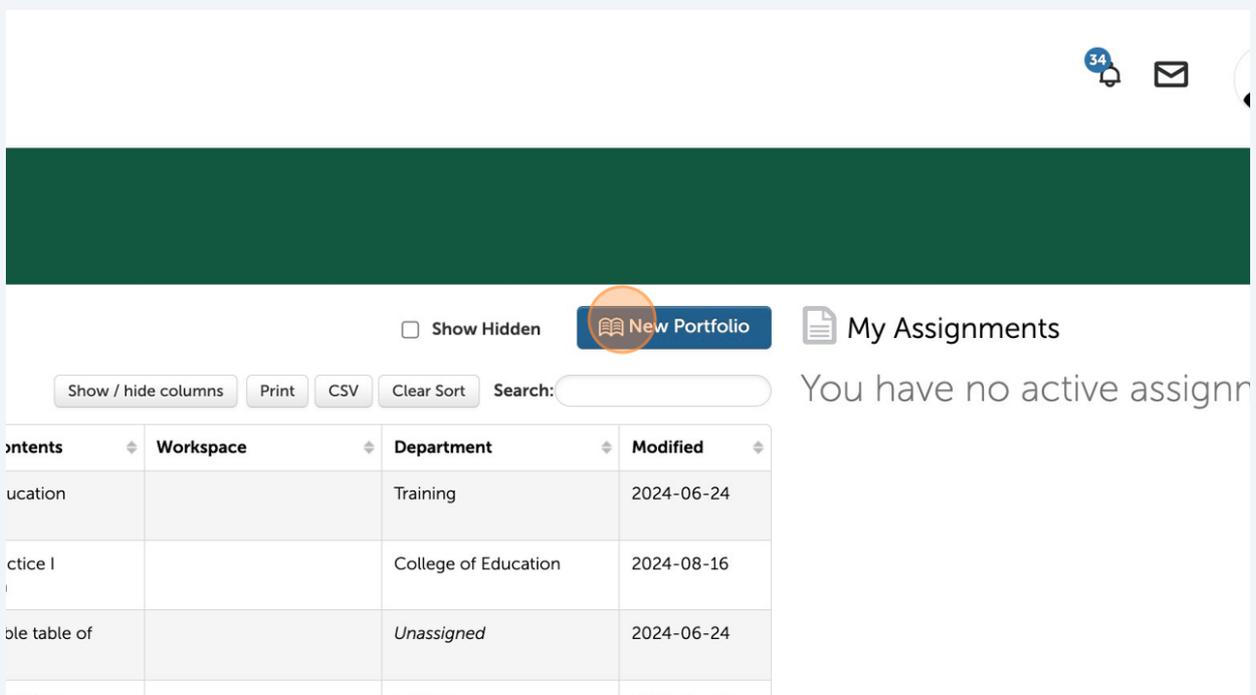
5 Name your application whatever you prefer. Use the Table of Contents drop-down menu to choose "Clinical Practice I Application" or "Clinical Practice II Clearance." Click **Create** when finished.
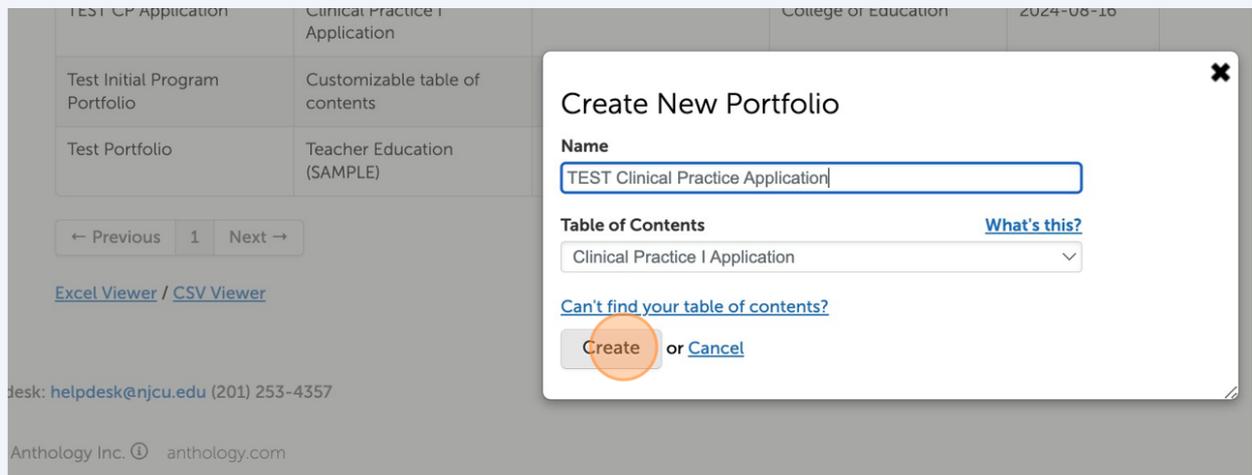
6 Click "Application Form" to begin
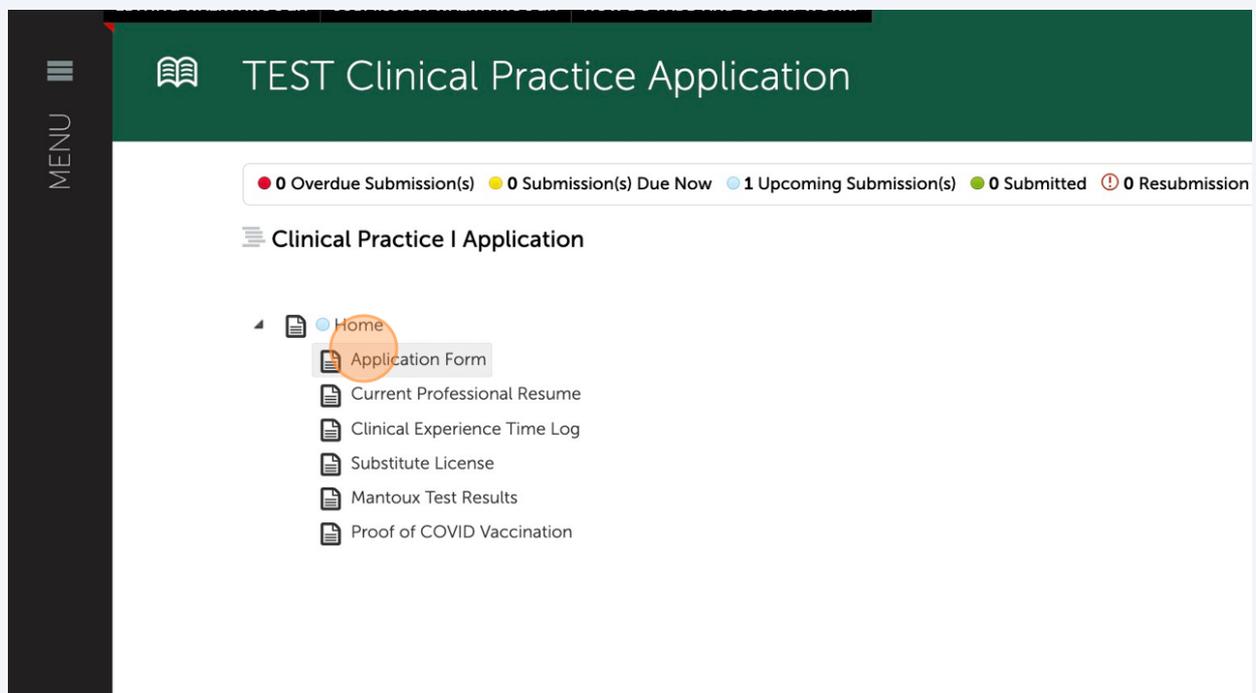
7 Click "Form COE Clinical Practice I Application" or "Form Clinical Practice II Clearance"

8 Complete all the required fields on the Application form. When complete, click "Save" and then "Next Page"

9 Upload all the requested documents, then click "Next Page" after each. Click "SUBMIT" when you have completed the whole application.

Submit When Ready

SUBMIT

Import Content

Clinical Practice I Application Review
✗ NOT SUBMITTED

🕒 Modified: 2024-08-16 22:34:48

...ed materials:

...m of each section to proceed to the next section. Click "Submit" after you have completed all the

10 Click the blue "Submit" to submit the application for review

◀ TABLE OF CONTENTS

📄 Application Form

Submitting Content

⠿ **Clinical Practice I Application Review** will be submitted to **Clinical Practice Application Review**

Submit

11 Click "REVIEW SUBMISSION" if you would like to review your submission.
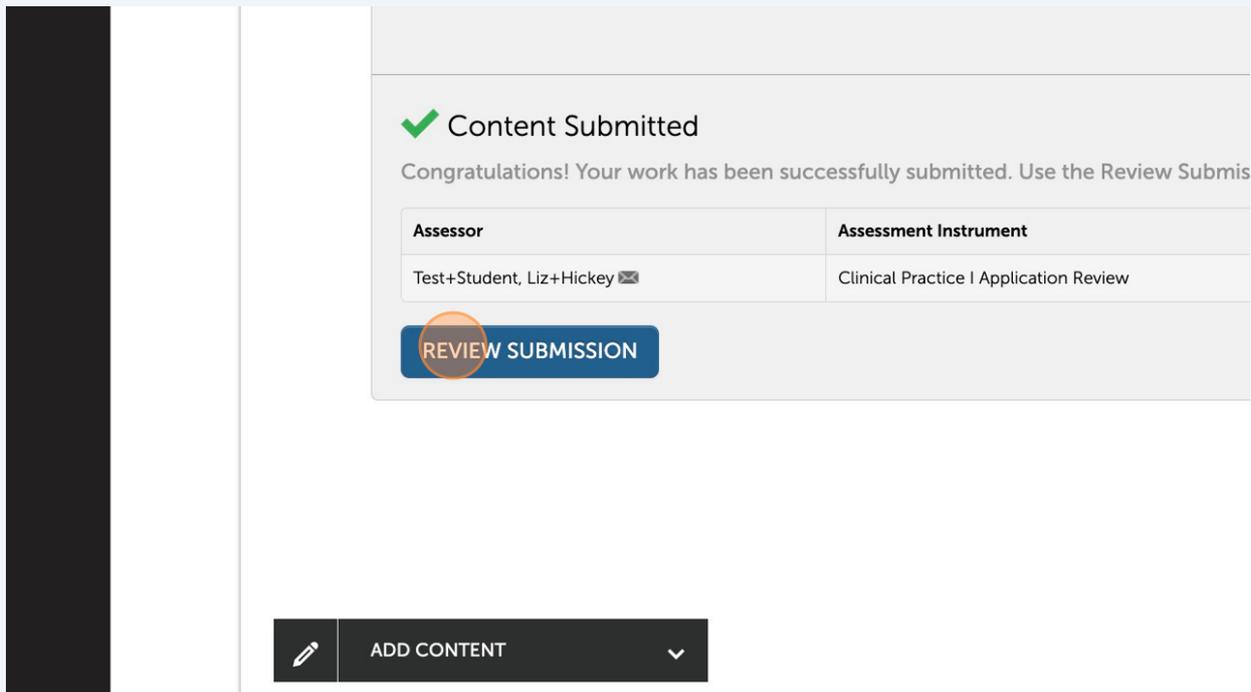
✔ **Content Submitted**

Congratulations! Your work has been successfully submitted. Use the Review Submis

Assessor	Assessment Instrument
Test+Student, Liz+Hickey ✉	Clinical Practice I Application Review

REVIEW SUBMISSION

✏ ADD CONTENT ⌄

12 If you need to recall your application to make changes, click the menu to the right of the submission date.

⬆ SUBMIT

Last Submitted 8/16/2024

⬆ Import Content

▦ **Clinical Practice I Application Review**
✔ SUBMITTED
🕐 2024-08-16 ☰

🕐 Modified: 2024-08-16 22:34:48

ed materials:

m of each section to proceed to the next section. Click "Submit" after you have completed all the

. contact you after your application has been reviewed.

13 Click "Withdraw"

Last Submitted 8/16/2024

SUBMIT

Import Content

View Assessment Instrument

View Table Of Contents

Download Portfolio As PDF

Work

Withdraw

View Assessor Info

ed materials:

m of each section to proceed to the next section. Click "Submit" after you have completed all the

. contact you after your application has been reviewed.
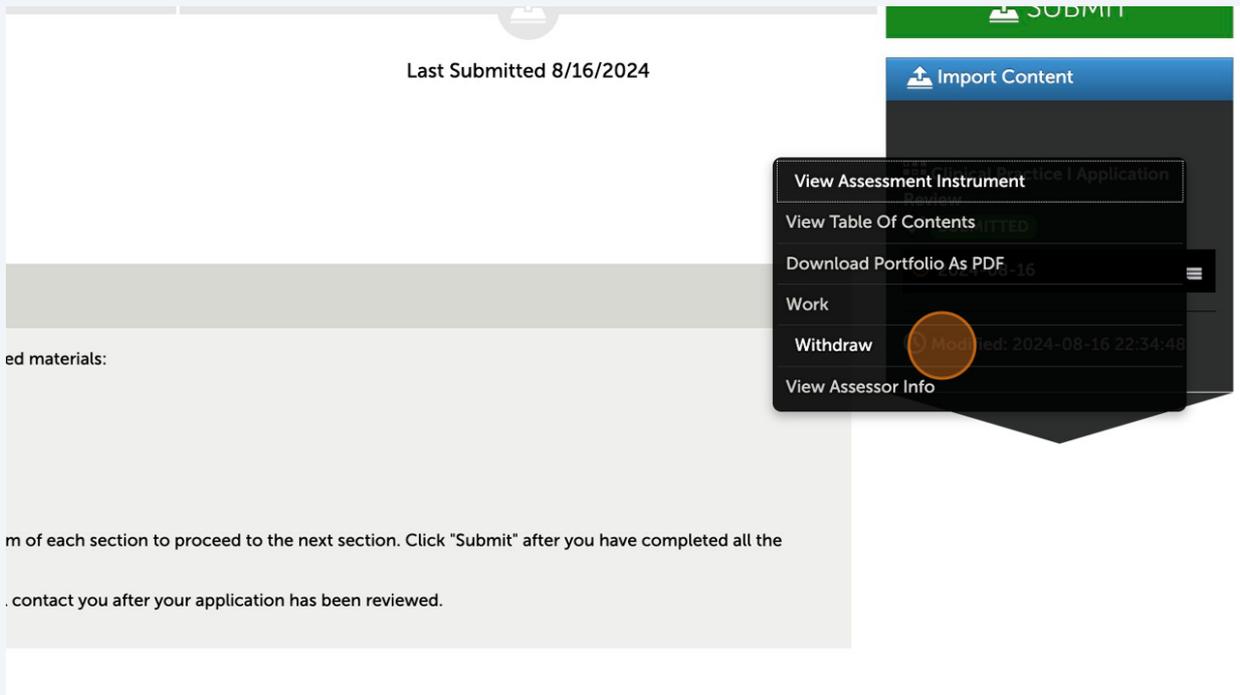
14 Click the red "Withdraw" button

MENU

Withdraw Assessment

Once you complete this action, a record of your withdrawal will be placed in the assessor's records, and your selected submissions will be p

Are you sure you want to withdraw this Submission?

Withdraw or cancel

SCORE: PENDING Student, Test

🕐 SUBMITTED 2024-08-16 22:39:18 ✔ TY

🕐 ASSESSED - ☰ TC

👤 ASSESSOR Test+Student, Liz+Hickey ⊞ IN:

OVERALL COMMENT: None
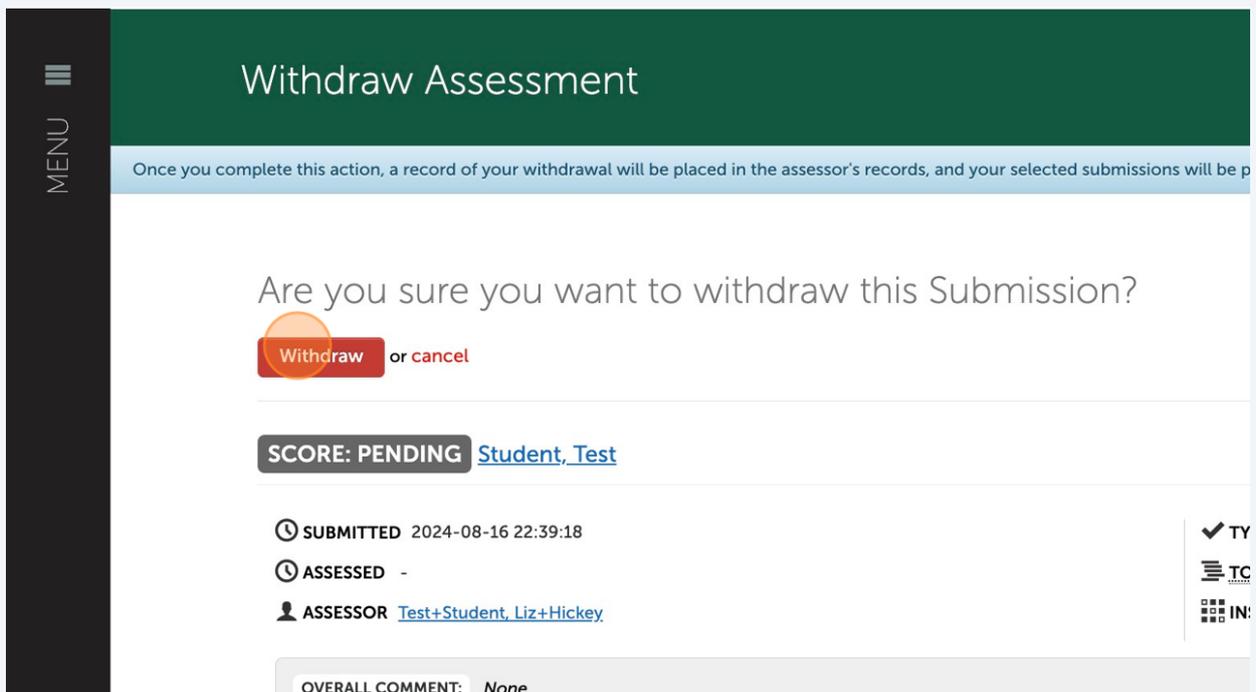
15 Click "Return", then make the edits you need to your application. Click "Submit" when completed.

34

Test Student ⌄

Return