

Program Assessment Coordinating Committee

Minutes:

February 11, 2015

12:00 – 1:00pm

Present: Dr. Amerman, Dr. Aydin, Dr. Gerber, Dr. Giovanetto, Dr. McDonald, Winifred McNeill MFA, Ms. Ruth Ortiz, Dr. Swider

Dual Commitment: Dr. McGriff

- Results form finalized. Sue will check into the Tk20 related formatting issues
- Tk20 will be ready for our testing in about 2-3 weeks. Decision that this is too tight a timeline to expect all departments to be able to use Tk20 this semester
- We will create a Word version of the revised form for data entry for this semester. Members will share the form with their assigned departments. Due date will be April 1. We will ask for an update from departments early March.
- We will identify pilot department for Tk20. Currently have: Management, Educational Leadership, Nursing. Will ask: Biology, Finance. Some of these departments may be able to start using this spring.
- We will create a manual/guide for faculty training.

Next meeting: March 4, 12 – 1:30, location TBD