

## Program Assessment Coordinating Committee

Minutes:

September 9, 2014

2p-3p

Present: Dr. Amerman, Dr. Aydin, Dr. Gerber, Dr. Giovanetto, Winifred McNeill, Dr. Napoliello, Dr. Swider

Dual Commitment: Dr. Mc Donald, Dr. McGriff

New Business:

- 1) Review of 2013 -2014 Annual Report
- 2) Role/Responsibilities of PACC committee members regarding the implementation of TK20 student management system.
- 3) Department involvement in program assessment;
  - a) Communication
  - b) Point person – perhaps the development of a assessment committee within each department
  - c) Common syllabus –
    - Backward design - mapping, outcome/assessment measure, course identification
  - d)
- 4) New timeline for department submission leading to increased compliance (continued discussion).
- 5) Information sessions; use of Center for Teaching and Learning. Topics to be identified by PACC committee members.

Next meeting:

September 30, 2014

1pm - CTL

Respectfully Submitted,  
Cheryl