



International Exchange Program Application Form

入学願書(交換留学生用)

A. PERSONAL INFORMATION / 個人情報

Name (名前) : _____
 First (名前) Middle (ミドルネーム) Last (名字)

Gender (性別) : Male (男性) Female (女性) Other ()

Date of Birth (生年月日): _____ (DD/MM/YYYY)

Nationality (国籍): _____

Permanent Address (住所): _____

(Postcode/Zip) _____ (Country) _____

Telephone (電話): (Area Code) _____ (Tel) _____

Cell phone (携帯): (Tel) _____

E-mail: _____

Native Language(s) (母国語): _____

Other Language(s) Spoken (その他言語): _____

Intended length of study in Japan (留学予定期間) : _____ months

B. EMERGENCY CONTACT / 緊急連絡先

Name (名前) : _____
 First (名前) Middle (ミドルネーム) Last (名字)

Relation to Applicant (続柄): _____

Telephone (電話): (Area Code) _____ (Tel) _____

Cell phone (携帯): (Area Code) _____ (Tel) _____

E-mail: _____

Mailing Address (郵送先住所): _____

(Postcode/Zip) _____ (Country) _____



C. ACADEMIC BACKGROUND / 学歴

	Name of School (学校名)	Period of Study (在学期間)	Grade Completed (在学年数)
University/College (大学)			
High School (高校)			
Middle High School (中学)			
Elementary School (小学校)			

D. RECORD OF PREVIOUS LANGUAGE STUDY / 日本語学習歴

Have you ever studied Japanese? (日本語学習歴の有無) Yes No

Name of Institution where you studied (日本語学習機関名): _____

Period of Study (学習期間): _____ Total Study Hours (総学習時間数): _____

If you have passed a Japanese Language Proficiency Test (日本語能力試験): Level N

Japanese speaking ability (日本語会話能力) None Beginner Intermediate Advanced

E. WORK EXPERIENCE / 職歴

Name of Employer (職場名)	Location (City/Country) (国・市名)	Period of Employment (就職期間)

F. PAST ENTRY INTO JAPAN / 日本への入国歴

Period of Stay (滞在期間)	City You Stayed (滞在都市)	Purpose (目的)	Status of Residence (在留資格)



G. ACCOMMODATION/宿舎

Do you wish to apply for the University accommodation? (入寮を希望しますか?)

- Yes, I would like to live in a dormitory. (希望する)
- No, I will arrange my own accommodation. (希望しない)

H. HOME UNIVERSITY/COLLEGE CONTACT/母国の教育機関担当者連絡先

Name of Coordinator (氏名): (Family) _____ (Given) _____

Name of Office (部署名): _____

Telephone (電話): (Area Code) _____ (Tel) _____ (Ext) _____

E-mail: _____

Mailing Address (郵送先): _____

(Postcode/Zip) _____ (Country) _____

Please send the application form and the required documents to: 申請書類は下記連絡先までお送りください。

Kibi International University Okayama Campus

5-5 Okuda-Nishimachi, Kita-ku, Okayama City, 700-0931 Japan

TEL: +81-86-207-2911

FAX: +81-86-207-2912

Email: takata@office.jei.ac.jp



SUBMITTED DOCUMENTS／提出書類一覧

- Application Form (Provided form) ★Please attach photo.
- Letter of Recommendation(Provided form)
- Letter of Guarantee (Provided form)
- Certificate of Health (Provided form)
- Certificate of Enrollment (current school)
- Transcript from current school (current school)
- Motivation Letter
- One Copy of the Bio Page of Passport
- Application for Certificate of Eligibility (Provided form)
**★ Please input directly into Excel, place photo of face in provided space,
and send file by email.**
- Passport size photo (3cm×4cm) × 3 pieces
(for a student card and a registration card)
- Copy of your Japanese Language Proficiency Test (if you have passed)