

Meeting #3
University Senate Meeting
Monday, 14 November 2022
2:00 – 4:00 p.m.
Via Zoom

All attachments are in the link below:
[November Senate Meeting docs 11-14-2022](#)

Started: 2:00 pm

- I. **Test Zoom Voting**
 - 1) Successful

- II. **Motion to Approve the University Senate Meeting Agenda**
 - 1) Approved

- III. **Motion to Approve the University Senate Meeting Minutes of the October 17, 2022 Senate Meeting**
 - 1) Approved

- IV. **University Senate President’s Report, Dr. Fran Moran**
 - 1) NJCU is saddened with the passing of two CAS faculty:
 - i. Laura Wadenpfehl, Associate Professor of English
 - ii. Dr. Mirtha Quintanales, Associate Professor of Latin American Studies
 - iii. There was a moment of silence.
 - 2) Refer to emails and announcements about campus activities.
 - 3) SACC Report– The amendment for department consolidation was approved via email
 - 4) Dr. Moran met with Provost Breault where she discussed finding a replacement for IDEA. We will not be using IDEA this semester.
 - i. In 2020, the Faculty and Professional Staff Affairs Committee prepared a report identifying alternatives to IDEA. Dr. Moran forwarded that report to Provost Breault.
 - ii. Dr. Moran emailed the current chair of the Faculty and Professional Staff Affairs Committee to ask that committee revisit/update the report and recommend alternatives that include both student/faculty evaluations and faculty/administrator evaluations.
 - iii. Also discussed was identifying and adopting alternatives to CIM at some point.
 - iv. Will try to work on an evaluation for the fall semester.
 - v. Distribution of criteria for sunseting programs will be available by Wed., Nov. 16.
 - 5) **Motion to approve/appoint members** to fill vacancies on senate committees:
 - i. Committee on Instructional Technology: Kevin O’Neill, Nursing – CPS

- ii. Faculty & Professional Staff Affairs Committee: Anna Scanniello, Fire Science to be the rep from College of Professional Studies (CPS)
- iii. Planning, Development & Budget Committee: Chris Cunningham, English – CAS
- iv. Academic Standards Committee: Venessa Garcia, Criminal Justice – CPS
- iv. There are still vacancies on senate committees, see the list in the link

V. **SGA Report**, Mr. Thyquel Hailey, SGA President

- 1) SGA and Student Senate have created a Student Town Hall and have invited the administration.

VI. **Faculty & Professional Staff Affairs Resolution:**

- 1) Resolution on COVID-19 protocols: In close environments where social distancing is not possible, students, faculty, and professional staff may request that those present wear masks.
 - i. **Passed:** 42:12 (78%:22%)

VII. **Merger Proposals:**

- 1) Department of History and Philosophy/Religion
 - i. **Passed:** 49-6 (89%-11%)
- 2) Fitness, Exercise and Sports Dept. & Health Sciences
 - i. The Nursing Department rejected the name change, as it is a misrepresentation of the discipline.
 - ii. Motion to exclude the name change in the last sentence of the proposal. Joseph Moskowitz – Max Herman 2nd
 - 1. **Passed:** 37:15 (71%:29%)
 - iii. **Merger Passed:** 44:2 (96%:4%)

VIII. **Constitutional Amendments**

- 1) Amendment 1: Article 1, Section 1.i.
 - i. Delete: “Shall assemble, codify, keep up to date, and make available to interested parties all of the University-wide academic and educational policies currently in force.
 - ii. Rationale: As the university has grown, it is well beyond the abilities of senate staff to maintain these records. We can make available whatever action (minutes, motions, resolutions, and reports) the Senate takes, but not the policies of the entire University.
 - iii. **Passed:** 38:10 (79%:21%)
- 2) Amendment 2: Article II, Section 1.b. Add (3)
 - i. “Adjunct faculty shall elect representatives from their number, one from each college or school in the University. Adjunct faculty members who have taught at the University for at least three semesters during the previous three calendar years are eligible to serve.”
 - ii. **Passed:** 40:9 (82%:18%)
- 3) Amendment 3: Article II: Membership – Section 2 to include a provision for election procedure for Adjunct faculty.

- i. “All adjunct faculty employed by the University at the time of the election are eligible to vote to elect representative for their college/school”
 - ii. **Passed:** 46:7 (86%: 14%)
- 4) Amendment 4: Article III, section 3:
 - i. After the opening sentence in this section, insert: “The enabling motion to create a committee will include: 1) a statement of the committee’s charge, responsibilities, purview, and powers; 2) a description of its composition, and 3) a definition of the terms each member serves. Once a standing committee is created, modified, or dissolved, the changes to that committee shall automatically be included in the Senate Constitution without requiring special amendment procedure.”
 - ii. Rationale: Over the past few years, the Senate has created numerous new committees and none of them appear in the Constitution. To ensure that we have a firm record of the responsibilities, roles, and powers of any new committees created, we believe it is essential that these be enshrined in the Constitution. The amendment process is cumbersome and time consuming, so this amendment would allow any committee changes to be considered part of the constitution without requiring the full amendment process.
 - iii. **Passed:** 41:4 (91%:9%)
- 5) Amendment 5: Article III, section 3.B.1
 - i. Delete: “No one shall concurrently serve on more than one standing committee. A standing committee shall not have more than one faculty or professional staff member from any one department at any time.”
 - ii. Rationale: As the number of committees has grown, we have had a difficult time filling available seats on the committees. This amendment addresses that by allowing individuals to serve on multiple committees and allowing departments to have more than one person serve on a committee.
 - iii. **Passed:** 39:12 (76%:24%)
- 6) Amendment 6: Article II, section 3 b(4)
 - i. “There shall be no more than 2 faculty members or professional staff members from any department or unit of the University on any Senate committee.” Motioned by Joe Moskowitz, Ruth Ortiz 2nd **Passed:** 40:4
 - ii. Rationale: As the number of committees has grown, we have had a difficult time filling available seats on the committees. This amendment addresses that by allowing departments to have more than one person serve on a committee.
 - iii. **Passed:** 44:4 (92%:8%)
- 7) Amendment 7: Article III, section 3, c (4) b.
 - i. Change: “Vice President of Academic Affairs” to “Provost”
 - ii. Rationale: The title of the position changed and the Constitution should reflect that change.
 - iii. Change: “three faculty” to “The faculty representatives from each college will also sit on their respective college’s curriculum committee.”

- iv. Rationale: A new college/school was created so we have four college representatives now. Rather than insert the current number, this language allows for flexibility if the number of colleges increases or shrinks.
 - v. **Passed:** 43:5 (90%:10%)
- 8) Amendment 8: Article III, section 3, c (7)
- i. Insert italicized section: The Graduate Studies Committee shall recommend to the Senate guidelines and standards for the graduate program and, based on their review of individual College Curriculum Committee recommendations, evaluate and recommend the approval of new or revised courses (including face-to-face, blended, and online formats), academic majors, minors, concentrations, interdisciplinary programs, and professional sequences, and the establishment or dissolution of departments, programs and majors. *Individual courses and course revisions approved by the committee shall be forwarded directly to the Provost.*
 - ii. Rationale: This aligns the undergraduate and graduate course review processes.
 - iii. **Not Passed:** 27:20 (not 2/3 vote)
- 9) Amendment 9: Article III, section 3, c (7)
- i. Change: “three faculty” to “The faculty representatives from each college will also sit on their respective college’s curriculum committee.”
 - ii. Rationale: A new college/school was created so we have four college representatives now. Rather than insert the current number, this language allows for flexibility if the number of colleges increases or shrinks.
 - iii. **Passed:** 43:1 (98%:2%)
- 10) Amendment 10: Article III, section 3, c (9)
- i. Change: “Vice President of Academic Affairs” to “Provost”
 - ii. Rationale: The title of the position changed and the Constitution should reflect that change.
 - iii. **Passed:** 39:5 (89%:11%)
- 11) Amendment 11: Article V, Section 1b.
- i. Delete current language. Insert italicized sections around the remaining existing language:
 - ii. *“The University Senate is the voice of faculty, students, staff and alumni. Through discussion and other democratic practices, the Senate brings to University Administration its views on issues relevant to the University. In this capacity, it advises the Administration and the Board of Trustees.*

Policy recommendations passed by a majority of the University Senate voting membership are communicated to the President of the University by the University Senate Executive Committee at meetings of the Senate Administration Coordinating Committee (SACC). This committee shall serve as the mechanism through which substantive items approved by the Senate are discussed with the administration prior to their consideration and promulgation as University policy by the Board of Trustees. The committee shall consist of the Executive Committee of the Senate, the

President, vice presidents, and deans of the University or their delegates. Other administrative officers and chairpersons of Senate committees shall participate as necessary.

The principles of shared governance mandate that the Administration gives full consideration of the recommendations. If the Administration amends or rejects a University Senate recommendation, the President of the University shall communicate in writing to the University Senate the rationale(s) for rejecting or modifying the recommendations (added) with an exact copy forwarded to each member of the Board of Trustees). ”

- iii. Rationale: MSCHE requested that we clarify the relations among Administration, the Board of Trustees, and the Senate. This language establishes that SACC is the final stop and the Board of Trustees has no role in mediating a dispute. The requirement that the University President provide a written rationale to the Senate stating the reasons for rejecting a Senate recommendation provides the Senate an opportunity to refashion the policy in a way that addresses administration concerns.
- iv. Motioned: Joe Moskowitz, Rubina Vohra: *If the Administration amends or rejects a University Senate recommendation, the President of the University shall communicate in writing to the University Senate the rationale(s) for rejecting or modifying the recommendations with an exact copy forwarded to each member of the Board of Trustees. ”* **Passed:** 40:3 (93%:7%)
- v. **Passed:** 36:4 (96%:4%)

12) Amendment 12: Article V, Section 1c.

- i. Separately, the University Senate recommends that the Board authorize the president and vice-president of the University Senate be named *ex officio* non-voting members of the Board. Upon Board approval, the University Senate Constitution will reflect the action as noted below:
- ii. Insert the italicized words into the current section: The president and vice president of the *University Senate, shall be ~~non-voting~~ ex officio members of the Board of Trustees*, and through participation in appropriate committee meetings and public Board meetings, shall serve as liaison between the Board of Trustees and the Senate
- iii. Rationale: MSCHE requested that we clarify the relations among Administration, the Board of Trustees, and the Senate. This amendment enables the University Senate to participate in Board discussions.
- iv. Motioned: Max Herman, Joseph Moskowitz 2nd: to delete non-voting
Passed by consent
- v. **Passed:** 37:2 (95%:5%)

IX. Resolutions:

1) Strategic Plan Resolution

Whereas a clear, values-driven Strategic Plan anchored to its indispensable mission as New Jersey's oldest minority-serving and Hispanic-serving institution is essential to the success of NJCU; and

Whereas, the development of the Strategic Plan must be the product of a trustworthy, transparent, constructive, collaborative process that is led by a culture of shared responsibility as the hallmark of shared governance; and

Whereas, the Senate calls upon the Administration to work together on a Strategic Plan that cements the University's mission beyond its approaching centennial and ensures the long-term sustainability of its indispensable ability to drive economic and social mobility for thousands;

Now therefore, be it resolved, that in furtherance of a unified and unrelenting commitment to the University's mission, the Senate establishes an Ad Hoc Strategic Planning Committee charged to collect and organize feedback from the Senate community on the priorities of the strategic plan and submit a report with these priorities to the Senate; and

Be it further resolved that the Ad Hoc Strategic Planning Committee should have one faculty member from each college, a student representative, and professional staff member, an adjunct faculty member, a representative from A. Harry Moore, an alum, and one representative from the Senate Executive Committee, and a representative from the Office of Institutional Effectiveness.

Be it further resolved that the ad hoc committee will present this report to the Senate for vote and, if approved, brought to the Administration with the expectation that these priorities will be a significant part of the new strategic plan.

Be it further resolved that each of the bargaining units are invited to select a member of this committee.

Passed: 28:3 (90%:10%)

2) Retention Resolution

BE IT SO MOVED that the Senate will form an ad hoc committee comprised of two members of the Academic Support & Services Committee (ASSC), two members from the Student Affairs Committee, two members from the Student Government Association (SGA) along with two at-large members of the NJCU community to make recommendations for changes to Student Affairs, Enrollment Management and Academic Affairs to facilitate more successful student retention. The report should focus on the administrative blocks to successfully retaining students. The purpose of this report is to offer immediate emergency solutions and to also provide information for and direction to an incoming President.

The report should include three levels of recommendations.

1. Immediate “day one” changes that can be made to better facilitate student retention.
2. Medium term changes that can be achieved with relatively easy and simple administrative changes.
3. Long term changes to the operation and organization of the Student Affairs, Enrollment Management and Academic Affairs to facilitate student retention efforts

Passed: 29:3 (91%:9%)

- 1) Recruitment Resolution
 - i. Tabled until December meeting

X. **University Senate Committee Reports:** Tabled until December meeting

- 1) **Committee on Instructional Technology**, Dr. Christine Harrington, Chairperson
- 2) Community on Engaged Learning,
- 3) **General Education Committee on Assessment & Policy (GECAP)**, Dr. Yufeng Wei, Chairperson
- 4) **Planning, Development & Budget Committee**, Dr. Joyce Wright, Chairperson

XI. **Resolution to Create an Ad Hoc Committee** to work with the acting Provost to draft a plan regarding the performance of individual administrators and managers.

- 1) Tabled until December meeting

XII. **New Business**

- 1) None

Adjourned: 4:40 pm

Respectfully submitted by
Dr. Venessa Garcia
Senate Secretary