



University Senate
Professional Studies Building, Room 203A Rm. 3; Extension 3459

Meeting #3

**University Senate Meeting
Monday, 15 November 2021
2:00 – 4:00 p.m.
Via Zoom**

Minutes

All attachments are inked below and are here:

<https://tinyurl.com/2sdtva5f>

Moment of silence for NJCU ALUM

- Juan Salus Jr. graduated from NJCU in 2019, summa cum laude with a degree in Sociology and Anthropology. He died of cancer in September at the age of 33.

I. Test Zoom Voting

- Do you think it will snow in New Jersey for the next Senate meeting? Zoom test Successful.

II. Motion to Approve the University Senate Agenda

- Andrew Bossie wanted to make a motion which Fran indicated would go into New business.
- Ann made a motion that the chat box feature of zoom be enabled for all remaining 21 to 22 Senate meetings, including the meeting today.
 - Fran noted that this could not be done today because of technical issues, the Zoom would need to be reset. He asked for a second for the motion. The motion was seconded, and Ann was asked to repeat her motion. Ann Mabry: a motion before the meeting agenda starts that the chat box feature of zoom be enabled for this meeting and all remaining 21 - 22 Senate meetings.
 - Discussion centered around whether or not there are Robert's rules regarding Zoom chat, discussions for or against the motion, and in a meeting only one person has the floor at a time.
 - Meriem Bendaoud amended the motion: that allows chat just to go to the host of the meeting. The amended motion was seconded. The amendment passed 56% to 44%.
 - The amended motion now reads: To allow the chat feature for the Senate meetings for the rest of 21 – 22, but to allow the chat only to go to the host of the meeting. The motion did not pass. Fran noted that the SEC would explore ways to allow some kind of chat feature to work.

- Fran Moran made an amendment to the agenda to move his reports and announcements toward the end of the meeting after the committee's reports in the interest of getting to our other speakers first. Teresa Spataro made a motion to move the approval the minutes also to the end of the meeting so the committees can report. The first amendment was seconded but not the second. The amended agenda was approved by unanimous consent to move the Senate President's report and announcements to the end of the meeting.

III. Motion to Approve the University Senate Meeting Minutes of the October 18, 2021 Senate Meeting.

- Teresa Spataro objected to the meeting minutes: To remove the record of the general education curriculum committee and put in its place put the exact motion as written in the document from the General Education Committee, General Education Curriculum committee.
 - Fran Moran noted that the minutes would be edited to reflect the motion as presented and approval of the minutes would be delayed until the December meeting.

IV. SGA Report: Mr. Thyquel Halley, SGA President

- The SGA is planning their state of the SGA Leadership banquet to meet this Friday at 6pm. They invited all of our student leaders and members of administration, to the banquet event to talk about what SGA is doing, where they are now, and where they would like to be moving into the spring semester. Elections were completed for both the freshman class and the Student Activities Board.

The SGA is working with Marketing to get their logo approved.

Conducted 3 surveys regarding students concerns. The most recent one was regarding gourmet dining and the quality of food and the food service that was being given to students.

The SGA accepted and adopted a partnership with their office of Veterans Affairs where the Student Veteran Organization now falls under Student Government and is funded by the SGA. The SGA President expressed appreciation and honor all of the student veterans, and thanked them for their service.

- **Updates from Student Senators and Council:** Senate Chairperson: Miss Laney Fox.
 - Miss Fox expressed that the student body is frustrated with the way individuals conduct themselves at the Senate meetings.
 - Student senators expressed the following: Communication prior to the Senate meetings has been lacking as there are some things discussed in the Senate meetings that could be done prior to the meeting. Matters for voting should be sent earlier than 4 days before the Senate meeting to allow Senators enough time to think about and have discussions. The grave and dangerous ways administration has been dealing with emergencies, emails not being sent in a timely manner. Repairs needed

in the students' residence buildings – missing ceiling panels and faulty fire alarms, flooding during heavy rains. The need of a webpage on NJCU's website about what is going on with RPK. The early closing of the cafeteria causes financial hardship on the resident students. GSUB hours for the weekdays are from 8am to 8pm and the weekends from 11am to 5pm. The SGA is requesting the weekdays hours extended to 10pm and the weekends extended to 7pm. The SGA ask for the safety of the students, staff and facility workers that the university limits outside access to the resources.

- Max Hermon requested that the Senate Instructional Technology committee investigate the bandwidth problems on campus.

Teresa Spataro made a motion to table item seven and eight to next meetings so that we can address the committee reports: The COVID update and the International Initiatives. Fran Moran Tabled the following to the December meeting:

Covid Update:

Dr. Jodi Bailey, Vice President for Student Affairs (Interim)

International Initiatives

Ms. Tamara Cunningham, Associate Vice President for Global Initiatives

V. University Senate Committee Reports:

- **Community Engaged Learning (CEL):** Dr. Jennifer Musial, Chairperson
 - First two priorities: 1) institutionalizing CEL at NJCU, and 2) a rubric/ evaluative measure/checklist for CEL course proposals.
 - Navin Saiboo noted that CEL is already in PeopleSoft as a course attribute but PeopleSoft and CIM don't talk well to each other. Navin will work on getting CEL courses flagged for students during registration for Spring 2022.
 - In spring 2022 there are four courses some of them are multi sections, which have CEL as their approach to the course: Earth and Environmental Sciences 325 - DIS for the urban community; Sociology 232 - Sociology of Aging; Sociology 237 - Refugees and Forced Migration; Women's and Gender Studies 110 - Diversity and Difference. *(Attachment #1)*
- **Graduate Studies Committee:** Dr. Amit Mokashi & Dr. Xiaodi Zhu, Co-Chairs
 - The Committee approved the following: *(Attachment #2)*
 - New course proposal: MGMT TBD-22 Corporate Finance and Financial Institutions: 3 cr. 800 level in the DBA
 - Program proposal: Master of Science in Diplomacy of Global Security: CPS, Professional Security Studies Department.
 - Fran Moran asked the Senate if there was any objection to approving the program and the course.
 - The Program and the course were approved by general consent.

- **Planning, Development, & Budget Committee:** Dr. Joyce Wright, Chairperson
 - Kwi Brennan, was invited from the Foundation, and the following information was obtained.
 - The primary role of the Foundation is to raise funds for the university to support our students. Since the university as a public entity, it cannot accept private contributions. All state Schools have an independent foundation which is treated as a subsidiary of the University
 - Last year the foundation raised \$3.1 million a 22% increase over the year prior and has experienced an annual average growth rate of 17% over the last five years. Donors have increase 3-4-fold, and the goal is to raise \$5 million dollars each year in a sustainable way.
 - Currently the Foundation has awarded \$800,000 dollars in scholarships. Scholarships are “donor designated” such as tied with an academic major, but all are need based. Academic Excellence funds are also available for each school/department. These funds are restricted for that school/departments use.
 - Balance Sheet of the University was presented by James White:
 - Cash on hand, as of 6/30/2021 cash and cash equivalents \$51,390,048. short term \$2,632,393.
 - Deferred Grant Revenue/COVID Monies Liabilities \$28,587,971. That will be appropriated toward fiscal 2022, 2023.
 - Long term debt is \$156,000,000. There was a 10 million drop last year, due to no increases, furlough of two weeks, and 10 severance packages.
 - Max Hermon noted: the basic point is that the foundation is largely being used to finance the development of the West Side campus by floating bonds, because as you mentioned, their private entity. However, as you mentioned, the university is still sort of on the hook for the debt incurred by the Foundation and it does affect their credit rating. The COVID money has been used a lot of the COVID money has been used to help put students into the dorms. And the reason for that is related to the foundation floating those bonds for the construction of the dorms. Because last year we incurred a penalty from on those on our debt because we didn't fill the dorms to capacity the first semester of COVID. So the following semester, we use the cares money from the federal government to put more students in the dorms, thereby helping to pay off some of the debt on the dorm. So I just wanted to make it clear how those two things were related to one another and we are continuing to take on more debt by building the Performing Arts Center, which indeed has a similar bond structure and will be financed largely by rental apartments being built above the performing arts center itself, which we are obligated since we are floating the bonds we are obligated to help those apartments get up to capacity. So I just wanted to mention that
 - The Committee approved the following:
 - MS in Diplomacy for Global Security 36 cr. (Received 5/2)
 - MA in Teaching Secondary Urban and Special Education 38 Credits, (received 5/5)
 - BS in Forensic Chemistry 120cr. (Received 6/20)

- Fran Moran asked if there were any objections to approving the MS in Diplomacy for Global Security, the MA in Teaching Secondary Urban and Special Education, and the BS in Forensic Chemistry.
 - The programs were approved by general consent.
- The committee is working to have a budget template for any proposal, hopefully to be presented at the December meeting. *(Attachment #3)*

- **General Education Curriculum Committee:** Dr. Andrew Bossie & Dr. Marcin Ramocki, Co-Chairs

(Attachment #4)

- There are currently too many sections offered in some and too few offered in others. The following is a breakdown of sections by learning outcome for spring 2022.

Written Communication	167	Civic Engagement & Intercultural Knowledge	30
		Information & Technological Literacy	35
		Oral Communication	39
Critical Thinking	224	Quantitative Literacy	56

- In order to ensure sufficient opportunities for students to satisfy their General Education requirements in AY22-23, we are proposing a process as described in the attached ‘Fast-Track Motion’. *(Attachment #5)*

**GENERAL EDUCATION COMMITTEE FOR ASSESSMENT AND POLICY
GENERAL EDUCATION CURRICULUM COMMITTEE**

GENERAL EDUCATION DIRECTOR

Whereas on April, 20th, 2020, NJCU’s University Senate voted to revise the General Education Program by 1) reducing the credit requirements by nine to ensure that all students can complete the program without any waivers, substitutions, or special adjustments, and 2) replacing the requirement that students take two courses in each mode of inquiry with the requirement that students take two courses in each student learning outcome;

Whereas students entering NJCU in fall 2021 are following these revised requirements;

Whereas the number of courses offered in the Written Communication and Critical Thinking learning outcome greatly outnumber the number of courses in the remaining four learning outcomes;

Whereas failing to provide sufficient courses in each learning outcome will impede our students' ability to satisfy the revised requirements;

Whereas existing processes to propose revisions to courses are insufficient to ensure an adequate balance of learning outcomes by AY22-23;

Whereas any significant changes to the General Education Program should only be made upon completion of the systematic program review that will be conducted beginning spring 2023:

Now, therefore, be it resolved that:

1. There will exist a one-time fast-track process to change the learning outcomes of courses that meet all of the following conditions:
 - a. The course is currently an approved General Education course.
 - b. The course is currently scheduled for AY22-23.
 - c. The course currently has Written Communication and/or Critical Thinking as the learning outcome.
2. Departments may use this fast-track process to propose changes for up to **three** courses meeting these requirements.
3. The approval path of this fast-track process is as follows:
 - a. A faculty member proposes changes to a course.
 - b. The Department Curriculum Committee reviews and approves those changes
 - c. The Department Chair forwards all proposed changes to the General Education Curriculum Committee for their review and approval with a copy to the Department's Dean,
 - d. GECC forwards approved changes to the Provost's Office for their review and uploading to relevant databases.
4. All proposals to change courses must reach GECC by December 16th, 2021.
 - a. GECC aims to make final decisions and submit them to the Provost's Office in sufficient time for the revisions to be published in the AY22-23 catalog.
 - b. GECC will report its work at the Senate's February meeting.
5. All approved changes will be effective from fall 2022.
6. Any approved changes will be permanent.
7. The document 'Fast Track Application' will be completed and returned by email to GECC at GECC@njcu.edu.
8. This process supersedes and takes precedent over any request to change the learning outcomes of a General Education course scheduled for AY22-23 with the WC and/or CT learning outcome that was initiated before this fast-track process was created. The Provost's Office will cancel up to three of these pre-existing requests per department to allow a department avail of this fast-track process.
9. This fast-track process will cease to exist once this process of modifying the AY22-23 General Education courses is completed.
 - o Discussion: Dr. Scott O'Connor noted: I can report is that the Provost Office is very keen on developing fully online undergraduate degrees and it's seen as we can't do it unless we bring gannet online and so the conversation and bring get out online brings bring the all university requirements online, which means working very much hand in hand with Fred and Michael for math and English and then so where we've got so far is there is a desire to try and pilot a couple of majors for fall 2022. So we're trying to figure out if we decide to do an online GED program, are we going to have to propose that as a brand new program that we go through accreditation? So all I have to report is that is that awareness of the need and an investigation of what's needed to actually make it to satisfy that need? We will not be able to cater to all online programs for fall 2022. What we're hoping to be able to do is try to work out a couple of pilots at least, and then with the goal of being able to do offer a lot more from fall 23 but I you know, so I basically I'm saying I can't give you what you're wanting now, but that we are set up to me but there's a desperate way awareness that we need to do

- this. And so what we're trying to figure out is that what is needed to make it happen.
- Fran Moran asked for a vote on the motion
 - The motion was approved 97%:3%

New Jersey City University

Application for Changing WC and/or CT Student Learning Outcomes of General Education Courses Scheduled in AY22-23

Directions for Department Chairs:

(Attachment #6)

On April 20th, 2020, NJCU's University Senate voted to revise the General Education Program by 1) reducing the credit requirements by nine to ensure that all students can complete the program without any waivers, substitutions, or special adjustments, and 2) replacing the requirement that students take two courses in each mode of inquiry with the requirement that students take two courses in each student learning outcome. These requirements apply to all students who entered NJCU in fall 2021.

If we fail to provide sufficient courses in each learning outcome, our students will be unable to satisfy the revised requirements. Currently, the number of courses offered in the Written Communication and Critical Thinking learning outcome greatly outnumber the number of courses in the remaining four learning outcomes. The existing processes to propose revisions to courses are inadequate to ensure an adequate balance of learning outcomes by AY22-23. Therefore, to ensure that sufficient courses scheduled in AY22-23 are offered in the CEIK, ITL, QL, and OC learning outcomes, departments may request via this fast-track process to change the learning outcomes of up to **three** General Education courses scheduled in AY22-23 that currently have the WC and CT learning outcomes. Requests to change student learning outcomes must be first reviewed and approved by your department's curriculum committee. Any approved changes will be permanent.

Please answer the questions on the enclosed application for each course your department is proposing to change, and forward your application to GECCC@njcu.edu with a copy to your Dean. This application, and the General Education Curriculum Committee, will focus exclusively on whether the signature assignment will allow students to demonstrate their progress on the proposed new learning outcome(s).

The deadline for all departments/programs to respond is **December 16th 2021**. The GECC Committee will contact departments/programs with questions and/or suggestions. We intend to forward our decisions to the Provost's Office for their review in sufficient time for revised courses to be published in the AY22-23 catalog. We will report our decisions at the Senate's February meeting, and all approved changes will be effective from fall 2022.

Feel free to contact us about any aspects of the approval process at GECC@njcu.edu

Sincerely,

General Education Curriculum Committee

Approved SM Minutes
November 15, 2021

Student Learning Outcomes

Key	Please click links for the SLO rubrics
CEIK	Civic Engagement & Intercultural Knowledge
CTPS	Critical Thinking & Problem Solving
ITL	Information & Technology Literacy
OC	Oral Communication
QL	Quantitative Literacy
WC	Written Communication

- **Curriculum & Instruction Committee:** Dr. Michael Rotenberg-Schwartz, Chairperson *(Attachment #7)*
 - The committee approved the following program proposals:
 - Biology: BS Environmental and Organismal Biology: 72 cr.
 - Biology: BS Molecular and Cellular Biology: 72 cr.
 - The committee approved the following course proposals:
 - Earth and Environmental Sciences: It's a Large World of Microbes: Environmental Science of Microorganisms: 3 cr. 200 level
 - Sociology & Anthropology: Policy & Advocacy: National, Global & Technological Context: 3cr. 300 level
 - Sociology & Anthropology: Human Behavior in the Social Environment: Individuals & Families: 3cr. 300 level
 - The committee approved the following course proposals pending minor edits:
 - Sociology & Anthropology: Diversity, Engagement, Inclusion, & Social Justice: 3 cr. 300 level
 - Sociology & Anthropology: Social Work Foundation & Ethics: 3 cr. 300 level.
 - Joe Moskowitz proposed the motion that the Senate expresses its concern about 300 level courses that don't have specified prerequisites. The motion was seconded. Fran Moran indicated that the motion was approved.
 - Fran Moran proposed a motion to approve the BS in Environmental and Organismal Biology and the BS in Molecular and Cellular Biology.
 - The motion passed by general consent.

VI. Announcements

- **Volunteers for Senate Committee vacancies**

- Committee on Instructional Technology: Moitrayee Chatterjee, CS; the Elections Committee: Prashnath Ravula, Marketing, one more member is needed; Faculty & Professional staff: Arlene Bloom & Alemtsehai Turasie, Math; Student Affairs: Michael Sparrow; GCAP: Alnoor Cheema; GECC: Cory Frost, Chris Shamberg, and Ashley Pottinger is a student rep.
- Fran Moran asked for a motion to accept these persons to the respected committees. Moved and seconded.
 - Student rep Khadija noted that a lot of student senators have not heard or have only heard once from their committee. The SGA has many issues that need to be addressed and the students need to bring the concerns to their respective committees. Fran Moran noted that he will contact the Senate Committee Chairs to reach out to the Student reps.
 - The Motion to accept the above persons to their respective committees was approved by general consent.

- **COVID vaccination mandate**

The university is adopting a COVID vaccination mandate that everybody needs to be aware of: That all employees who are not granted a medical or religious exemption need to be vaccinated by December 23 2021. The key dates are all employees who have not received an exemption need to have either the first dose of Pfizer or Moderna or the single dose of Johnson & Johnson by November 24. If you don't have the exemption, you have to have proof of the second dose Pfizer or Moderna no later than December 23. And for adjunct faculty, it's really important that we get this out. They must show proof of vaccination upon re hire or submit a request for an exemption no less than two weeks before the start of the spring semester. Contact HR if you have any questions.

- Tomorrow is GIS day: they are having an event from 10am to 1pm.
- Thursday is our 39th Annual Puerto Rico Discovery Day celebration from noon to 1:30 p.m. that's been sponsored by the Council on Hispanic affairs, Soar University advisement center, the Center for Latin American Caribbean and Latin X studies, there was an email sent on the 28th.
- On Friday, the Faculty Fellows on Civic Engagement and Community Engaged Learning are having an event for the new cohort of fellows. Jennifer's been really great at extolling the virtues of the program. It provides an opportunity for faculty to promote civic engagement to their students through the development of community engaged learning course modules, and large scale research project. Its a nice way to do some interdisciplinary collaboration as well. Contact Jennifer Musial or Dr. Saul Peterson for more details on that but that's on Friday.
- **Correction:** GIS day is Wednesday, November 17th.
- There's a search opening for the Dean of Professional Studies. There are guidelines of the College of Professional Studies. We're going to be calling out for some nominees to submit names and you'll see an email right after this meeting.

VII. New Business

- Andrew Bossie postponed his motion until the December meeting.

The meeting was adjourned by Dr. Fran Moran at 4:21 p.m.

Respectfully submitted by:

Donna Ho-Shing, PhD.

Senate Secretary.