

**Program Assessment Coordinating Committee (PACC)
September 11, 2015**

Minutes

Present: Sue Gerber, Winifred McNeill, Bill Montgomery, Cheryl Swider, Deb Woo

Conference Call: Laine Giovanetto, Tracy Amerman

Dual Commitment: Melanie McDonald, Mary McGriff, Ruth Ortiz

- 1) Sue will (has) sent information to be used to remind Department's that 100% participation in Program Assessment is expected as indicated by MSCHE.
- 2) Sue will be checking to be sure TK 20 access is available to all.
- 3) Sue and Cheryl will develop informational material to give to the Department point person to assist with TK 20 implementation.
- 4) Cheryl will check with the Nursing point person to see if nursing would want to continue with PACC or just use external accreditors.
- 5) Sue will check with the Business, Education, School Psychology and Counseling point people to see if they would want to continue with PACC or just use external accreditors.
- 6) Deb Woo will provide committee members with a draft of the Program Review Guidelines by September 23rd.
- 7) Sue will look into the possibility of have "gotomeeting" for our September 25th meeting.

Next meeting is September 25th at 2:30pm.

October meeting is October 22nd at 2:00pm.

Respectfully Submitted

Cheryl