## [Form Approved by Senate on 04/12/10]
## New Jersey City University
### REQUEST FOR ACADEMIC PROGRAM APPROVAL

Program Title: _____

Type of Program: _____
Graduate: _____    Undergraduate major: _____
Certificate: _____    Undergraduate minor: _____
Interdisciplinary: _____

Total Credit/Semester Hours: _____

Requirements for Admission: _____

Department(s)/Academic Unit(s) of Origin: _____

*1. Proposer (Faculty Member(s)/ Officer Initiating Program):* _____

**APPROVAL RECOMMENDED: SIGN IN SEQUENCE (Collaborating Departments/Units Use Right-Hand Column)**

| | |
|---|---|
| *2. Chair, Department Curriculum Committee*  Date | *Chair, Department Curriculum Committee*  Date |
| *3. Chair, Department/Academic Unit*  Date | *Chair, Department/Academic Unit*  Date |
| *4. Chair, College Curriculum & Instruction Cmte.*  Date | *Chair, College Curriculum & Instruction Cmte.*  Date |
| *5. Chair, Senate Plan. Dev. & Budget Cmte.*  Date | |
| *6. Dean, host College*  Date | |
| *7. Vice President for Academic Affairs*  Date | |

*8. Chair, Senate Curriculum & Instruction Cmte.*  Date
or *Chair, Senate Graduate Studies Committee*

*9. President, NJCU Senate*  Date

*10. Vice President for Academic Affairs*  Date
(Upon sending to Presidents, Consultant & Trustees)

*11. Vice President for Academic Affairs*  Date
(Upon sending PA to AIC & Council of Presidents)

*12. Vice President for Academic Affairs*  Date
(Upon return of PA from AIC & Council of Presidents)

*Earliest start date for program* (VPAA)*
*Note: First-year and required courses must be fully approved by this date.*

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**FOR NOTIFICATION PURPOSES:**

Proposer _____ Date _____

Chair _____ Date _____

Chair _____ Date _____

Dean _____ Date _____

Dean _____ Date _____

Dean _____ Date _____

Dean Grad. Studies _____ Date _____

Registrar _____ Date _____

**See "Procedures for the Creation of Undergraduate Major and Graduate Programs"**