**Meeting #4**

**University Senate Meeting**

**Monday, 19 December 2022**

**2:00 – 4:00 p.m.**

**Via Zoom**

**Revised Agenda**

**All attachments are in the link below:**

[Dec Senate Meeting Docs 2022](https://livenjcu.sharepoint.com/%3Af%3A/s/SenateOffice/Els0kL01WnVGjL5-K8JVhMcBrVliAyJa7kPOQ2-mPeLJgg?e=Rc80bE)

1. Test Zoom Voting
	1. Successful
2. Original Agenda has been set aside
	1. Instructional Technology Committee Recommendation: Online faculty complete the newly revised self-paced Fundamentals on Online Teaching Course in Blackboard. Dr. Fran Moran asked them to demo the website and return in February.
	2. GECAP & Gen Ed Curriculum Committees have requested to be merged. This will be discussed in February.
	3. Academic Standards Committee has a recommendation for the Attendance Policy that will be discussed in February.
3. Motion to Approve the University Senate Meeting Agenda – **approved**
4. Motion to Approve the University Senate Meeting Minutes of the November 14, 2022 Senate Meeting
	1. Corrected language to Amendment 6: “There shall be no more than 2 faculty members or professional staff members from any department or unit of the University on any Senate committee.”
	2. **Agenda approved as Revised**
5. University Senate President’s Report, Dr. Fran Moran
	1. Sent forwarded the approved History & Philosophy/Religion and Fitness, Exercise and Sport & Health Science merger proposals to Provost Breault.
	2. There was no SACC meeting.
	3. The call for the Strategic Planning Ad Hoc Committee & Student Retention Plan Ad Hoc Committee had a poor response rate, so we have two motions.
	4. Constitution: The vote was last week but there was incorrect wording on two proposed amendments. We will have another vote announced this week.
	5. CIM alternative. Chris Shamburg is working with C&I, Graduate Studies, and PD&B Committee Chairs to test run a pilot. CEL, Gen Ed and Provost have been brought into the discussion.
	6. Psychology Department developed a statement expressing support for the LGBTQIA+ community. In following, the SEC has also put forth a statement expressing support for the LGBTQU Community:
		1. The New Jersey City University Senate condemns the act of targeted violence and murder directed at the LGBTQIA+ community at Club Q that occurred in Colorado Springs, CO on Saturday, November 19th, 2022, and rejects all instances of racism, antisemitism, homophobia, and any efforts to marginalize and oppress these and other human beings and groups. We support the LGBTQIA+ community and offer an open, accepting environment for everyone (faculty, staff and especially students).
	7. Statement by Dr. Fran Moran

These are difficult and unprecedented times for the University. The announcement of the “Academic Portfolio Adjustment” was devastating and heartbreaking. So many colleagues I’ve taught with, served on committees with, socialized with, are going to be let go because of bad decisions made by others. When we held the public forums on the proposed constitutional amendments, I was asked at one point why we were bothering to do this now. I came up with an answer at the time, but the more I thought about it, especially in the wake of last week’s announcement, the more unsettled I became. So why are we doing this? I know we are moving in uncharted waters, but I like to think and choose to believe that we’re not just rearranging deck chairs on the Titanic.

The University Senate is unique in that we represent students, faculty, staff, and alumni – the entire NJCU community. I know we are all deeply committed to the University and the importance of the University in shaping the lives of our students and impacting our surrounding community. And that’s crucial. Speaking for myself, I can say that that commitment is fueling not only the anger at those who put us in our current crisis but also the hope that this body representing this community can steady the ship and get us moving in the right direction again.

Everyone on SEC believes that the Senate is going to be essential in fixing this place and that’s why we decided to amend the planned agenda and use this meeting instead to plan a broader agenda… what are the issues that we need to take up in the short term to keep us afloat, and what are the long term issues we need to address to better ensure we don’t end up again where we are now.

Administration, as we have seen, comes and goes. If the University is going to survive, it needs our collective efforts. We are the foundation to build a new New Jersey City University. And that’s why we are doing this.

* 1. Please refer to the emails: weekly events and announcements/newsletters received for updates and events happening here on campus.
	2. Constitutional Amendments (Student & Staff voting Monday December 12 – Wednesday December 14)
		1. The ballots had incorrect information on two amendments so another ballot will be sent out this week.
	3. The Senate will continue to meet via Zoom in the Spring.
1. **Old Business**
	1. Motion to revise committee membership requirements for the Strategic Plan Ad Hoc committee: Open membership to any interested members of the NJCU community.  Contact Senate office to express interest in serving.
		1. **Approved**
	2. Motion to revise committee membership requirements for the Student Retention Plan Ad Hoc committee: Open membership to any interested members of the NJCU community.  Contact Senate office to express interest in serving.
		1. **Approved**
	3. Motion to Create an Ad Hoc Committee to work with the acting Provost to draft a plan regarding the performance of individual administrators and managers
		1. (See SharePoint Link **06dAdminEvalAdHoc**for full motion).
		2. Joe Moskowitz corrected wording: c. Procedures guaranteeing the professional and constructive communication of survey results. d. Procedures henceforth implementing the administration of surveys annually or bi-annually.
		3. **Approved**
2. **New Business**
	1. Motion to create Ad Hoc Steering Committee to Coordinate Response to Issues Related to Academic Portfolio Reduction. Issues to consider would include
		1. Ensure that impacted programs have a “teach out” plan in place
		2. Ensure programs have sufficient resources to offer necessary courses
		3. Ensure programs who rely on curriculum in programs that have been eliminated have viable substitution plan in place.
		4. Develop policy for transferring curriculum from an eliminated program to alternative program.
		5. Ensure policies in place to oversee dismantling of any labs, studios, etc. from eliminated programs.
		6. Follow up on program proposals in process
		7. The preceding list is not exhaustive and other issues not listed here could be addressed by the committee.
		8. The main focus is the student and a smooth college education.
		9. **Approved: 46: 8 (85%: 15%)**
	2. Asked if the Administration can send to students the list of standing majors so reassure students as many are in a panic.
	3. Advisors are giving the wrong information to students.
	4. Asked Administration to send out clarifying information. At the SEC, this was stressed.
		1. Jody Bailey stated that she will do so.
	5. Asked that Senate should be provided with the rationale to cut the various programs.
	6. Motion: Upon request from the faculty/staff of a department or academic program, the provost shall provide in writing a detailed explanation about why a particular major and/or minor program is being proposed for elimination at NJCU. Copies of departmental/program requests should be sent to the Senate by January 13, 2023, posted on the Senate website, and forwarded promptly to the provost's office. The provost's written responses are sought by January 20, 2023 and will be posted on the Senate website as they are received. If passed, this motion will be distributed by the Senate to all full-time faculty and full-time staff within 48 hours of passage. Motioned by Dr. Joe Moskowitz; Dr. Max Herman 2nd.
		1. **Approved 48:1 (98%:2%)**
		2. An argument was put forth that many of the sunsetted programs do not represent a cost savings.
		3. Nursing lost 6/10 faculty. Do not have enough remaining faculty to teach out of their sunsetted programs. It also places them in violation of their accrediting body and the NJ Board of Nursing. Remaining faculty are not trained/skilled in some of the areas that need to be taught.
		4. Asked for documentation on the partnership with Rowan. Make it available to students.
	7. Motion that the Administration provide the Senate with teach-out plans for each of the sunsetted programs before the start of the Spring semester, and that they will immediately contact the student body to inform them that students will be able to complete their degrees. Motioned by Dr. Venessa Garcia; Dr. Meriem Bendaoud 2nd.
		1. Concerns that departments must be inserted into the creation of these plans or revisions of existing plans.
		2. Jodi Bailey informed the Senate that all students will be contacted that they will be providing an outline of the steps and the teach-out plan.
		3. Provost Breault directed each Dean to develop teach out plans. All faculty within the affected programs will be informed/consulted before the plan is shared with the larger community.
		4. Asked that the Provost office should send a list of all standing programs to students for clarity.
		5. **Note**: any teach out from the Administration should be a draft subject to input by Senate and Department Chairs.
		6. **Approved**
	8. Joe Riotto Award and Emeritus Professor nominations are being accepted.
	9. Motion: The Senate asks the Administration to provide in writing what it considers to be the current academic vision of the university in light of the administration’s announcement about program elimination. Made by Dr. Joe Moskowitz; Dr. Bill Calathes 2nd.
		1. **Approved**
	10. Question: How does the retrenchment impact MSCHE accreditation?
		1. Report due to MSCHE in April
		2. Administration is talking to MSCHE regularly. Working with them to avoid negative results.
	11. Khadija Diop, Student: students have a long-term lack of trust in the administration that has worsened with the sunsetting of programs. There is a lot of work that needs to be done to recover student trust.

Adjourned: 4:06 pm

Respectfully submitted by

Dr. Venessa Garcia

Senate Secretary