



1 University Senate
2 Professional Studies Building, Room 203A Rm. 3; Extension 3459

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5 **Meeting Minutes**
6 **University Senate Meeting**
7 **Wednesday December 13, 2023, meeting 4**

8
9 [2023 December Senate Mtg docs](#)

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11
12 **President Fran Moran called the meeting to order at 2:01 PM**

13
14 **Test Zoom Voting—Pass**

15
16 **Motion to Approve the University Senate Meeting Agenda**

17 Motion Approved

18
19 **Motion to Approve the University Senate Meeting Minutes of the November 13, 2023 Meeting**

20 Motion Approved

21
22 **University Senate President’s Report**

23 Dr. Fran Moran

24
25 Announcements will be going out soon for nominations for Emeritus Status and Distinguished
26 Service Awards.

27
28 Senator-at-Large vacancies for 1 full time faculty Senator-at-Large and 3 for adjunct Senators-at-
29 Large: 1 from COE, 1 from CPS, and 1 from SoB.

30
31 Still have vacancies on Senate Committee

32
33 Committee on Instructional Technology more people needed. There are 3 people on this committee.
34 1 faculty, 1 professional staff and 1 student

35
36 Faculty & Professional Staff Affairs Committee

37 COE rep needed

38
39 Graduate Studies Committee

40 CPS rep needed

41
42 Planning, Development & Budget Committee

43 COE and CPS reps needed

44
45 Student Affairs Committee

46 CAS & SoB reps needed

47

1 If you are interested in serving on one of these committees, please send your name to the Senate
2 office (to Donna Piscopo)

3
4 **Grants Update**

5 Dr. John Grew, Interim Director of Research, Grants & Sponsored Programs
6 Presentation attached.

7
8 **Honors Program Report**

9 Dr. Esther Nir, Chairperson (report in SharePoint Link)

10
11 **Planning, Development & Budget Committee**

12 Dr. Hanae Haouari, Co-Chair (report in SharePoint Link)

13
14 **Faculty & Professional Staff Affairs Committee**

15 Dr. Max Herman, Chairperson (report in SharePoint Link)

16
17 **Sabbatical Motion**

18
19 Given the one-year suspension of Sabbatical applications during the AY 2022-2023, and the
20 importance of sabbaticals in fostering continued scholarship and informing classroom pedagogy,
21 **the committee moves that sabbaticals be reinstated and procedures distributed by December**
22 **22.**

23
24 **Motion Approved**

25
26 **Motion to Allow Associate Professor Eligible for Professor Emeritus**

27
28 Based on a comparison of NJCU and comparable institutions in New Jersey regarding the
29 Criteria and Privileges for Faculty Emeritus Status, the committee moves that Associate
30 Professors be considered eligible for Emeritus Status.

31
32 **Discussion:** This policy is in line with other peer institutions. Research has shown that women and
33 minorities have a more difficult time reaching the rank of professor, so it is a measure to address
34 this inequity. The intention of the resolution is to honor the retiree and not further distinguish
35 between their working titles of “Associate” or “Full Professor” – all honorees will be considered
36 “*Professor Emeriti*”

37
38 **Motion Approved**

39
40 **Motion to Allow Retrenched Professors to Apply for Emeritus**

41
42 Given the unique financial circumstances at NJCU that resulted in the retrenchment of over 20
43 tenured full-time faculty and librarians, the committee moves that retrenched tenured faculty and
44 librarians be considered eligible for Emeritus Status

45
46 **Discussion:** There was a question regarding the administration’s review of the confidential
47 personnel files of emeritus applicants with an examination of substantiated harassment complaints,
48 since the FPSA Committee does not have access to those records. There was consideration of the
49 fluid employment status of retrenched faculty if they were to come back to NJCU in another role.

50

1 **Motion to Amend by Dr. Joe Moskowitz and Seconded:**

2

3 “...that retrenched faculty and librarians who will not be returning to full time status at the
4 University be considered for Emeritus Status.”

5

6 **Motion to Amend Approved**

7

8 **Revised Motion**

9

10 Given the unique financial circumstances at NJCU that resulted in the retrenchment of over 20
11 tenured full-time faculty and librarians, the committee moves that retrenched faculty and librarians
12 who will not be returning to full time status at the University be considered for Emeritus Status.

13

14 **Revised Motion Approved**

15

16 **Course Evaluation Motion**

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18 **Discussion:** Tenured professors are not required to do this as a five-year review. It is voluntary.
19 There is also the question of if and what administrators and Department Chairs have access to. The
20 union is in the process of clarifying some of the related circumstances. There seemed to be a bias
21 towards online courses in the evaluation. Furthermore, it was noted in the discussion that the
22 instrument focuses on the instructor performance rather than the course, of which the instructor
23 performance is a part, but not all. There were some issues with the glitches with the software and
24 some evaluations inadvertently went out that should not have been; it is recommended that this data
25 be suppressed. Perhaps the minimum number of completions for it to be acceptable should be a
26 percentage of the class and not a static number.

27

28 **Motion**

29 Based on feedback obtained from departmental faculty meetings and input received from a public
30 discussion held on Zoom on Tuesday, November 21, we revised the Course Evaluation Instrument.
31 **The committee moves that the Senate approve the revised Course Evaluation instrument.**

32

33 **Motion to postpone vote on course evaluations until Administration and AFT come to an
34 agreement on evaluation was made by Max Herman and Seconded.**

35

36 **Motion to Postpone Approved**

37

38 **Academics Standards Committee**

39 Theresa Spataro (Chair)

40

41 **Motion to Approve New Grade Options (SharePoint Link)**

42

43 **Discussion:** These new grades are created to better address the circumstances of students,
44 particularly with versions of the W grade. They were developed from data from students. There
45 was a discussion regarding the role of the faculty in making background determinations that relate
46 to some of the new grades.

47

48 **Motion to amend to remove “Last Quarter” in the explanation of the WU grade by Dr. Joe
49 Moskowitz and Seconded.**

50

1 **Motion to Amend Approved**

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3 **Revised Motion for New Grade Options Approved**

4

5 **Curriculum & Instruction Committee**

6 Report (see attached)

7 Dr. Corey Frost, Co-Chair

8

9 **General Education Committee**

10 Dr. Scott O'Connor, Chairperson (Report in SharePoint Link)

11

12 **Motion Capstone Assessment**

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14 Be it resolved that:

15

16 A. The General Education Committee will regularly assess Capstone projects for the Integrative
17 Learning outcome and develop a mechanism for assessing and enhancing critical thinking across
18 the program.

19

20 B. Barring program-specific accreditation constraints, programs scheduling courses within specific
21 General Education Learning outcomes will adopt those General Education outcomes as
22 programmatic learning outcomes from fall 2024, and departments will assess these outcomes as part
23 of their regular programmatic student learning outcome assessment.

24

25 C. The General Education Committee, in collaboration with Institutional Effectiveness and other
26 relevant departments, will standardize the articulation of each General Education learning outcome
27 across programs, develop common rubrics for each requirement, determine the assessment schedule
28 for General Education learning outcomes, and review and approve departmental assessment plans
29 for these outcomes, as well as review and provide feedback on improvement plans based on
30 assessment results.

31

32 **During discussion the meeting adjourned due to the lack of a quorum**

33 **Meeting Adjourned at 5:05pm**

34

35 Respectfully Submitted,

36 Christopher Shamburg, Ed.D.

37 January 31, 2024

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42 **Senate Approved:** Monday, 12 February 2024