

New Jersey City University
Board of Trustees
April 29, 2019

ATTENDING: Mr. Rafael Perez
Dr. Henry Coleman
Ms. Stephany Estevez, *student trustee*
Mr. Edward Fowlkes
Mr. James Jacobson
Ms. Rania Noubani, *student trustee*
Mr. Carlos Rendo
Mr. Owen Ryan
Mr. Joseph Scott
Mr. Vij Pawar
Dr. Edward Whittaker
Dr. Sue Henderson, *ex officio*

ABSENT: Dr. Steven Chang

The meeting was called to order at 6:32 p.m. in the Gilligan Student Union Building, Room 129 by Mr. Perez.

NOTICE OF MEETING

Mr. Perez noted that the time, date, location and agenda for this meeting were mailed to the Jersey Journal, the Star-Ledger, Office of the Secretary of State, Senate Majority Office, Council of New Jersey State College Locals and the New Jersey Association of State Colleges and Universities on April 18, 2019. Notice of this meeting was also posted on the University's e-mail system and website.

MINUTES

Mr. Perez made a motion to approve the Minutes from the February 25, 2019 Board Meeting. The motion was seconded by Dr. Coleman. (Yes-Mr. Fowlkes, Mr. Jacobson, Ms. Noubani, Mr. Rendo, Mr. Ryan, Mr. Scott, Mr. Pawar, Dr. Whittaker; No-None; Abstention-Ms. Estevez). The motion passed.

CHAIR'S REPORT

Mr. Perez made a motion to approve the authorization to confer degree. The motion was seconded by Mr. Jacobson. (Yes-Dr. Coleman, Mr. Fowlkes, Ms. Noubani, Mr. Rendo, Mr. Ryan, Mr. Scott, Mr. Pawar, Dr. Whittaker; No-None; Abstention-Ms. Estevez). The motion passed.

CONFERRAL OF DEGREES

WHEREAS: The Board of Trustees has the authority under [NJSA 18A:64-6(b).] to grant diplomas, certificates or degrees; and

WHEREAS: The faculty and administration of the University will review the credentials of candidates for the baccalaureate, master's, and doctoral degrees and professional

diploma to be awarded at the 2019 commencement exercises, and will certify that the candidates have met the requirements for these degrees; be it therefore

RESOLVED: That the Board of Trustees of New Jersey City University on this 29th day of April 2019, does hereby authorize President Henderson to confer baccalaureate, master's, and doctoral degrees and the professional diploma at the May 16, 2019 commencement exercises; and be it further

RESOLVED: That authorization is hereby given to Dr. Henderson to Award degrees *honoris causa* in keeping with past practice at commencement exercises on May 16, 2019.

Mr. Perez made a motion to approve the resolution to confer an honorary degree. The motion was seconded by Mr. Pawar. (Yes-Dr. Coleman, Mr. Fowlkes, Mr. Jacobson, Ms. Noubani, Mr. Rendo, Mr. Ryan, Mr. Scott, Dr. Whittaker; No-None; Abstention-Ms. Estevez). The motion passed.

CONFERRAL OF HONORARY DEGREE

WHEREAS: The Board of Trustees has the authority under [NJSA 18A:64-6(b).] to grant diplomas, certificates or degrees; and

WHEREAS: A candidate has been recommended by the University Senate for a degree *honoris causa*; be it therefore

RESOLVED: That the Board of Trustees of New Jersey City University on this 29th day of April 2019, does hereby authorize President Henderson to award a degree *honoris causa*.

PRESIDENT'S REPORT

As part of the President's report, Dr. Henderson called forward Tamara Cunningham, Assistant Vice President for Global Initiatives to give an International Update Presentation. In addition, Marc Dalio, Associate Professor and Coordinator of Musical Theatre Studies was called forward to give a presentation on the Performing Arts at NJCU.

Dr. Henderson also introduced the new Director for Internal Auditing, Ms. Alice Blount-Fenney.

The President's off-campus activities for the months of February and March 2019 were also included in the board book for informational purposes only.

REQUEST TO SPEAK

Dr. Barbara Hildner, English Professor and President of the AFT requested to speak regarding the A. Harry Moore School.

EXECUTIVE COMMITTEE

Mr. Perez gave the report on behalf of the Executive Committee regarding Personnel Matters including Faculty and Professional Staff Reappointments, Promotions, and New Hires as included in the board book. Mr. Perez requested a roll call to approve the personnel materials. The roll call was as follows: Yes-Dr. Coleman, Mr. Fowlkes, Mr. Jacobson, Mr. Pawar, Mr.

Rendo, Mr. Ryan, Mr. Scott, Dr. Whittaker; No-None; Abstention-Ms. Estevez, Ms. Noubani.
The motion passed.

Faculty and Staff Personnel Actions

Group 1: Faculty Reappointments

Faculty to the 6th Year (Effective: September 1, 2019)

1. Dr. Debananda Chakraborty, Assistant Professor, Mathematics
2. Dr. Allison Fitzgerald, Assistant Professor, Biology
3. Dr. Jean Georgiou, Assistant Professor, Counselor Education
4. Dr. Hun-Bok Jung, Associate Professor, Earth Environmental Sciences
5. Dr. Ning Liao, Assistant Professor, Political Science
6. Dr. Frederic Mynard, Professor, Mathematics
7. Dr. Frank Nascimento, Assistant Professor, Psychology
8. Dr. Scott O'Connor, Assistant Professor, Philosophy and Religion
9. Dr. Kathleen Rennie, Associate Professor, Marketing (with tenure)
10. Dr. Jeanne Ruggiero, Associate Professor, Nursing
11. Dr. Grace Wambu, Assistant Professor, Counselor Education
12. Dr. William Westerman, Assistant Professor, Sociology and Anthropology
13. Dr. Caroline Wilkinson, Assistant Professor, English

Faculty to the 5th Year (Effective: September 1, 2019)

1. Dr. Meriem Bendaoud, Assistant Professor, Biology
2. Dr. Andrew Bossie, Assistant Professor, Economics
3. Dr. Gunhan Caglayan, Associate Professor, Mathematics
4. Dr. Venessa Garcia, Assistant Professor, Criminal Justice
5. Dr. Jayadhurganandh Jayaraman, Associate Professor, Finance
6. Dr. Shanda Johnson, Assistant Professor, Nursing
7. Dr. Eunsu Lee, Associate Professor, Management
8. Dr. Yung-Wei Lin, Assistant Professor, Counselor Education
9. Ms. Ashley Lyon, Assistant Professor, Art
10. Dr. Amit Mokashi, Assistant Professor, Management
11. Dr. Virginia Ochoa-Winemiller, Assistant Professor, Latin American Studies
12. Dr. Zhimin Wang, Associate Professor, Finance
13. Dr. Yufeng Wei, Assistant Professor, Chemistry
14. Dr. Mingshan Zhang, Associate Professor, Accounting

Faculty to the 4th Year (Effective: September 1, 2019)

1. Mr. Michael Bell, Assistant Professor, Accounting
2. Dr. Patrick Boyle, Assistant Professor, Fire Science
3. Dr. Joseph D'Auguste, Assistant Professor, Music Dance and Theater
4. Dr. Pablo Garofalo, Assistant Professor, Economics
5. Dr. Redouane Khamar, Assistant Professor, Modern Languages
6. Dr. Graig Klein, Assistant Professor, Professional Security Studies

7. Dr. Antony Lebratto, Assistant Professor, Criminal Justice
8. Dr. Zui Chih Lee, Associate Professor, Marketing
9. Dr. Adele Macula, Assistant Professor, Educational Leadership
10. Dr. Adrian Martin, Assistant Professor, Elementary/Secondary Education
11. Dr. Jermaine McCalpin, Professor, African American Studies
12. Dr. Jorge Medina, Assistant Professor, Economics
13. Dr. John Melendez, Professor, Educational Leadership
14. Dr. Jennifer Musial, Assistant Professor, Women's Studies
15. Dr. Esther Nir, Assistant Professor, Criminal Justice
16. Dr. Li Xu, Assistant Professor, Finance
17. Dr. Peri Yuksel, Assistant Professor, Psychology
18. Dr. Jacob Zumoff, Assistant Professor, History

Correction: Group 2 (Faculty to the 3th Year - Effective: September 1, 2019)

1. Dr. Matthew Roche, Assistant Professor, Psychology

**Group 3: Professional Staff Reappointments
Professional Staff Candidates for Reappointment for July 1, 2020**

**Professional Staff for Reappointment Consideration (Currently on 5 Year)
(Eligible for a Multiyear Reappointment up to 5 Years: July 1, 2020 - June 30, 2025)**

1. Ms. Sarah Ambrose-Roman, Professional Services Specialist 1, College of Arts and Sciences
2. Ms. Angela Arriaza-Jarquín, Professional Services Specialist 2, Registrar
3. Mr. Bruce Beaman, Assistant Director 1, Youth Corps
4. Ms. Elaine Garguilo, Professional Services Specialist 1, University Advisement Center
5. Ms. Queen Gibson, Assistant Director 1, School of Business
6. Mr. Kenneth Heaton, Assistant Director 1, Athletics
7. Ms. Aida Lopez, Professional Services Specialist 2, Opportunity Scholarship Program
8. Mr. Daniel Ward, Assistant Director 1, Online Learning

**Professional Staff for Reappointment Consideration (Currently on 4 Year)
(Eligible for a Multiyear Reappointment up to 4 Years: July 1, 2020 - June 30, 2024)**

1. Ms. Jennifer Arroyo, Professional Services Specialist 4, Child Care Center

**Professional Staff for Reappointment Consideration (Currently on 3 Year)
(Eligible for a Multiyear Reappointment up to 3 Years: July 1, 2020 - June 30, 2023)**

1. Ms. Maria Rolon, Professional Services Specialist 3, Dean of Students

Professional Staff Candidates for Reappointment Effective: July 1, 2019

**Professional Staff for Annual Reappointment Consideration
(July 1, 2019 to June 30, 2020)**

1. Ms. Anna Carhart, Assistant Director 2, M. Williams Theatre
2. Mr. Patrick Devaney, Professional Services Specialist 3, Athletics
3. Mr. Asad Faison, Professional Services Specialist 4, Youth Corps
4. Ms. Ashley Martinez, Professional Services Specialist 3, Athletics
5. Mr. Justin Tinker, Professional Services Specialist 4, M. Williams Theatre

Faculty Promotions

Promotion to Rank Effective: September 1, 2019

To Professor

1. Dr. Robert Albrecht, Associate Professor, Media Arts
2. Dr. Barbara Blozen, Associate Professor, Nursing

To Associate Professor

1. Mr. Brian Gustafson, Assistant Professor, Art
2. Dr. Aaron Ho, Assistant Professor, Criminal Justice
3. Dr. Yung-Wei Lin, Assistant Professor, Counselor Education

Professional Staff Promotions

Promotion Effective: July 1, 2019

1. Ms. Isabel Casais, Professional Services Specialist I, School of Business
2. Mr. Leonard Williams, Professional Services Specialist III, School of Business
3. Ms. Leslie Graham-Wilson, Professional Services Specialist I, Opportunity Scholarship Program

Promotions | Reclassifications

Temporary to Permanent Appointments

1. Scott Mittman, Associate Dean of CAS
William J. Maxwell Arts & Sciences
Former Title: Associate Dean of CAS
Effective: 1/1/2019
2. Chantell Rivera, Assistant Director of Staff Development – Assistant Director 3
Residence Life
Former Title: Assistant Director 3
Effective: 3/11/2019

Promotions/Reclassifications

1. Matthew Lahm, Project Manager (PSS1)
University Advisement
Effective: 3/4/2019

New Hires

Faculty Regular Appointments

1. Abdullah Al-Hayajneh, Assistant Professor,
Professional Security Studies
Effective: 9/1/2019
2. Juste Codjo, Assistant Professor
Professional Security Studies
Effective: 9/1/2019
3. Marcelo Fuentes, Assistant Professor
Modern Languages
Effective: 9/1/2019
4. Christine Harrington, Associate Professor
Educational Leadership
Effective: 9/1/2019
5. Chitra Narayanan, Assistant Professor
Chemistry
Effective: 9/1/2019
6. Robert Steele, Associate Professor
Computer Science
Effective: 9/1/2019

Managerial Regular Appointments

1. Alice Blount- Fenney, Director, Internal Auditor
Internal Auditor
Effective: 4/8/2019
2. Faith Jackson, Senior Director of Marketing and Brand Strategy
VP of University Advancement
Effective: 5/6/2019
3. Paul Sunda, Associate Vice President
VP of Operations & Innovation
Effective: 3/11/2019

4. Tamara Jhashi, Provost & Senior Vice President
VP of Academic Affairs
Effective: 6/3/2019
5. Sue-Ellen Wright, Director of Development
Development
Effective: 4/8/2019

Managerial Temporary Appointments

1. Joseph Dornbus, Manager, Academic Advisor
University Advisement
Effective: 3/24/2019
2. Lorena Laverde, Manager, Academic Advisor
University Advisement
Effective: 3/24/2019

Professional Staff Regular Appointments

1. Krystal Aguilar, Admissions Recruiter (PSS4)
Admissions
Effective: 2/25/2019

Professional Staff Emergency | Temporary Appointments

1. Katiana Morisset, (PSS1)
Counseling Center
Effective: 3/11/2019

Mr. Perez made a motion to approve the resolution for waiver of bid for professional legal services. The motion was seconded by Mr. Ryan. (Yes-Dr. Coleman, Mr. Fowlkes, Mr. Jacobson, Mr. Pawar, Mr. Rendo, Mr. Scott, Dr. Whittaker; No-None; Abstention-Ms. Estevez, Ms. Noubani). The motion passed.

RESOLUTION WAIVER OF ADVERTISING PROFESSIONAL LEGAL SERVICES

WHEREAS: Pursuant to the New Jersey State Contracts Law (NJS 18A: 64-52 et seq.) the University must advertise for bids on all contracts for goods and services which exceed \$33,300 except under circumstances specified in the statute where bids may be waived; and

WHEREAS: The subject matter consists of professional services that may be waived under the New Jersey State College Contracts Law Statute 18A:64-56a.(1); and

WHEREAS: In the course of the administration of state Civil Service Commission (CSC) regulations applicable to all State agencies, the University required specialized professional legal services initially determined as being under the bid threshold and not requiring a waiver advertisement for bids; and

WHEREAS: The University engaged Lowenstein Sandler to provide the professional legal services and the firm has provided same; and

WHEREAS: The cost for the provision of the needed professional legal services exceeded the bid threshold amount; and

WHEREAS: The University is requesting a bid waiver *nunc pro tunc* to allow payment for the firm's provision of services to the University; be it therefore

RESOLVED: That the Board of Trustees of New Jersey City University on this 29th day of April 2019 approves the bid waiver to permit payment for professional services rendered by the firm on behalf of the University.

FINANCE AND AUDIT COMMITTEE

Mr. Ryan gave the report for the Finance and Audit Committee. He made a motion to approve the resolution authorizing the establishment of Tuition for the Ed.D. in Community College Leadership Program. The motion was seconded by Mr. Scott. (Yes-Mr. Perez, Dr. Coleman, Mr. Fowlkes, Mr. Jacobson, Ms. Noubani, Mr. Pawar, Mr. Rendo, Dr. Whittaker; No-None; Abstention-Ms. Estevez). The motion passed.

AUTHORIZATION FOR ESTABLISHMENT OF TUITION FOR THE ED.D IN COMMUNITY COLLEGE LEADERSHIP PROGRAM

WHEREAS: The boards of trustees of the State colleges and universities are empowered to establish tuition and fees in support of the performance of their respective institutional missions, N.J.S.A. 18A:3B-6c; and

WHEREAS: New Jersey City University has instituted an Ed.D. in Community College Leadership Program (Ed.D. CCLP); and

WHEREAS: The Ed.D. CCLP involves activities and costs in furtherance of its implementation which require support from tuition; and

WHEREAS: The Administration has recommended authorization for the establishment of tuition for the Ed.D. CCLP for FY 2019; and

WHEREAS: A tuition rate for the Ed.D. CCLP for FY 2019 is included in the proposed FY 2020 tuition and fee schedule considered at the public hearing on tuition and fees on April 29, 2019; be it therefore

RESOLVED: That the Board of Trustees of New Jersey City University on April 29,

2019 hereby authorizes the establishment of a tuition rate for the Ed.D. CCLP program for FY 2019 in accord with the proposed tuition and fee schedule for FY 2020.

Mr. Ryan also noted that the following items were included in the board book for informational purposes only and that no action was required by the board. No action was taken. The items for information only included:

- FY19 Financial Update
- NJCU Financial Revenue Model FY20 – FY23
- Preliminary Tuition & Fees Schedule

NOMINATION AND GOVERNANCE COMMITTEE

Mr. Jacobson gave the report for the Nomination and Governance Committee. He made a motion to approve the resolution approving the Nominations and Governance Committee Charter. The motion was seconded by Mr. Pawar. (Yes-Mr. Perez, Dr. Coleman, Mr. Fowlkes, Ms. Noubani, Mr. Rendo, Mr. Ryan, Mr. Scott, Dr. Whittaker; No-None; Abstention-Ms. Estevez). The motion passed.

RESOLUTION APPROVING NOMINATIONS AND GOVERNANCE COMMITTEE CHARTER

WHEREAS: The Board of Trustees of New Jersey City University (“Board of Trustees”) is charged with the oversight and supervision of New Jersey City University; and

WHEREAS: The Board of Trustees is responsible for its own organization and governance; and

WHEREAS: The Nominations and Governance Committee of the Board of Trustees has considered and recommended changes to its charter; and

WHEREAS: It appears that the changes that are recommended are reasonable and consistent with sound board oversight practices; and

WHEREAS: University Counsel has advised that the recommended committee charter is consistent with law; now be it

RESOLVED: That the Board of Trustees of the New Jersey City University on the 29th day of April 2019 approves the attached Nominations and Governance Committee Charter.

Mr. Jacobson made a motion to approve the resolution approving the Board Chair use of consent agenda under certain circumstances. The motion was seconded by Mr. Scott. (Yes-Mr. Perez, Dr. Coleman, Mr. Fowlkes, Ms. Noubani, Mr. Pawar, Mr. Rendo, Mr. Ryan, Dr. Whittaker; No-None; Abstention-Ms. Estevez). The motion passed.

**RESOLUTION
APPROVING CHAIR OF THE BOARD CONSIDERATION
AND USE OF CONSENT AGENDA**

WHEREAS: The Board of Trustees of New Jersey City University (“Board of Trustees”) is charged with the oversight and supervision of New Jersey City University; and

WHEREAS: The by-laws of the Board of Trustees provide that the agendas for meetings of the Board of Trustees are prepared by the Chair of the Board in consultation with the President; and

WHEREAS: The Nominations and Governance Committee of the Board of Trustees may make recommendations concerning governance and has considered the process and conduct of meetings and recommended that the Chair of the Board may consider and use a consent agenda in the preparation of agendas for meetings of the Board of Trustees; be it

RESOLVED: That the Board of Trustees of the New Jersey City University on the 29th day of April 2019 approves the Chair of the Board’s use of a consent agenda in consultation with the President in appropriate circumstances in the preparation of the agenda provided that notice and explanation is provided in the agenda in a form substantially consistent with the attached sample consent agenda language.

UNIVERSITY MISSION COMMITTEE

Dr. Whittaker gave the report for the University Mission Committee. He noted that there was an Enrollment Update as included in the board book for informational purposes only. He called forward Mr. Benjamin Rohdin, Associate Vice President for Enrollment Management to give an oral report on the update. No action was required by the board. No action was taken.

NEXT MEETING

The next Board meeting will be held on June 24, 2019. Mr. Perez made a motion for the board to move into executive session prior to the public session in order to discuss confidential personnel matters and contractual matters. The minutes of the executive session will become available to the public when there is no longer a need for confidentiality regarding these matters. The motion was seconded by Mr. Jacobson. (Yes-Dr. Coleman, Mr. Fowlkes, Ms. Noubani, Mr. Pawar, Mr. Rendo, Mr. Ryan, Mr. Scott, Dr. Whittaker; No-None; Abstention-Ms. Estevez). The motion passed.

ADJOURNMENT

There being no further business to come before the Board, Mr. Perez made a motion to adjourn the meeting. The motion was seconded by Mr. Jacobson. (Yes-Dr. Coleman, Mr. Fowlkes, Ms. Noubani, Mr. Pawar, Mr. Rendo, Mr. Ryan, Mr. Scott, Dr. Whittaker; No-None; Abstention-Ms. Estevez, Ms. Noubani). The motion passed. The meeting was adjourned at 7:08 p.m.

Respectfully submitted,
Virginia Meléndez
Secretary to the Board of Trustees