

Thomas Lee II
767 Fairacres Avenue
Westfield, New Jersey 07090
(201) 294-6735
lbnko@yahoo.com

Summary

Aquatics Coordinator with exceptional customer service skills. Extensive experience in risk management and prevention, design development and implementation of diverse wellness programming and program evaluation. Training and supervising of aquatics personnel. Ensure that all appropriate public health and safety standards are properly maintained.

Experience

Aquatics Coordinator 1995 – present

New Jersey City University, Jersey City, NJ

- Responsible for building the community based learn to swim program
- Designed and developed revenue generating Learn to Swim Program resulting in an annual participation level of over 500 participants.
- Responsible for hiring, overseeing all aquatic instructors & lifeguard staff.
- Coordinate all recreation and intramural swimming event
- Responsible of all aspects of the Aquatic Facility and Risk Management.
- Assisting Facilities Department with Aquatic Facility Operations.
- Possess strong commitment to team environment dynamics with the ability to contribute aquatic expertise and follow leadership directives at appropriate times.

Adjunct Professor for Fitness, Exercise and Sports Department 1995 – present

New Jersey City University, Jersey City, NJ

- Teaching “Learn to Swim” Levels I – VI.
- Teaching Emergency First Response – First Aid, CPR/AED
- Teaching CPR for Professional Rescuers and First Responders.
- Teaching SCUBA, Open Water Diver and Advanced Open Water Diver.
- Teaching Lifeguard Training.

Dive Operations & Instructional Staff Manager 1994- 2007

Hoboken Dive Center, Hoboken, NJ

- Responsible for overseeing all dive training, certification and continuing education.
- Oversaw all retail sales operations and staff management.
- Successfully interacted with clients to generate repeat and referral business, which resulted in becoming the second largest retail certifying store in the northeast region 2000.

Aquatics Director 1989 – 1994

Hoboken / North Hudson YMCA, Hoboken, NJ

- Responsible for daily operations of the Aquatic facility.
- Designed and implemented a community based YMCA Progressive Learn to Swim Program.
- Coordinated daily pool operations with maintenance department.
- Responsible for hiring all Instructional and lifeguarding staff.

Water Safety Instructor 1980- 1983

Theresa M. Banks Memorial Swimming Pool, Glenarden, Md.

- Taught Learn to Swim Program for child and adults.
- Taught ARC Advanced Lifesaving.

Water Safety Instructor / Advanced Lifesaving Instructor 1979 Certified

YMCA Progressive Swimming Instructor 1978 Certified

NSPF Certified Pool Operator 1979 Certified

Certifications

- Certified American Red Cross Water Safety Instructor (WSI)
- Certified American Red Cross Lifeguard Training Instructor (LGTI)
- Certified American Red Cross Lifeguard CPR / FA / AED Instructor (LGCPRI)
- Certified American Red Cross CPR for the Professional Rescuer Instructor (CPR Pro Instructor)
- Certified American Red Cross First Aid / CPR / AED Instructor for the Workplace and Communities
- Certified National Swimming Pool Foundation - Certified Pool Operator (CPO)
- Certified and Teaching Status PADI Master Instructor – Scuba (MI)
- Certified and Teaching Status PADI Instructor Development Course Staff Instructor – Scuba (IDC Staff Instructor)
- Certified and Teaching Status PADI Master Scuba Diver Trainer (MSDT)
- Certified and Teaching Status PADI Open Water Scuba Instructor (OWSI)
- Certified and Teaching Status PADI Oxygen Provider Instructor. (O-2 Instructor)
- Certified and Teaching Status PADI Specialty Dive Instructor in the following: Wreck Diving Instructor, Deep Diving Instructor, Ice Diving Instructor, Enriched Air Nitrox Instructor, Night Diving Instructor, Boat Diving Instructor, Drift Diving Instructor, Peak Performance Buoyancy Instructor, and Underwater Naturalist and Fish Identification Instructor.
- Certified TDI – Enriched Air Nitrox Blender
- Certified TDI – Enriched Air Diver

Published

North East Dive News, January 2010,

Ice Diving - Inside article photos.

North East Dive News, January 2007,

Ice the hard facts about a cold friend - On the Cover.

Immersed, International Diving Magazine, Winter 2002,

How Cold is Cold - On the Cover and inside photos on Ice Diving.

Education

Masters of Science – M.S. Community Health Education - 2011

New Jersey City University, Jersey City, New Jersey

Bachelor of Fine Arts – B.F.A. 1986

Parsons School of Design, New York City, New York

Taichung University, Republic of China 1985 Summer Study Program

Otis Art Institute of Parsons School of Design, Los Angeles, California 1983-84

Associates of Art Degree – A.A. 1979-1983

Prince George's Community College, Largo, Maryland

Volunteer

Point Pleasant Beach First Aid and Rescue Squad,

Dive Team member - Rescue Diver – 2009 - Present