



HR Use Only	
ID:	_____
Department #	_____
Grant #	_____

**NEW JERSEY CITY UNIVERSITY
CONTINGENT EMPLOYMENT AGREEMENT**

Department Name _____ **Department #** _____

This Agreement for Employment is made on this ____ day of _____, _____, by and between "New Jersey City University" and _____, (Employee).

1. Employment for the above employee shall commence on _____ (Date) and terminate on _____ (Date).

2. The specified duties and responsibilities shall be competently performed by the employee. (Attach Job Description)

Job Title: _____ Job Level: _____

3. New Jersey City University shall make payment to the employee a set amount as compensation for services rendered.

The employee agrees to accept the sum of _____ payable on (date) _____ in the amount of _____.

4. This contract of employment may terminate upon the occurrence of any of the following events: (a) the death of the employee; (b) the failure of the employee to perform his duties satisfactorily; (c) based upon non-performance of duties by the employee; (d) falsification of qualifications (education, experience or license to practice athletic training).

5. This agreement may not be assigned.

6. The employee shall not be eligible for any benefits other than statutory.

7. All necessary payroll forms must be submitted with this agreement if this is the employee's first time working at the university (W-4, I9, and Personnel Data Form).

8. Authorization by the following parties must be obtained prior to any payments received.

Employee Signature	Date
NJCU Department Head Signature	Date
Human Resources Director	Date